ADOPTED

GLENDALE COMMUNITY COLLEGE DISTRICT
1500 N. Verdugo Road
Glendale, CA 91208

BOARD OF TRUSTEES MEETING NO. 15

The special meeting of the Glendale Community College District Board of Trustees was called to order by Mrs. Gabrielian at 9:01 a.m. on Friday, June 10, 2011 in Room AD 121 of the John A. Davitt Administration Building.

Trustees Present	Administrators Present	Bargaining Unit Representatives
Mrs. Anita Quinonez Gabrielian	Dr. Dawn Lindsay	Ms. Isabelle Saber
Dr. Armine G. Hacopian	Mr. Ron Nakasone	Mr. Michael Scott
Dr. Vahé Peroomian	Dr. Vicki Nicholson	
Ms. Ann Ransford	Dr. Mary Mirch	
Mr. Anthony P. Tartaglia	Dr. Ricardo Perez	
Ms. Janet Shamilian ST - (excused)		

An audio tape of this meeting will be on file in the Superintendent/President's Office, at the Glendale Central Library, and on the college's website at <http://www.glendale.edu/boardoftrustees>.

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was led by Mrs. Gabrielian.

ROLL CALL

Mr. Tartaglia arrived at 9:05 a.m.

COMMENTS FROM THE AUDIENCE – BOARD AGENDA ITEMS ONLY

There were no comments.

NEW BUSINESS REPORTS

1. Side Letter Agreement Between the District and the Glendale College Guild- Local 2276 of the American Federation of Teachers for Contract Counselor Summer Pay For 2011

It was moved (Ms. Ransford) and seconded (Dr. Peroomian) to approve New Business Report No. 1.

- Dr. Hacopian requested that future side letters presented for ratification include data such as how many employees impacted, semester(s) affected, change in hours, change in pay.
- Ms. Ransford noted that it would be helpful to understand the terms used in the side letter language.
- Dr. Hacopian requested a training session on how the different groups are paid (i.e. faculty, counselors).

The motion passed unanimously.

NEW BUSINESS REPORTS - continued

2. Personnel Report No. 12 – Approval of Travel Outside of the United States

It was moved (Mr. Tartaglia) and seconded (Ms. Ransford) to approve New Business Report No. 2, Personnel Report No. 12.

- Dr. Lindsay reported that there will be a special presentation on the Baja program at the upcoming June 27 board meeting.
- Mrs. Gabrielian asked Board Members to send in their questions on the Baja program to Dr. Lindsay a week prior to the June 27 board meeting so that the questions can be addressed in the presentation.
- Ms. Ransford suggested modifying future board personnel reports so that the request for Board approval for international travel stands as a separate personnel item on the board agenda.
- Dr. Peroomian suggested modifying the process so that if a Travel Warning to a foreign country is in place, the travel request be placed on the board agenda as a separate action.
- Dr. Peroomian noted that the process needs to be formalized whether members of the A.C. (Asociacion Civil) should be asked to travel on personal time.
- Mrs. Gabrielian directed Dr. Lindsay to have the three persons involved in the June 12 travel to Ensenada, Mexico sign a simple acknowledgement that there is a Travel Warning in place for Tijuana at night. This directive was added as an amendment to the motion that was then voted on and unanimously approved.

The motion passed unanimously as amended.

ADJOURNMENT

Since all business on the agenda had been considered, the meeting was adjourned at 9:51 a.m.

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Mrs. Anita Quinonez Gabrielian, President Ms. Ann H. Ransford, Clerk

Board of Trustees Special Meeting, June 10, 2011
Minutes recorded by Sally Holmes, Secretary to the Superintendent/President.