GLENDALE COMMUNITY COLLEGE
CURRICULUM AND INSTRUCTION COMMITTEE
Agenda
Wednesday, April 25, 2012
1:40 p.m., (CS 266)

Please note This is the agenda for the second reading meeting of all agenda items discussed on March 28, 2012

I. Approval of Minutes

March 28, 2012 Curriculum & Instruction Meeting

II. Old Business

1. Call for Agenda Items Process McLemore and Bakhit

2. Task Force for Certificate and Degree Revision Form **McLemore and Bakhit**

3. C&I Faculty Co-Chair's role and Academic Senate **McLemore**

4. Catalog Deletion Process (First Reading) **McLemore and Bakhit**

5. Justification for Need Process and Draft Guidelines (First Reading) **McLemore and Bakhit**

III. New Business

1. Dance Teaching Certificate (Certificate Revision-Second Reading) **Green**

2. Choreographic Studies and Dance Technique
(Certificate Revision-Second Reading) **Green**

3. Choreographic Studies and Dance Technique
(Associate in Arts Degree Revision-Second Reading) **Green**

4. Art 186 (Change in Hours-Second Reading) **Green**

5. Art 187 (Change in Hours-Second Reading) **Green**

6. Art 188 (Change in Hours-Second Reading) **Green**

7. Art 189 (Change in Hours-Second Reading) **Green**

8. Art 190 (Change in Hours-Second Reading) **Green**

9. Art 191 (Change in Hours-Second Reading) **Green**

10. Art 192(Change in Hours-Second Reading) **Green**

11. Art 193 (Change in Hours-Second Reading) **Green**

12. Art 195 (Change in Hours-Second Reading) **Green**

13. Architecture 160 (New Course-Second Reading) **Rubke**

14. Architecture 160 (Prerequisite-First Reading) **Rubke**

15. Guidelines for First and Second Readings (Second Reading) **McLemore and Bakhit)**

16. Changes to Title 5 Section 55003 (Policies for Prerequisites, Corequisites and Advisories on Recommended Preparation) **Karpp and Yu**

GLENDALE COMMUNITY COLLEGE
CURRICULUM AND INSTRUCTION COMMITTEE
MINUTES
Wednesday, March 28
1:40 p.m., (CS 266)

Sarah McLemore, Kathy Bakhit co-chairs, called the meeting to order at 1:40 p.m.

Voting Members Present: Trudi Abram, Marcus Afshar, Shelley Aranoff, Richard Cortes, Maria Czech, Michael Dulay, Barb Erfurt, Megan Ernst, Kathy Holmes, Stacy Jazan, Kohar Kesian, Maria Kretzmann, Elis Lee, Michael Ritterbrown, Scott Rubke, Rory Schlueter, Jeanette Stirdivant

Resources Present: Kristin Bruno, Edward Karpp, Jenny McMahon, Terrence Yu

Guests Present: Daphne Dionisio, Peter Green, Susan Hoehn, Dana Nartea, Frankie Strong

I. Approval of Minutes

MSC (Schlueter/Abram) to approve the minutes of the March 14, 2012 C & I Committee meeting

II. New Business

1 Guidelines for First and Second Readings (First Reading)
MSC Schlueter/Bakhit to move this item from #34
MSC Dulay/Abram to approve guidelines for First and Second Readings and to include the guidelines in the C&I Handbook

2 Lifelong Learning Seminar 80, Lifelong Learning Seminar 130, Learning Seminar 200 (Delete from Catalog)
MSC Czech/Stirdivant to delete from catalog LLS 80, LLS 130, LLS 200

3 Mathematics 141 (Change in Course Note)
MSC Holmes/Jazan to change Course Note for Mathematics 141 to read: "Students with two unsuccessful attempts in Mathematics 141 with a grade of W, D, F, or NP who wish to complete Elementary Algebra will be required to take the Mathematics 145/245 and 146/246 sequence. This course may not be taken for credit by students who have completed mathematics 146 or 246. A maximum of 4 units will be granted for Mathematics 141, 145, 146, 245, and 246."

4 Mathematics 101 (Change in Course Note)
MSC Holmes/Jazan to change Course Note for Mathematics 101 to read: "Students with two unsuccessful attempts in Mathematics 101 with a grade of W, D, F, or NP who wish to complete Intermediate Algebra will be required to take the Mathematics 119/219 and 120/220 sequence. This course may not be taken for credit by students who have completed Mathematics 120 or 220. A maximum of 5 units will be granted for Mathematics 101, 119, 120, 219, and 220."

