Guild: Dr. Ramona Barrio-Sotillo

GLENDALE COMMUNITY COLLEGE DISTRICT 1500 North Verdugo Road Glendale, California 91208 (818) 240-1000

BOARD OF TRUSTEES MEETING NO. 10

The regular meeting of the Glendale Community College District Board of Trustees was called to order by Mr. Tartaglia at 5:03 p.m. on Monday, February 28, 2011 in Kreider Hall of the San Rafael Building.

Trustees Present:	Administrators Present:	
Mrs. Anita Quinonez Gabrielian	Dr. Dawn Lindsay	Mr. Ron Nakasone
Dr. Armine G. Hacopian	Ms. Lisa Brooks	Dr. Vicki Nicholson
Dr. Vahé Peroomian	Dr. Kristin Bruno	Mr. Amir Nour
Ms. Ann Ransford	Dr. Ron Harlan	Dr. Jewel Price
Mr. Anthony P. Tartaglia	Dr. Karen Holden-Ferkich	Mr. Alfred Ramirez
Ms. Janet Shamilian ST	Ms. Kim Holland	
	Dr. Patricia Hurley	Representatives Present:
	Ms. Brenda Jones	Academic Senate: Mr. Michael
	Dr. Edward Karpp	Scott
	Dr. Mary Mirch	CSEA: Mr. Bill Elbettar

The media was not represented. An audio tape of this meeting will be on file in the Superintendent/President's Office, at the Glendale Central Library, and on the college's website at http://www.glendale.edu/boardoftrustees>. A DVD copy of the videotaping of this meeting is on file in the Superintendent/President's Office.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Ms. Suzanna Sargsyan, ASGCC Senator of Campus Activities, Spring 2011.

COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY

There were no comments.

SPECIAL PRESENTATIONS

1. "Budget and Legislative Update - February, 2011"

Mr. Mark MacDonald, Legislative Advocate, McCallum Group, Inc. made a presentation to the Board on the state budget and quarterly legislative update. In his opening remarks, he thanked Dr. Dawn Lindsay and Ms. Andra Verstraete for organizing the Legislative Town Hall, held earlier in the day. He remarked on the wonderful GCC student body and the excellent questions posed at that meeting. He then continued with his presentation, addressing the following topics:

- Budget Problem
- Proposed Solutions
- Community College Budget
- Additional Deferral
- Other Budget Issues Legislative Analyst's Office Proposals for Budget

Solutions

- Budget Advocacy
- Committee Actions
- Governor's Proposed Schedule
- Working Towards June
- Glendale College Impact
- [McCallum, Inc.] Activity Update
- Bills of Interest
- "What Can I Do?"

At the conclusion of the presentation, the Members of the Board expressed the urgency in communicating with legislators on the state budget and the placement of the tax extension issue on the June ballot. Mr. MacDonald said that he planned to provide the Trustees and Campus Community with talking points and a campaign template for this purpose.

Mr. Tartaglia thanked Mr. MacDonald for his presentation.

2. "Department of Nursing Program Overview"

Dr. Lindsay commented that the presentation was in response to Mrs. Gabrielian's request for information on the program. She noted that, additionally, the nursing program accreditation report is included in the board agenda as an informational item.

Glendale Community College Instructors Ms. Emelyn A. Judge, MN, PHN, RN; Ms. Michelle Ramirez, MSN, PHN, RN; and Mr. Danny Ranchez, MSN, PHN, RN presented an in-depth Department of Nursing program overview. Topics covered included:

- Nursing Program Eligibility Requirements
- Applicant Screening
- Selection Process
- Admission Flowchart
- GCC Nursing Program Attrition Rates
- GCC NCLEX-RN Pass Rates (licensure examination)
- Program Overview 1st Year
- Program Overview 2nd Year
- GCC Satisfaction Survey Response Rate Comparison
- Graduation Satisfaction Survey Results Fall 2010
- Partnerships
- Community Partnerships
- Service Learning
- Community-Based Clinical
- Clinical Experiences
- Flu Clinics
- Community Outreach World AIDS Day Dec. 1, 2010
- College & Career Fairs Glendale Unified School District
- Nursing Resource Lab
- Safe Environment
- Peer Tutoring
- Simulation
- Graduation

At the conclusion of the presentation, Mr. Tartaglia thanked Ms. Judge, Ms. Ramirez, and Mr. Ranchez.

