

ACADEMIC SENATE
Adopted Meeting Minutes
2:10-3:10 pm, LR 105
December 1, 2011

Members Present: Keith Conover, Richard Cortes, Roger Dickes, Bob Gellert, Allyn Glanzer, Nancy Getty, Philip Kazanjian, Paul Mayer, Alice Mecom, Randal Parker, Greg Perkins, Cindy Pollack, John Queen, Peggy Renner, Rosemarie Shamieh, Alexa Schumacher, Michael Scott, Fiona Virani, Yvette Ybarra, Andy Young.

Proxies: Hazel Ramos for Cameron Hastings, Marcia Walerstein-Sibony for Glenn Gardner, Sarah McLemore for Francien Rohrbacher

Resource, Non-voting: None

Members Absent: None

Guests: None

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1. Call to order – **2:10 PM**
 2. Comments from the audience on agenda items only (5 minutes per speaker)
 3. Approval of the minutes – **MSC** November 17, 2011 minutes approved as amended
 4. President's report
 5. Call for additional items: (Cortes) adding EMT course as a graduation requirement; (Mecom) IHAC guidance re: SLO criteria; (Mecom) IHAC guidance re: SLO criteria to be moved to top of agenda; (Queen) to approve the middle college high school task force report
 6. Approval of the agenda – **MSC** Agenda approved as amended
 7. Old business
 - a. **Motion 2011-32** The Senate accepts AR 4255 Dismissal and Reinstatement (**Senate Agenda Oct 6**)
 - b. **Motion 2011-34** The Senate creates a taskforce to create an E-Materials policy addressing the appropriate uses, restrictions,

regulations and liabilities of instructional e-materials. (**Senate Agenda November 17**)

- c. **Motion 2011-35** The Senate requests the Academic Affairs Committee activate and populate the Distance Education Committee. (**Senate Agenda November 17**)
- d. **Motion 2011-36** The Senate creates a taskforce to deal with the implementation of the Student Success Task Force Recommendations. (**Senate Agenda November 17**)
- e. **Motion 2011-37** The Senate requests the District conduct studies on IT Infrastructure, Building Maintenance and Furniture Replacement Needs for the entire District in anticipation of a future bond measure. In the event the Administration declines to do so, then the Senate will request the Board of Trustees to direct the District to do so. (**Senate Agenda November 17**).
- f. **Motion 2011-22** The Senate amends the Senate bylaws to add the Curriculum and instruction Committee as a new Senate committee. (**Senate Agenda November 17**)
- g. **Motion 2011-30** The Senate accepts AR 4225 Course Repetition and Withdrawals (**Senate Agenda Oct 6**)
- h. **MSU (Mecom/Young)** motion passed unanimously The Senate directs the IHAC committee to follow academic year 2010-2011 criteria, including those with respect to SLO's, in ranking hiring priorities.
- i. **MSC (Young/Renner)** The Senate shall review and update IHAC and SSHAC policies, including their alignment with current planning processes and accreditation standards.
 - i. **MSC (Shamieh/Perkins)** The Senate shall review and update IHAC and SSHAC policies, including their alignment with current planning processes and accreditation standards.

8. New business:

- a. (Cortes) adding EMT course as a graduation requirement
- b. (Queen) to approve the middle college high school task force report

9. Officers' reports:

- a. 1st Vice President
- b. 2nd Vice President
- c. Treasurer
- d. Budget Representative

10. Reports from the college standing committees and the Technology Mediated Instruction committee

- a. Academic Affairs

- a. Academic Affairs
- b. Administrative Affairs
- c. Student Affairs
- d. Technology Mediated Instruction

11. Reports from Senate Committees

- a. Curriculum & Instruction Committee

12. Accreditation report

13. Reports from task forces/ad hoc committees

14. Adjournment - 3:15PM, minutes recorded by Roger Dicks, Senate Secretary.
The Senate agreed to extend the meeting 5 minutes.