GLENDALE COMMUNITY COLLEGE CAMPUS EXECUTIVE COMMITTEE

MINUTES

September 6, 2011 – 2:30 p.m. AD 121

The Campus Executive Committee Meeting was called to order at 2:33 p.m.

Present: Dawn Lindsay (Chair), Saodat Aziskhanova(CSEA), Mary Mirch (Adm), Ron Nakasone (Adm), Vicki Nicholson (Adm)*, Rick Perez (Adm), Isabelle Saber (Guild), Suzanna Sargsyan (ASGCC), Michael Scott (Senate), Frankie Strong*

Quorum (7): 7 out of 7 voting members.

APPROVAL OF MINUTES - August 16, 2011

	OUTCOME	WHO'S RESPONSIBLE
	It was moved (Mr. Scott) and seconded	
The Committee reviewed and approved the	(Ms. Sargsyan) to approve the Campus	
Campus Executive Committee Minutes of	Executive Committee Minutes of August	
August 16, 2011.	16, 2011. The motion passed with 5	
	ayes and 2 abstentions.	

ACCEPTANCE OF SUBCOMMITTEE MINUTES

	OUTCOME	WHO'S RESPONSIBLE
a) Budget Committee Adopted Minutes of July 26, 2011 Adopted Minutes of August 11, 2011	It was moved (Mr. Scott) and seconded (Ms. Sargsyan) to accept the following subcommittee minutes:	
b) Institutional Planning Coordination Committee Adopted Minutes of July 11, 2011 Adopted Minutes of July 25, 2011	a) Budget Committee Adopted Minutes of July 26, 2011 Adopted Minutes of August 11, 2011	
Note: The following subcommittees did not have adopted minutes to bring forward at this time:	b) Institutional Planning Coordination Committee Adopted Minutes of July 11, 2011 Adopted Minutes of July 25, 2011	
 Campuswide Computer Coordinating Committee EEO Advisory Committee Governance Review Committee Released Time Extra Pay Committee Staff Development Committee Web Oversight Committee 	The motion passed unanimously.	

^{*}Resource member, non-voting

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Prior to the review of the agenda, Dr. Lindsay announced that there would be a Special Board Meeting on September 8 and that this would be a study session on the student dormitory issue.

The Campus Executive Committee reviewed the board agenda for the September 12, 2011 board meeting:

- The three agendized special presentations were noted: Mr. Don Nakamoto, Coach Chris Cicuto, and the faculty attaining advancement in rank.
- Dr. Lindsay noted that the Student Dormitory issue would be placed under New Business. An updated copy of the report was distributed at Campus Executive.
 - Ms. Sargsyan distributed a list of questions developed by the ASGCC for an upcoming student survey. (See page 4 of these minutes.)
 - o Mr. Nakasone reviewed the report with the committee and said that this would not be a commitment, but a first step. He noted that Team B met today, Team A will meet on Friday, and Campus Development will discuss the issue next week. He added that eventually the issue will go out to the community. Mr. Nakasone then reviewed the potential benefits, as outlined in the board report.
 - Mr. Scott asked if there would be RFP's going out and if the college is legally allowed to enter into an exclusive agreement.
 - Dr. Lindsay replied that the college's attorney would address this question.
 - Ms. Saber asked that the following comments be recorded in the minutes:
 - Who would be in charge of admission into the dorm? Would admission be equitable or would one cohort be chosen over another?
 - What are the ancillary costs (*i.e.* request for security coming forth to the Board as a result of rowdy students issue). How to pass on the cost of attorneys' fees? This project is not "cost neutral."
 - Why would we be the only community college in Southern California to have a dorm? Look at other community colleges to see

