

**GLENDALE COMMUNITY COLLEGE
CAMPUS EXECUTIVE COMMITTEE**

MINUTES

**July 12, 2011 – 2:30 p.m.
AD 121**

The Campus Executive Committee Meeting was called to order at 2:34 p.m.

Present: Ron Nakasone (Chair), Saodat Aziskhanova (CSEA), Val Dantzler* (Resource), Rick Perez (Adm), Mary Mirch (Adm), Isabelle Saber (Guild), Suzanna Sargsyan (ASGCC), Michael Scott (Senate)

Absent: Dawn Lindsay

Quorum (7): 6 out of 7 voting members.

*Resource member, non-voting

APPROVAL OF MINUTES – June 21, 2011

	<u>OUTCOME</u>	<u>WHO'S RESPONSIBLE</u>
The Committee reviewed and approved the Campus Executive Committee Minutes of June 21, 2011.	<i>It was moved (Mr. Scott) and seconded (Ms. Saber) to approve the Campus Executive Committee Minutes of June 21, 2011. The motion passed unanimously.</i>	

ACCEPTANCE OF SUBCOMMITTEE MINUTES

	<u>OUTCOME</u>	<u>WHO'S RESPONSIBLE</u>
a) Budget Committee <i>Adopted Minutes of June 9, 2011</i> b) EEO Advisory Committee <i>Adopted Minutes of April 7, 2011</i> c) Governance Review Committee <i>Adopted Minutes of May 3, 2011</i> d) Institutional Planning Coordination Committee <i>Adopted Minutes of May 23, 2011</i> e) Released Time Extra Pay Committee <i>Adopted Minutes of April 22, 2011</i> <i>Adopted Minutes of May 20, 2011</i> Note: The following subcommittees did not have adopted minutes to bring forward at this time: <ul style="list-style-type: none"> • Campuswide Computer Coordinating Committee • Staff Development Committee • Web Oversight Committee 	<u>OUTCOME</u> <i>It was moved (Mr. Scott) and seconded (Ms. Saber) to accept the following subcommittee minutes:</i> a) Budget Committee <i>Adopted Minutes of June 9, 2011</i> b) EEO Advisory Committee <i>Adopted Minutes of April 7, 2011</i> c) Governance Review Committee <i>Adopted Minutes of May 3, 2011</i> d) Institutional Planning Coordination Committee <i>Adopted Minutes of May 23, 2011</i> e) Released Time Extra Pay Committee <i>Adopted Minutes of April 22, 2011</i> <i>Adopted Minutes of May 20, 2011</i> <i>The motion passed unanimously.</i>	

BOARD AGENDA of July 18, 2011 (Action Item a)

	<u>OUTCOME</u>	<u>WHO'S RESPONSIBLE</u>
<p>The Campus Executive Committee reviewed the board agenda for the July 18, 2011 board meeting.</p> <ul style="list-style-type: none"> • Mr. Nakasone announced that there will be a ribbon cutting for the Child Development Center's new instructional garden at 4:00 p.m. prior to the board meeting. • The board reporting process to include a public hearing for negotiations openers and reopeners was reviewed. • Mr. Nakasone noted that Special Presentation No. 1 will be a presentation on a proposed student dormitory facility by WAM Development and Mr. Chang Lee, who has been involved in working with partnerships with GCC and several cities in Korea. He said that Mr. Lee's group wants to build a dormitory on a city-owned parking lot. He said that Mr. Lee's focus was ensuring that students from Korea have a place to live. <p>Discussion followed and the consensus among the group was that the proposal faced problems with the college not having ownership of the building; taking parking away from the students; liability issues; neighborhood issues; and concerns by the nearby church.</p>		

CONSENT CALENDAR (Action Item b)

	<u>OUTCOME</u>	
<p>The Consent Calendar was not presented. Ms. Strong will include the July items in the August Consent Calendar.</p>		<p>Ms. Strong will include the July items on the August Consent Calendar.</p>