5 Mathematics 110 (Change in Course Note)
MSC Holmes/Jazan to change Course Note for Mathematics 110 to read: "Students with two unsuccessful attempts in Mathematics 110 with a grade of W, D, F, or NP who wish to complete Precalculus, will be required to take the Mathematics 100 and 102 sequence. A maximum of 6 units may be earned from any combination of Math 100, Math 102, and Math 110."

6 Dance 105, Dance 112, Dance 113, Dance 123, Dance 134, Dance 138 (Delete from Catalog)
MSC Abram/Dulay to delete from catalog DANCE 105, DANCE 112, DANCE 113, DANCE 123, DANCE 134, DANCE 138

7 Dance Teaching Certificate (Certificate Revision-First Reading)
MSC Abram/Kretzmann to delete DANCE 112, DANCE 123, DANCE 131, DANCE 138 from the list of restricted elective courses from the Dance Teaching Certificate

8 Choreographic Studies and Dance Technique (Certificate Revision-First Reading)
MSC Abram/Cortes to delete from the Choreographic Studies and Dance Technique Certificate DANCE 112, DANCE 113, DANCE 123, DANCE 131, DANCE 132, DANCE 134, DANCE 141, DANCE 145

9 Choreographic Studies and Dance Technique (Associate in Arts Degree Revision-First Reading)
MSC Abram/Cortes to delete from the Choreographic Studies and Dance Technique Associate in Arts Degree DANCE 131, DANCE 132

10 Art 186 (Change in Hours-First Reading)
MSC Abram/Schlueter to remove 2 TBA studio hours from ART 186

11 Art 187 (Change in Hours-First Reading)
MSC Abram/Schlueter to remove 2 TBA studio hours from ART 187

12 Art 188 (Change in Hours-First Reading)
MSC Abram/Schlueter to remove 2 TBA studio hours from ART 188

13 Art 189 (Change in Hours-First Reading)
MSC Abram/Schlueter to remove 2 TBA studio hours from ART 189

14 Art 190 (Change in Hours-First Reading)
MSC Abram/Schlueter to remove 2 TBA studio hours from ART 190

15 Art 191 (Change in Hours-First Reading)
MSC Abram/Schlueter to remove 2 TBA studio hours from ART 191

16 Art 192(Change in Hours-First Reading)
MSC Abram/Schlueter to remove 2 TBA studio hours from ART 192

17 Art 193 (Change in Hours-First Reading)
MSC Abram/Schlueter to remove 2 TBA studio hours from ART 193

18 Art 195 (Change in Hours-First Reading)
MSC Abram/Schlueter to remove 2 TBA studio hours from ART 195

19 Architecture 160 (New Course-First Reading)
MSF Rubke/Schlueter to approve first reading of ARCH 160
The following changes to ARCH 160 were recommended:

- amend catalog statement
- revise the language in the lead in phrase in the Course Entry Expectations
- consider making course repeatable
- update textbook

The C &I co-chairs will contact the division chair and course author to discuss the changes.
It was recommended by the C & I committee that the course be resubmitted for a second reading at the next C & I meeting with the changes above having been considered by the proposing faculty member.

20 Architecture 160 (Prerequisite-First Reading)
MST Dulay/Ritterbrown to table first reading of the Prerequisite for ARCH 160
Because the course's first reading was not approved, the approval of the prerequisite was tabled. However, it was recommended that the course's prerequisite be approved at the next meeting pending the course's review at C & I.

21 Computer Science/Information Systems 130 (Prerequisite-First Reading)
MST Schlueter/Cortes to table approval of CS/IS 130 (Prerequisite-First Reading)

22 Computer Science/Information Systems 135 (Prerequisite-First Reading)
MST Schlueter/Cortes to table approval of CS/IS 135 (Prerequisite-First Reading)

23 Computer Science/Information Systems 137 (Prerequisite-First Reading)
MST Schlueter/Cortes to table approval of CS/IS 137 (Prerequisite-First Reading)

24 Computer Science/Information Systems 139 (Prerequisite-First Reading)
MST Schlueter/Cortes to table approval of CS/IS 139 (Prerequisite-First Reading)

25 Computer Science/Information Systems 151 (Prerequisite-First Reading)
MST Schlueter/Cortes to table approval of CS/IS 151 (Prerequisite-First Reading)

26 Computer Science/Information Systems 165 (Prerequisite-First Reading)
MST Schlueter/Cortes to table approval of CS/IS 165 (Prerequisite-First Reading)

27 Computer Science/Information Systems 211 Prerequisite-First Reading)
MST Schlueter/Cortes to table approval of CS/IS 211 (Prerequisite-First Reading)

28 Computer Science/Information Systems 264 (Prerequisite-First Reading)
MST Schlueter/Cortes to table approval of CS/IS 264 (Prerequisite-First Reading)

