Glendale Community College Institutional Planning Coordination Committee

November 28, 2011 12:15 pm **AD 121** Agenda

Call to Order

Announcements

Approval of Minutes

1. November 14, 2011 IPCC Minutes

Old Business

- 2. Follow-Up Report Due March 15, 2012
- 3 Review of IPCC Mission Statement
- 4. Purpose of Program Review/Resource Requests and Identifying College Needs
- 5. Procedure for Urgent Resource Requests Outside of Regular Timeline

New Business

6. Planning Booklet/Mini-Handbook

Other

Adjournment

IPCC Mission Statement

The Institutional Planning Coordination Committee

- 1. Organizes the college planning process
 - Identifies existing plans
 - Develops an organizational chart for plans
 - c) Establishes timelines for when plans are due
- Assesses the effectiveness of the planning process 2.
 - a) Develops a template with criteria for acceptable plans
 b) Encourages the self evaluation of plans
- Makes recommendations for sustained continuous quality improvement
- Develops strategies to promote campus buy-in for an integrated planning process
 - Updates the college Planning Handbook annually
- 5. Identifies trends and common needs in plans that reveal institutional needs

Committee Blue List Information:

Institutional Planning Coordination Time and Location: Second and Fourth Mondays, 12:15 – 1:30 pm, AD 121

Senate: Mike Scott, Senate President

Guild: Isabelle Saber, Guild President

Joint Faculty [2]: Margaret Mansour, Garfield faculty member

Trudi Abram (to 2013-2014)

Other Faculty: Alice Mecom, SLO Coordinator Seats related to title (VACANT), Planning Coordinator

Monette Tiernan, Program Review Coordinator

(VACANT), Accreditation Coordinator

CSEA [2]: Saodat Aziskhanova, CSEA President

Hoover Zariani (to 2011-2012)

Administration [8]: Ron Nakasone, Executive Vice President, Administrative Services

Rick Perez, Vice President, Student Services Mary Mirch, Vice President, Instructional Services Donna Voogt, Administrative Dean, Human Resources

Alfred Ramirez, (Acting) Administrative Dean, Continuing and Community Education

Edward Karpp, Dean, Research, Planning, and Grants (chair) (VACANT), Associate Dean, Continuing and Community Education Wayne Keller, Associate Vice President, Information Technology

Manager/Confidential: Jill Lewis, Program Review Manager

ASGCC: Hasmik Simidyan

Regina Kim Nathan Neven

Resource: Amir Nour, Interim Controller
Non-voting Bill Taylor, Construction Projects

Recording Sect: Jill Lewis, Program Review Manager