RESOLUTIONS

1. Resolution No. 21: California Community Colleges' Budget Priorities and Principles

It was moved (Dr. Peroomian) and seconded (Mrs. Gabrielian) to adopt Resolution No. 21.

- Dr. Hacopian remarked that the language of the resolution referring to returning
 the increase in student fees to the community college was not written well. She
 suggested a more direct statement about the fees being returned to the college to
 improve the quality of education.
- Ms. Ransford noted that the resolution was in support of the League [Community College League of California.]
- Mr. Nakasone noted that the increase in the fees should be an additional revenue source to community colleges.
- Mrs. Gabrielian said that the bottom line is that the community colleges have less
 than two weeks to make an impact and that every community college was trying to
 pass this resolution in some form to show unification and to also show that this is
 one of the most important elections ever. She said that the community colleges
 should encourage the legislature to approve the ballot initiative.
- Dr. Hacopian said that, despite her stated opinions, she would support the resolution.

The motion passed unanimously.

2. Resolution No. 22: General Obligation Bond Issue

It was moved (Dr. Hacopian) and seconded (Ms. Ransford) to adopt Resolution No. 22. The motion passed unanimously.

3. Resolution No. 23: Purchase and Installation of Pony Chiller Pursuant to Government Code Section 4217.10

It was moved (Ms. Ransford) and seconded (Dr. Peroomian) to adopt Resolution No. 23. The motion passed unanimously.

INFORMATIONAL REPORTS

- 1. Accreditation Progress Report
 - Ms. Ransford said that she wants the public to understand that Glendale College has taken the accreditation issue very seriously and has worked hard to ameliorate the problems even before the actual report was received by the college. She said that she wanted to read into the minutes [page 121 of board agenda]: "Even before the visiting team's final report was received in May, the college began working to respond to the recommendations summarized in the team's exit meeting and draft report." Ms. Ransford said that the Follow Up Report continues, stating that all college constituencies were kept informed and that there have been many meetings and hours of work to address the accreditation recommendations. She said that she wanted to reiterate to the public how seriously the college has been addressing these issues and how hard persons on this campus have worked to make the Follow Up Report a reality.

INFORMATIONAL REPORT NO. 1 - continued

- Mr. Tartaglia thanked Ms. Ransford and added that this had been addressed at a recent public forum.
- Dr. Hacopian said that she "dittoed" her colleague's remarks and said that she and Ms. Ransford, when finalizing the Board goals, reviewed the Follow Up Report and tried to align the goals with what was in the report. She then thanked the preparers for a report that was clear in both its information and the overall format in which it was presented.

At Mr. Tartaglia's suggestion and, by affirmation, the Board agreed to move Unfinished Business Report No. 1, "Accreditation Follow Up Report," out of order so that the item could be considered next.

Unfinished Business Report No. 1: Accreditation Follow-Up Report

It was moved (Dr. Peroomian) and seconded (Dr. Hacopian) to approve Unfinished Business Report No. 1. The motion passed unanimously.

2. Measure G Funds Balances and Schedule Update

The report was duly noted.

3. PeopleSoft Implementation Status Report

The report was duly noted.

4. McCallum Group Inc., Legislative Update - February 2011

The report was duly noted.