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OUTCOME	WHO'S RESPONSIBLE

- why they don't have dorms.
- Who would be in charge of the Long-term lease agreement if [the investor/developer] up and left?
- Commented on the loss opportunity of parking spaces.
- If the college needs the land 20 years from now for instructional or office space, what then?
- Dr. Lindsay reviewed the proposed placement of the dorm (vicinity of upper GCC parking lot), saying that
 - At the time of the July 18 board meeting, the proposed site was the city parking lot across the street.
 - When Mrs. Gabrielian, Mr. Nakasone, Mr. Chang and she met on August 15, the current site was discussed.
 - Dr. Lindsay had asked that the dorm be kept off campus, but that the developer informed her that the closest site meeting the dorm parameters would be North Hollywood.
- Ms. Saber suggested the possibility of having a dorm in common with LACC and PCC.
 - Dr. Lindsay said that Santa Monica and Pasadena are waiting [for GCC to not proceed] and that she has been informed by Mr. Chang that there are five other colleges waiting to proceed.
- o Dr. Lindsay remarked on the problem of cyclical enrollment and that the college's enrollment will be going into decline. She asked what the college will do about decreasing resources on campus and said that this question needs to be asked.
- Ms. Saber asked what is preventing the developers from having LOI's with other community colleges.
 - Dr. Lindsay said that they would not, that this would be an exclusive agreement. She cited the college's 2-year relationship with Mr. Chang [MOU's with Korean sister cities] and also the cost to the investor of \$100K \$150K to explore the project.
- Dr. Lindsay said that the issue is how would the college get funding from the State, as we have the College Services Building and Aviation Building renovation in the works. She added that approximately 40-80 students [per

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year] would be fully funded by the Korean government.

- Ms. Sargsyan asked if the college had received a letter from the bank.
 - Dr. Lindsay replied no. She said that, according to Mr. Chang, Investor 1 would fund \$5 million and Investors 2 & 3 \$25 million.
- Ms. Sargsyan said that there was no harm in getting the LOI, as that is the only way questions will be answered.
- Mr. Scott said that there are many questions and that the campus is skeptical. He added that, at the Team B meeting, they never got to the LOI question, because there were many questions that they wanted answers to.
- Ms. Sargsyan said that the list of student survey questions that she's distributed to Campus Executive will be helpful.
 - Dr. Lindsay suggested that two questions be added to the survey:

 1) Would the student be interested in living in an off campus dorm? and 2) Would the student be interested if the dorm were located off-campus on a conveniently-routed bus route?
 - Mr. Scott suggested conducting the survey in class. After brief discussion, it was suggested that perhaps Dr. Karpp could assist the ASGCC in developing an online survey, which may elicit more responses.
 - Ms. Sargsyan asked the members of Campus Executive to email her with any suggestions.
 - Dr. Lindsay thanked Ms. Sargsyan for taking the lead on this.

Ms. Sargsyan will bring the suggestion to the ASGCC of conducting an online student dorm survey and will work with Dr. Karpp on its development.

CONSENT CALENDAR (Action Item b)

The Consent Calendar prepared for the September 6, 2011 Campus Executive Committee Meeting was reviewed and approved.

OUTCOME

It was moved (Mr. Scott) and seconded (Dr. Perez) to approve the Consent Calendar prepared for the September 6, 2011 Campus Executive Meeting. The motion passed unanimously.

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- a) Administrative Regulation 3050: Conflict of Interest Code of the GCCD
 - During the review of the document, it was noted that several designated position titles needed to be checked or revised.
 - The motion was tabled and the AR will return for an additional reading at a future Campus Executive meeting.

OUTCOME

a) It was moved (Mr. Scott) and seconded (Dr. Perez) to approve Administrative Regulation 3050: Conflict of Interest Code of the GCCD. The motion was tabled.

WHO'S RESPONSIBLE

Mr. Nakasone will ensure that the designated positions listed in Exhibit B of AR 3050 are reviewed and updated, if necessary. The document will return to a future Campus Executive for an additional reading and request for approval.

OTHER

- 1. Glendale Water & Power Event
 Dr. Lindsay announced that Glendale
 Water and Power will host an event, Final
 Smart Meter Installation, on September 15
 at 2:30 p.m. in the GCC parking garage
 structure, fifth floor. She said that all are
 invited.
- 2. Police Chief Swearing-In Ceremony Dr. Lindsay also announced the swearing in of Lt. Gary Montecuollo on Monday, September 19 at 4:00 p.m. in Los Robles.
- 3. RN Program Accreditation
 Dr. Mirch announced that the accreditors for the RN program will be on campus
 September 19 and 20.

OUTCOME WHO'S RESPONSIBLE

NEXT MEETING

The next Campus Executive Meeting is scheduled for Tuesday, October 11, 2011 at 2:30 p.m.

ADJOURNMENT - The meeting was adjourned at 3:35 p.m.

Respectfully submitted by Sally Holmes, Secretary to the Superintendent/President.