29 Computer Science/Information Systems 265 (Prerequisite-First Reading)
MST Schlueter/Cortes to table approval of CS/IS 265 (Prerequisite-First Reading)

29 Computer Science/Information Systems 266 (Prerequisite-First Reading)
MST Schlueter/Cortes to table approval of CS/IS 266 (Prerequisite-First Reading)

31 Call for Agenda Items Process **McLemore and Bakhit**
This agenda item will be discussed at the next meeting on April 25th

32 Task Force for Certificate and Degree Revision Form **McLemore and Bakhit**
This agenda item will be discussed at the next meeting on April 25th

33 Curriculum Handbook **McLemore and Bakhit**
This agenda item will be discussed at the next meeting on April 25th

34 C&I Faculty Co-Chair's role and Academic Senate **McLemore**
This agenda item will be discussed at the next meeting on April 25th

35 Catalog Deletion Process (First Reading) **McLemore and Bakhit**
This agenda item will be discussed at the next meeting on April 25th

36. Justification for Need Process and Draft Guidelines (First Reading) **McLemore and Bakhit**
This agenda item will be discussed at the next meeting on April 25th

37 Changes to Title 5 Section 55003 (Policies for Prerequisites, Corequisites and and Advisories on Recommended Preparation)
Discussion ensued regarding Title 5. Additional discussion will occur at the next C & I meeting.

Meeting was adjourned at 3:40 p.m.

Degree Applicable

Glendale Community College
March 2012

COURSE OUTLINE

Architecture 160
Architectural Computer Aided Drafting Laboratory

I. Catalog Statement

Architecture 160 provides practice using computer-aided drafting (CAD) software. Students will complete architecture-related projects of their own choosing to further develop their CAD skills. Students will also improve their architectural design skills by completing increasingly complex architectural projects.

Units – 2.0
Lecture Hours – 0.0
Total Laboratory Hours – 6.0
(Faculty Laboratory Hours – 6.0 + Student Laboratory Hours – 0.0 = 6.0 Total Laboratory Hours)

Prerequisite: Architecture 250 or Engineering 109 or equivalent.

II. Course Entry Expectations

Skills Level Ranges: Reading 5; Writing 5; Listening/Speaking 5; Math 3.

Prior to enrolling in the course, the student should be able to:
1. utilize the computer system to complete a series of basic design problems;
2. complete a series of problems demonstrating their basic knowledge and skills in utilizing a computer aided drafting system;
3. complete a series of architectural drafting problems using the Revit software;
4. create three-dimensional models, renderings, and construction documents for a residential and commercial design project.

III. Course Exit Standards

Upon successful completion of the required coursework, the student will be able to:
1. use current Windows based computer-aided design software (AutoCAD, Autodesk Revit Architecture, or other comparable software) to accomplish various drafting and design assignments in an architectural format;
2. gain additional knowledge of computer-aided design software;
3. complete practice assignments of students' own choosing;
4. complete a printed or digital portfolio of various drawings/projects.

IV. Course Content

Total Contact Hours = 96

A. Introduction to Course — 3 hours
   1. Selection of projects
   2. Review of computer aided design software fundamentals
B. Laboratory Practice Using Computer Aided Design Software — 93 hours

V. Methods of Presentation

The following instructional methodologies may be used in the course:
1. lecture;
2. multi-media;
3. guest speakers;
4. individual and group projects;

VI. Assignments and Methods of Evaluation

The following assignments and methods of evaluation may be used in this course:
1. project proposal (i.e. the student will complete a written description of the projects to be completed during the course).
2. individual project critique (i.e. the projects that have been completed with be critiqued by the instructor).
3. final portfolio (i.e. the student will assemble the completed drawing projects and provide a short written description of each).
4. final portfolio critique (i.e. the student's portfolio will be critiqued by the instructor).

VII. Textbooks

Stine, S., Residential Design Using Revit® Architecture 2012, Current edition.
Mission, KS: Schroff Development Corporation, 2011.
10th Grade Textbook Reading Level. ISBN: 978-1-58503-675-2.

Wakita, O., The Professional Practice of Architectural Working Drawings, Current edition. New York: John Wiley and Sons, 2011.
10th Grade Textbook Reading Level. ISBN: 0-470-61815-9.

VIII. Student Learning Outcomes

1. The student will use current Windows based computer-aided design (AutoCAD, Autodesk Revit Architecture, or other comparable software) to accomplish various drafting and design assignments in an architectural format.
2. The student will complete practice assignments of the students own choosing in their area of interest.
3. The student will complete a printed or digital portfolio of their various drawings/projects.