ADOPTED

GLENDALE COMMUNITY COLLEGE
CAMPUS EXECUTIVE COMMITTEE

MINUTES

January 10, 2012 – 2:30 p.m.
AD 121

The Campus Executive Committee Meeting was called to order at 2:34 p.m.

Present: Ron Nakasone (Chair), Mary Mirch (Adm), Rick Perez (Adm), Isabelle Saber (Guild), Suzanna Sargsyan (ASGCC), Michael Scott (Senate), Frankie Strong*, Donna Voogt (Adm)*, Hoover Zariani (CSEA)

Absent: Dawn Lindsay (Chair)

Guest: Wayne Keller

Quorum (7): 6 out of 7 voting members.

*Resource member, non-voting

APPROVAL OF MINUTES – December 06, 2011

	OUTCOME	**WHO'S RESPONSIBLE**
The Committee reviewed and approved the Campus Executive Committee Minutes of December 6, 2011.	*It was moved (Mr. Scott) and seconded (Ms. Saber) to approve the Campus Executive Committee Minutes of December 6, 2011. The motion passed unanimously.*	

ACCEPTANCE OF SUBCOMMITTEE MINUTES

The following subcommittee minutes were voted on collectively:	**OUTCOME**	**WHO'S RESPONSIBLE**
a) Budget Committee *Adopted Minutes of November 22, 2011* b) Staff Development Committee *Adopted Minutes of October 20, 2011* *c)* Web Oversight Committee *Adopted Minutes of November 10, 2010* Note: The following subcommittees did not have adopted minutes to bring forward at this time: • Campuswide Computer Coordinating Committee • EEO Advisory Committee • Enrollment Management Committee • Governance Review Committee • Institutional Planning Committee • Released Time Extra Pay Committee	*It was moved (Ms. Sargsyan) and seconded (Mr. Scott) to accept the following subcommittee minutes:* a) Budget Committee *Adopted Minutes of November 22, 2011* b) Staff Development Committee *Adopted Minutes of October 20, 2011* c) Web Oversight Committee *Adopted Minutes of November 10, 2010* *The motion passed unanimously.*	

BOARD AGENDA of December 12, 2011 (Action Item a)

	OUTCOME	WHO'S RESPONSIBLE
The Campus Executive Committee reviewed the board agenda for the January 17, 2012 board meeting.		

CONSENT CALENDAR

	OUTCOME	WHO'S RESPONSIBLE
A Consent Calendar was not presented for the January 10, 2012 Campus Executive Committee Meeting.		

FIRST READINGS

The following document was duly noted as a first reading:	OUTCOME	WHO'S RESPONSIBLE
a) Administrative Regulation 2400: *Off-Duty Work*		a) Mr. Nakasone will bring back Administrative Regulation 2400: *Off-Duty Work* to a future Campus Executive Meeting for a second reading and request for approval.

UNFINISHED BUSINESS

	OUTCOME	WHO'S RESPONSIBLE
a) Administrative Regulation 2121: *Line of Responsibility* Recommended revision as Board Policy 3100 (New)	*a) It was moved (Mr. Scott) and seconded (Ms. Sargsyan) to approve the revision of Administrative Regulation 2121:* Line of Responsibility *to Board Policy 3100:* Line of Responsibility – Administrative Operations. *The motion passed unanimously.*	a) Mr. Nakasone will advise his staff that the revision of *AR 2121 to BP 3100* has been approved and that the change to the AR can now be posted online. BP 3100 will be placed on the January 17 board agenda as a first reading.
b) Administrative Regulation 2130: *Organizational Structure* - New Administrative Regulation 3100	*b) It was moved (Ms. Sargsyan) and seconded (Dr. Mirch) to approve the revision of Administrative Regulation 2130:* Organizational Structure *to Administrative Regulation 3100:* Organizational Structure*. The motion passed unanimously.*	b) Mr. Nakasone will advise his staff that AR 2130 has been revised as AR 3100 and that the AR web page can now be updated.
c) Board Policy 5010: *Admissions & Concurrent Enrollment*	*c) It was moved (Dr. Perez) and seconded (Ms. Sargsyan) to approve Board Policy 5010:* Admissions & Concurrent Enrollment. *The motion passed unanimously.*	c) Board Policy 5010 will appear on the January 17 board agenda as a first reading.
d) Administrative Regulation 5010: *Eligibility for Admissions* • It was moved (Dr. Perez) and	*d) It was moved (Dr. Perez) and seconded (Dr. Mirch) to table Administrative Regulation 5010:*	d) Dr. Perez will verify the language in AR 5010 and will bring the document back to a future Campus

seconded (Dr. Mirch) to approve Administrative Regulation 5010: *Eligibility for Admissions.* • A question then arose regarding the age requirements stated in the document. • The motion for approval was withdrawn and it was then MSC to table AR 5010 pending language verification.	Eligibility for Admissions *for verification of the age requirements stated in the document. The motion passed unanimously.*	Executive meeting for an additional reading and subsequent request for approval.

OTHER

	OUTCOME	**WHO'S RESPONSIBLE**
◆ Ms. Sargsyan said that she wished to verify the college's colors (maroon and gold), as she would like to report back to the bookstore. Dr. Perez advised Ms. Sargsyan to have the bookstore representative call either Dr. Schlossman or himself.		

NEXT MEETING

The next Campus Executive Meeting is scheduled for Tuesday, February 21, 2012 at 2:30 p.m.

ADJOURNMENT - The meeting was adjourned at 3:07 p.m.

Respectfully submitted by Sally Holmes, Secretary to the Superintendent/President.