- 5. Nursing Accreditation Report
 - Dr. Mirch said that this is the first time that the nursing accreditation report has been board reported and said that it was her intent, along with the nursing faculty who prepared the report, to share with the Board what is being presented to the state agencies.
 - Dr. Lindsay acknowledged the hard work of the nursing faculty who prepared the report and Dr. Mirch and Dr. Kristin Bruno.
 - Dr. Hacopian requested clarification on the pass rates language on page 14 of the report (page 53 of the board agenda). Dr. Mirch noted that the clarification would be included in the final version.
 - Dr. Hacopian requested that in future reports, recommendations be listed and also how they have been addressed.
 - The Members of the Board each expressed their appreciation for the report.

UNFINISHED BUSINESS REPORTS

1. Accreditation Follow-Up Report

Please see pp. 3-4 of these minutes for the action reporting of Unfinished Business Report No. 1.

UNFINISHED BUSINESS REPORTS - continued

2. Administrative Services - New Board Policy 3720: Computer and Network Use

It was moved (Dr. Peroomian) and seconded (Ms. Ransford) to approve Unfinished Business Report No. 2.

 Ms. Ransford questioned the term, "information technologies." Dr. Peroomian replied that this is an umbrella term that covers hardware, software and internet usage.

The motion passed unanimously.

 Student Services – New Board Policy 4230: Grading and Academic Records Symbols

It was moved (Dr. Hacopian) and seconded (Ms. Shamilian) to approve Unfinished Business Report No. 3.

- Ms. Ransford questioned the word, "modalities."
- After a brief discussion, the language was amended from "other modalities" to "other forms of communication."

The motion passed unanimously.

FIRST READING REPORTS

- Human Resources Board Policy 4315: Evaluation Program for Administrative and Management Personnel
 - Dr. Hacopian noted that the "Description of History/Background" appeared unclear.
 - Mrs. Gabrielian requested that future reports capture the essence of why the item is coming to the Board.
- 2. Student Services Board Policy 4220: Standards of Scholarship
 - Ms. Ransford remarked on the word, "catalog," and noted that there are other ways that the college communicates with students.
 - Dr. Lindsay noted that the catalog is the college's contract with the students and that the college is held accountable to the catalog.
 - The Board concluded that there would be no language change.
- 3. Deletion of Board Policy 3322: Joint Group Purchasing
- 4. Deletion of Board Policy 3551: Risk Insurance
- 5. Deletion of Board Policy 3553: Student Insurance
- Deletion of Board Policy 3560: Food Services
- 7. Deletion of Board Policy 3571: Capital Outlay Real Property
- 8. Deletion of Board Policy 4035.1: Section 504 Complaint Procedure

FIRST READING REPORTS - continued

- 9. Deletion of Board Policy 4140.1: Administrative Relations with the Academic Senate
- 10. Deletion of Board Policy 4313.1: Employment Hours
- 11. Deletion of Board Policy 4317: Early Retirement Personal Service Contract
- 12. Deletion of Board Policy 6132: Instructional Policy on Controversial Issues
- 13. Deletion of Board Policy 6150: Designation of Authorized Signatures

First Reading Reports Nos. 3 through 13 were duly noted.

CONSENT CALENDAR

The following item was pulled from the Consent Calendar and placed under "New Business/Action" for discussion (page 7 of these minutes). The Board Member making the request is also noted.

<u>Consent Calendar Item No. 3</u>: Purchase Order Listing - January 1, 2011 through January 31, 2011 – *Dr. Hacopian*

- 1. Approval of Minutes
 - a. Regular Board Meeting of January 24, 2011.
- 2. Warrants District Funds January 1, 2011 through January 31, 2011
- 3. Purchase Order Listing January 1, 2011 through January 31, 2011
- 4. Contract Listing January 1, 2011 through January 31, 2011
- 5. Budget Revisions and Appropriation Transfers General Fund Unrestricted (01) January 1, 2011 through January 31, 2011
- 6. Budget Revisions and Appropriation Transfers General Fund Restricted (03) January 1, 2011 through January 31, 2011
- 7. Non-Resident Tuition and Capital Outlay Fees for the 2011-12 Academic Year
- 8. Change Order No. 007 Garfield Campus Expansion Project
- 9. Acceptance of Contract as Complete Auditorium Power Upgrade
- Acceptance of Quote for Printing of the Glendale Community College Catalog 2011-2012
- 11. Academic Personnel Report No. 8
- 12. Classified Personnel Report No. 8

It was moved (Dr. Peroomian) and seconded (Ms. Shamilian) to approve Consent Calendar items nos. 1, 2, and 4 through 12. The motion passed unanimously.

