Guild Membership Meeting

September 20, 2011
12:20-1:30 p.m.
Kreider Hall, SR 138

I. Call to Order: 12:23 p.m. – Quorum Established

II. Consideration of Minutes from May 31, 2011.
MSC (Roger Bowerman/Phyllis Eckler) – to approve minutes as read.
Minutes available online http://www.glendale.edu/guild

III. ANNOUNCEMENTS

a. Improving Communication among various groups on campus:

- **i.** Relationship with Board members is improving
- **ii.** Relationship with administration is civil and cordial, but there is an overreliance on use of attorneys by the District.
- **iii.** Guild membership – in efforts of increasing communication between Guild Executive officers and the membership, the following actions have been taken:
  - Guild eNews is back
  - Authorship of the article in the Chaparral (previously written by Guild Presidents) will now rotate between Guild Executive officers.
  - "Brown Bag Lunches" will be held every 1st and 4th Wednesdays of the month in the Faculty Dining Room where information questions related to Guild issues may be asked and discussed in an open forum.
  - Monthly Mixers – thanks to Alexa Shumaker for coordinating this social gathering for Guild members to meet up with colleagues and reminisce the good old days.
- **iv.** Guild Exec. and Senate Exec. are in cooperation with each other. The joint Guild and Senate Exec. barbeques are back with the first one held this summer. Many thanks to Mike Scott for his gracious cooperation.
- **v.** Guild Executive committee started meeting this summer
- **vi.** Negotiating team started meeting the first week of the Fall semester.

b. Guild Executive Policies

- **i.** Candidates' forum (pilot for Spring 2012)
  New Guild Exec. policy – as a pilot for Spring 2012, if more than one candidate is running for the Guild President office, the Election Committee shall organize an open forum where candidates can make statements and take unfiltered questions from the audience. This candidate forum shall be made available in electronic format (online or otherwise, live and archived) for members not able to attend. This is a pilot for 2012, and this policy is to be revisited for future years.
- **ii.** Guild Ethics Policy – CFT requires of Guild conflict of interest, whistle blowing, and records retention language to be added as "internal policy" or in the bylaws. The language was presented as an attachment to the agenda and may be found

here:
http://www.glendale.edu/Modules/ShowDocument.aspx?documentid=11903

c. **Lecture announcement:**
"De-Escalating Student Situations" with psychiatrist Dr. Bonnie Bernstein on October 5, 2011 at 12:20-1:20pm in Kreider Hall (handout by Jessica Gillooly)

d. **Sharon Hendricks for CalSTRS Board** (handout by Phyllis Eckler)
   i. All CalSTRS members will receive ballots in the mail for the CalSTRS Board elections (voting period is October 1 – November 30, 2011). Hendricks is endorsed by AFT/CFT and guild membership is encouraged to vote for her when ballots arrive in the mail. Hendricks will come to the October Guild membership meeting.

IV. Approval of New Negotiators

a. **MSC**(Liz Russell/Mark Maier) move to approve Robyn Fishman and Darren Leaver as members of the negotiating team.

V. Negotiations Update – Mike Allen

a. Negotiating team has met at the bargaining table three sessions so far this semester. Current negotiations items include paycuts for Fall 2011 and benefits (medical insurance copays/deductibles and life insurance).
b. Reopeners from the District:
   i. Division Chair responsibilities
   ii. Disciplinary language for faculty rosters
   iii. Article VI changes from Block Scheduling side letter are being integrated into the contract.
   ACTION: Mike Allen will email the draft of the language to the membership for review, requesting a fast response (before Thursday's Negotiating Team meeting).

VI. Year-end Report on Guild Treasury –Mike Allen/Moe Taghdis

a. Treasurer's Report present by Mike Allen
b. Mo Taghdis stepped into the Operations Officer position at the start of Fall 2011. Mike Allen ended his term as the Operations Officer at the end of Summer 2011.
c. Guild Exec. is exploring all possible options for saving on expenditures (e.g., food cost, Chaparral printing costs) in order to delay the need for raising dues.
d. New adjunct and full-time faculty members are encouraged to fill out the Guild Membership Application Form available on the Guild website.

VII. **Discussion and Sunshine of Bylaw Changes** – the following by-law changes are being sunshined during this meeting to be voted on during the October membership meeting.

a. **(Article IV, Section 8) Compensation for Guild work during Summer:**
"The Guild President and Operations Officer shall be paid up to 150 hours each for work performed during the Summer, at the non-instructional hourly rate of pay. Executive Committee may authorize up to 100 hours total of such pay for additional Summer work performed by Guild members, which may include the President and/or the Operations Officer."

i. This bylaw change is intended to correct the language to its original intent as it was moved by Guild Executive on October 1, 2009.
ii. *Show of hands* – majority of membership felt that adding language on 200 hours cap for president and operations officer was not necessary

b. (Article V, Section 5 [New]) **Guild Officers' Transition Period:**
"Newly elected officers to the Guild Executive shall be ~~allowed~~ **invited** to attend Guild Executive meetings immediately after the election results have been announced to the membership. Newly elected officers shall be allowed to participate in discussion but will remain as non-voting guests until the beginning of their term. "
   i. The word "allowed" is replaced by "invited"

VIII. Changes to the Chaparral

a. September Membership Survey includes questions on whether the Guild can save money on printing costs by going "all electronic". Please fill out the survey by September 30, 2011.
b. Guild Exec. is exploring a more interactive medium for the electronic Chaparral to include embedded video and audio, discussion board and comments sections to encourage dialogue among the readers.
c. Other questions on the survey will provide feedback to the negotiating team for scheduling the Commencement and Institute Day.

Adjourned: 1:28 p.m.
Minutes prepared by: Zohara Kaye