UNFINISHED BUSINESS

	<u>OUTCOME</u>	<u>WHO'S RESPONSIBLE</u>
<p>a) Administrative Regulation 3110: <i>Environmental Sustainability</i></p>	<p><i>It was moved (Mr. Scott) and seconded (Ms. Sargsyan) to approve Administrative Regulation 3110: Environmental Sustainability. The motion passed unanimously.</i></p>	<p>Mr. Nakasone will advise his staff that AR 3110 has been approved and can now be posted on the AR web page.</p>
<p>b) Administrative Regulation 7700: <i>Whistleblower Protection</i></p>	<p><i>It was moved (Dr. Mirch) and seconded (Ms. Sargsyan) to approve Administrative Regulation 7700: Whistleblower Protection. The motion</i></p>	<p>Ms. Dantzler will advise her staff that AR 7700 has been approved and can now be posted on the AR web</p>

	<i>passed unanimously.</i>	page.
--	----------------------------	-------

FIRST READINGS

	<u>OUTCOME</u>	<u>WHO'S RESPONSIBLE</u>
<p>The following four documents were duly noted:</p> <p>a) Administrative Regulation 3540: <i>Claims and Actions Against the District</i> (to be renumbered 3810)</p> <p>b) Board Policy 4060: <i>Claims for Money or Damages</i> (Recommended Deletion)</p> <p>c) Board Policy 6450: <i>District Funded Cellular Telephone Use</i></p> <p>d) Administrative Regulation 6450: <i>District Funded Cellular Telephone Use</i></p>		<p>a) Mr. Nakasone will bring Administrative Regulation 3540 (3810): <i>Claims and Actions Against the District</i> back to a future Campus Executive Meeting for a second reading and request for approval.</p> <p>b) Mr. Nakasone will bring the request for deletion of Board Policy 4060: <i>Claims for Money or Damages</i> back to a future Campus Executive Meeting for a second reading. If approved, the item will be placed as a First Reading on the board agenda.</p> <p>c) Mr. Nakasone will bring Board Policy 6450: <i>District Funded Cellular Telephone Use</i> back to a future Campus Executive Meeting for a second reading. If approved, the item will be placed as a First Reading on the board agenda.</p> <p>d) Mr. Nakasone will bring Administrative Regulation 6450: <i>District Funded Cellular Telephone Use</i> back to a future Campus Executive Meeting for a second reading and request for approval.</p>

OTHER

	<u>OUTCOME</u>	<u>WHO'S RESPONSIBLE</u>
<p>1. Ms Saber inquired about the status of the Basic Skills Coordinator position. Dr. Mirch said that she would check into this.</p> <p>2. Mr. Scott said that he was bringing forth Senate Motion 2011-12 to disband C&I [Curriculum & Instruction Committee] and to reconstitute it as a Senate committee. He said that Governance Review has approved the disbanding of this committee</p>	<p><i>It was moved (Mr. Scott) and seconded (Dr. Mirch) that C&I [Curriculum & Instruction Committee] be disbanded as a governance committee and be reconstituted as a Senate committee which will report to Academic Affairs.</i></p>	<p>1. Dr. Mirch will report back on the status of the Basic Skills Coordinator position.</p>

<p>and to eliminate it as a governance committee. There were no materials distributed in conjunction with Mr. Scott's item.</p> <p>Discussion followed and resulted in the approval of two motions (please see "Outcome").</p> <p>3. Mr. Nakasone reminded all of the July 26 Budget Committee Meeting and distributed a handout for the meeting. The handout was with regard to the standing committees' budget request prioritizations, which will be addressed at the Budget Committee Meeting.</p>	<p><i>The motion passed unanimously.</i></p> <p><i>It was moved (Mr. Scott) and seconded (Dr. Mirch) that the Campus Executive Committee approve the 50% released time position for the chair of the reconstituted Senate committee, subject to approval by the RTEP Committee.</i></p> <p><i>The motion passed unanimously.</i></p>	
--	--	--

NEXT MEETING

The next Campus Executive Meeting is scheduled for Tuesday, August 16, 2011 at 2:30 p.m.

ADJOURNMENT - The meeting was adjourned at 3:45 p.m.

Respectfully submitted by Sally Holmes, Secretary to the Superintendent/President.