NEW BUSINESS REPORTS/ACTION

<u>Consent Calendar Item No. 3</u>: Purchase Order Listing - January 1, 2011 through January 31, 2011

- Dr. Hacopian inquired about Oracle and PeopleSoft items included in the report. Asked about the dollar amount being written into the upcoming board policy on contract amounts. Mr. Nakasone replied that the board policy is coming forward to the Board next month and that the amount will be for contracts greater than \$250,000. Dr. Hacopian said that when the board policy comes forward, they will discuss the amount.
- Asked for a 2-word descriptor in parenthesis next to purchase order items.
 Said this would be very helpful.

It was moved (Ms. Ransford) and seconded (Dr. Peroomian) to approve Consent Calendar Item No. 3. The motion passed unanimously.

1. Board of Trustees 2010-2011 Goals

It was moved (Dr. Peroomian) and seconded (Ms. Shamilian) to approve New Business Report No. 1.

 Mr. Tartaglia thanked Dr. Hacopian and Ms. Ransford for preparing the final version of the Board of Trustees 2010-2011 Goals and noted that the approved goals will be posted online.

The motion passed unanimously.

2. Revised Board of Trustees Meeting Schedule

It was moved (Dr. Peroomian) and seconded (Ms. Ransford) to discuss and change, if desired, the date of the April 18, 2011 Board of Trustees Meeting.

 After discussing their individual calendar commitments in April, the Board agreed to maintain the date of April 18, 2011 for the Board Meeting and to change, in alignment with the beginning of Passover, the start time of the Board Meeting from 5:00 p.m. to 8:00 a.m.

The motion was amended to reflect the April 18, 2011 Board Meeting start time of 8:00 a.m. and passed unanimously.

3. Naming of Garfield Campus Buildings

It was moved (Dr. Peroomian) and seconded (Ms. Ransford) to approve New Business Report No. 3.

- Dr. Hacopian said that the Garfield Campus is close to everyone's hearts and that she was not comfortable with the proposed building names and asked how the names came about. She said that the names should be something that the current population can relate to and asked why the college is in a hurry.
- Dr. Peroomian said that he likes the new tradition of naming buildings after donors.
- Mr. Tartaglia concurred with Dr. Peroomian and said that this is an opportunity to the community to offer names and an opportunity for the

NEW BUSINESS REPORT NO. 3 - continued

- college to raise funds. He suggested working through the Foundation. He said that he did not see approving the proposed names, spending money on signage and then renaming the buildings.
- Dr. Holden said that this is time-sensitive as the upcoming printing of the Fall schedule [first week in April] requires publishing classroom locations. She explained the rationale behind the two proposed names and said that the names had historical connotations of the Glendale area. She added that the naming was in keeping with the tradition of naming buildings on the main campus. Dr. Holden said that naming suggestions were solicited from faculty and students in December and that the names selected went through governance. Addressing the opportunity for donations, she noted that plans were moving forward with the Foundation for a donor wall. She said that a former student has made the first donation for that wall.
- Mr. Tartaglia suggested tabling the issue for tonight and bringing back in March.
- Dr. Lindsay said that she will task those involved to address the issue and to bring back when resolved. She said that the college is missing out on a funding opportunity. She added that the printing of the Fall schedule [publishing classroom locations] will be addressed.

It was moved (Dr. Peroomian) and seconded (Ms. Ransford) to amend the motion to table New Business Report No. 3.

The motion passed unanimously.

4. Equal Employment Opportunity Plan - January 2011

It was moved (Ms. Shamilian) and seconded (Dr. Hacopian) to approve New Business Report No. 4 with the following amendment:

Mr. Tartaglia noted that an additional page, "Appendix A," had been distributed to the Members of the Board and other dais participants, with a copy available to the public at the recording secretary's table. The appendix is referenced on page 12 of the EEO Plan (page 324 of the board agenda.)

The motion passed unanimously.

REPORTS

1. ACADEMIC SENATE REPRESENTATIVE TO THE BOARD

Mr. Michael Scott

- Announced that the work of the Distance Education Task Force is nearing completion.
- Said that the Senate is starting to make changes to C&I (Curriculum & Instruction) and that the committee will be more faculty-driven.
- Noted that the Articulation Officer job description is being finalized this week and will go to Campus Executive.
- Said that the Senate has passed a motion to contribute \$500 to the Mike Wheeler scholarship fund.
- Said that the Senate is working on a reciprocity policy to address the issue of course transfers from other community colleges meeting GCC requirements.

REPORTS - continued

2. GUILD REPRESENTATIVE TO THE BOARD

Dr. Ramona Barrio-Sotillo

- Thanked Mr. MacDonald for his presentation.
- Said that she will be participating in Lobby Day on March 7 in Sacramento and is going with Dr. John Queen as he is honored by the FACCC (Faculty Association of Community Colleges).
- Noted that she, Ms. Andra Verstraete, Mr. Hoover Zariani, Ms. Armine Gourgian and AB 540 student representatives will meet with legislators while in Sacramento. The appointments are being arranged by Mr. MacDonald.
- Announced that the Guild is putting out a ballot for mutual re-openers this week. The Guild has returned to the negotiations table to discuss the items that remain.
- Thanked the nursing faculty who are currently teaching and running the program.
- Said that nominations are open for Guild officers until the next March meeting.
- Asked Mr. Tartaglia if, as a Rossmoyne area resident, could she make her public comments from the dais. Mr. Tartaglia said yes. (Please see page 12 of these minutes.)

3. CSEA REPRESENTATIVE TO THE BOARD

Mr. Bill Elbettar (Mrs. Saodat Aziskhanova was absent this evening.)

- Thanked Mr. MacDonald.
- Announced that the CSEA retreat will be held in April and will be paid for by funds remaining from last year.

4. VICE PRESIDENTS

Dr. Rick Perez, Vice President, Student Services

- Announced that the Scholarship Office is shifting the Honors & Awards Banquet to the Student Center this June due to the budget.
- Thanked Dr. Patricia Hurley for her role in the GCC/GUSD Financial Aid Night. Staff provided financial aid workshops to over 350 participants.
- Reported current Spring enrollment numbers. The college is up in head count by 5% and down 3.3% in units. Said that a possible explanation for these numbers is due to changing the maximum number of units per student from 19 to 16. The intent of the 16-unit limitation was to spread the unit availability to a greater number of students.

Dr. Mary Mirch, Vice President, Instructional Services

- Thanked Ms. Judge, Ms. Ramirez, and Mr. Ranchez for their presentation.
- Announced that the Board of Nursing will visit GCC on May 23.
- Noted that the eligibility requirements to gain admission into the nursing program are statewide standards.
- Said that on February 9, GCC students participated in the Kennedy Center Regional Festival at the Los Angeles Center Theatre. Said that she had the opportunity to attend this performance.
- Thanked the individual who contributed \$500 to the Garfield Campus and acknowledged the generous gesture.

Mr. Ron Nakasone, Executive Vice President, Administrative Services

- Remarked that Mark MacDonald covered needed information tonight.
- Said that it is important to secure the Republicans' vote.
- Said that the Budget Committee is working to balance next year's budget and has developed a list of principles. Options are being presented and discussed. Anything in the amount of \$7,500 or higher in discretionary funds is being looked at.

REPORTS - Vice Presidents - Mr. Nakasone - continued

• Said that there are a lot of difficult decisions to be made and that the District will have to talk to the CSEA and the Guild.

5. SUPERINTENDENT/PRESIDENT

Dr. Dawn Lindsay

- Thanked ASGCC President and Student Trustee Janet Shamilian for organizing the students in response to the budget crisis. Noted that the majority of attendees at today's Legislative Town Hall were students. Said that the students spent their Sunday evening, last night, at the college writing letters to Sacramento. Thanked all the students for their help.
- Said that she and Dr. Jewel Price would be traveling to Korea on March 5, at no cost to the District, in hopes of recruiting up to 125 students for GCC. Thanked Mr. Chang Lee for his efforts as liaison.
- Thanked the Board for voting on the Board Goals and has talked with Mr. Tartaglia about preparing the goals in Spring for the subsequent year. Noted that the Superintendent/President and the Vice Presidents are all in alignment with their goals and that they fully compliment the Board's goals.
- Noted that the college is observing Black History Month [February] and Women's History Month [March] with planned activities.
- Said that Administrative Executive is holding a Town Hall Meeting tomorrow, with monthly meetings to be held during the Spring semester.

 Noted that she participated in the GUSD "Principal for a Day" event on February 16 at Glendale High School.
- Congratulated Ms. Susan Hunt, Glendale Educational Foundation, for being named Woman of the Year by the Glendale Latino Association.

6. BOARD OF TRUSTEES

Student Trustee, Ms. Janet Shamilian

- Said that the AS (Associated Students) Legislature is full, with six appointments.
- Reported that the AS Legislature held their orientation.
- Thanked the students, AS officers and club officers for planning student attendance at board meetings.
- Reported that the ASGCC held a Welcome Back BBQ and said it was a great turnout.
- Announced the ASGCC advocacy campaign to get students involved.
 Met with Mr. MacDonald today and discussed key talking points.
- Said that the ASGCC has emailed instructors to make classroom visitations. Students will be asked to take 5 minutes to write letters addressing the current budget/legislative issues.
- Said that the AS is meeting with Democratic supporters this coming Friday, March 4.
- Noted that she attended the SanFACC [San Gabriel/Foothill Association of Community Colleges] Meeting at Chaffey College.
- Reported that the IOC [Inter Organizational Council] held its orientation and currently has 50 clubs and is taking an active stance with the budget/legislative situation.
- In closing, said that the ASGCC is prepared to serve the college.

Member, Dr. Vahé Peroomian

- Thanked the nursing program presenters.
- Attended the Nursing Pinning and noted the enthusiasm of the graduating students.
- Attended and was recognized at the Korean American Federation of North Los Angeles inauguration of president Mr. Chang Keun Lee.
- Attended the Mayor of Ghapan Welcome Event on February 24. Announced that the Mayor, on behalf of the university in Ghapan, offered to host ten GCC students for two

REPORTS - Board of Trustees - Dr. Peroomian - continued

• months in appreciation of the Glendale-Ghapan Sister City relationship. Said that the Mayor is awaiting GCC's reply.

Member, Ms. Ann Ransford

- Acknowledged Mr. Scott Stalnaker, videographer, for his excellent work and interaction with the campus community.
- Reported on the Los Angeles County Public Finance and Seminar Luncheon that she attended on February 3. Said that speakers included [California State Controller] Mr. John Chiang.
- Attended the Crescenta Valley Town Council Meeting with Dr. Lindsay on February 17.

Clerk, Dr. Armine Hacopian

- Thanked Mr. MacDonald and the Nursing Program presenters.
- Congratulated the Speech and Debate Team, Ms. Jean Perry and Mr. Ira Heffler.
- Said that she attended the PQE [Partnerships for Quality Education] Forum.
- Expressed her appreciation for the flowers and emails.

Vice President, Mrs. Anita Quinonez Gabrielian

- Said that the February 8 Community Forum was well-attended.
- Attended the Mayor of Ghapan Welcome Event and thanked Ms. Shamilian for doing a fantastic job representing the students both in English and Armenian
- Noted that she was a panelist at the Los Angeles Higher Education Forum and noted that Dr. Lindsay and Mr. Scott Lay from the CCLC assisted her in preparing for the panel.
- Said that she also attended the Los Angeles County Public Finance and Seminar Luncheon and that she enjoyed the speaker, Mr. John Chiang.

President, Mr. Tony Tartaglia

- Attended Dancing with Diamonds with his colleagues.
- Attended the Mayor of Ghapan Welcome event. Thanked Ms. Shamilian for speaking at the event and for the excellent ASGCC representation.
- Attended the Glendale Latino Installation and Awards Luncheon honoring Ms. Susan Hunt.
- Said that he was unable to attend the Community Forum and the Korean American Federation of North Los Angeles inauguration, as he was in Washington, D.C., lobbying on behalf of GCC. Reported on his visit with Congressman Adam Schiff. Noted that he met a representative from the PG&E [Pacific Gas and Electric] Power Academy at the WIB [Workforce Investment Bureau] National Conference. There are job opportunity possibilities. Mr. Tartaglia has invited the representative to visit GCC.

BOARD OF TRUSTEES REQUEST - INFORMATION AND/OR FUTURE AGENDA ITEMS

Dr. Peroomian

Requested an update on the Lab/College Services Building:

- What is the timeline?
- Is the bond issue happening in 2012 or earlier?
- Noted that the college has only \$13 million remaining in Measure G.

Mrs. Gabrielian

Asked how/when is the college making decisions about the Summer session in light of the tax extension/June special election situation?

Dr. Lindsay replied that the college will have one 6-week Summer session and will discuss cutting more than last Summer. Said there also was a discussion about not having Winter. There will be conservative class offerings for Summer.

BOARD OF TRUSTEES REQUEST - INFORMATION AND/OR FUTURE AGENDA ITEMS - continued

Ms. Ransford

Asked if it would be helpful if the Trustees write letters to the Republicans and asked if there is a model letter. Ms. Ransford said that this needs to happen ASAP.

COMMENTS FROM THE AUDIENCE ON ANY SUBJECT

- Dr. Ramona Barrio-Sotillo
 1224 Ethel Street, Glendale
 - a.) RE: New Business Report No. 3
 - Dr. Barrio-Sotillo said that she is in support of the proposed Garfield building names, "Tropico" and "Mariposa," and the process in which they were selected.
 - Said that for a student to buy a tile gives them a sense of pride and ownership.
- Ms. Jeanette Stirdivant
 1401 Shady Glen Road, Glendale
 - a) <u>RE: Closed Session #2, "Public Employee Appointment"</u> Asked if this is, indeed an appointment, she is not aware that there has been a hiring committee for this position, either permanent or interim.

College legal counsel, Mr. Warren Kinsler, commented that this is a matter for Closed Session.

b) <u>RE: New Business Report No. 3:</u> - Said that she supported Dr. Barrio-Sotillo's support of the proposed Garfield building names.

As there were no further comments, Mr. Tartaglia announced at 7:08 p.m. that the public portion of the meeting had now concluded and that the Board would recess to Closed Session.

CLOSED SESSION

- 1. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE pursuant to Government Code §54957(b)
- PUBLIC EMPLOYEE APPOINTMENT pursuant to Government Code §54957 Title: Interim Associate Vice President, Information and Technology

RECONVENE IN PUBLIC SESSION – 10:00 p.m.

REPORT OF CLOSED SESSION ACTION - There were no items to report out.

ADJOURNMENT

Since all business on the agenda had been the meeting was adjourned.	considered, Mr. Tartaglia declared at 10:00 p.m. that
Mr. Anthony P. Tartaglia	Dr. Armine G. Hacopian

Board of Trustees Regular Meeting, February 28, 2011 Minutes recorded by Sally Holmes, Secretary to the Superintendent/President