Guild Membership Meeting
May 15, 2012
12:20-1:30 p.m.
Kreider Hall, SR 138

I. Call to Order: 12:25 p.m. – Quorum Established
II. **Approval of minutes** - Minutes available online http://www.glendale.edu/guild
   a. **Consideration of Minutes from April 17, 2012.**
      MSC (Mike Scott/Lynn Mizuno) – Move to approve minutes as read.
III. **Call for Additional Agenda Items**
   a. None
IV. **Partners In Political Education (P.I.P.E.)**
   a. The PIPE program allows CFT locals to reroute funds from the voluntary contributions to AFT, which can be expended on federal elections. In return, AFT sends to the locals an equal amount from non-voluntary sources which can be used by locals to help pay the per capita payments to CFT.
   b. Since the Guild's PQE budget has enough funds to cover the next Board of Trustees elections, Guild Exec. recommends routing PQE funds in 2012-13 via PIPE to the general Guild budget to offset the estimated $20,000 deficit.
   c. The proposed change required a ¾ vote of members present; if not passed, the additional $8,000 will have to be transferred from our savings account.
   d. **MSC**(Charlotte Schulten/Mike Dulay) Move to approve transfer of PQE voluntary contributions to PIPE for 2012-13, as a one year trial.
V. **Approval of the Guild's 2012-13 Tentative Budget**

GLENDALE COLLEGE GUILD

Proposed Budget for July 1, 2012 - June 30, 2013

	BUDGET 2011-2012	INCOME AND EXPENDITURES 2011-12	PROPOSED BUDGET 2012-13
INCOME			
Dues / Fees	$310,000	$270,485	*325000*
Contributions	800	854	*800*
Loan Repayment	0	0	*0*
Dividends	1,200	50	*600*
CFT/AFT	61,000	65,034	*75000*
Refunds	0	400	*0*
SUBTOTAL	**$373,000**	$336,823	**$401,400**
Savings	20,300	20,300	**$10,600**
TOTAL	**$393,300**	$357,123	**$412,000**

EXPENDITURES			
AFT Dues & Fees	90000	$85,820	89000
AFT Bond & Insur.	2650	2,482	2700
CFT Dues & Fees	199000	203,723	220000
Cal Fed of Labor	6600	6,627	6900
LA Co. Fed. Labor	6000	4,737	5400
Professional Fees	8000	12,380	10000
Savings (to CD's)	0	0	0
Non-AFT Insur.	500	505	500
Printing	1850	328	1000
Supplies & Eqpmt	950	293	500
Contributions	1000	150	0
Travel & Reg. Fees	4000	1,460	2500
Food & Entertnmnt	7000	4,848	6000
Credit Union Fees	0	8	0
Wages & Taxes	65250	56,829	67000
Refunds	500	84	500
TOTALS	$393,300	$380,275	$412,000
Money Market at GASFCU as of 4/30.2012		$67,103.13	
Savings destined for second CD in January			
Savings Total		$67,103.13	

a. The tentative budget accounts for increase in CFT dues and professional fees; budget for food, printing, travel, supplies and equipment is reduced; contributions is eliminated. Even with the recent change in the Guild dues structure (1% no cap), the deficit is at an estimated $20,000, which will be offset by the PQE funds transferred to the general budget via PIPE.
b. If you're not sure whether you currently contribute to PQE, check with payroll office [or your paystub]. To sign up for voluntary contributions to the PQE fund, visit the Guild's website and click on the PQE link to get to the PQE voluntary contribution form.
c. **MSC**(Allen Glanzier/Rory Schlueter) Move to approve the Guild's 2012-13 Tentative Budget as presented.

VI. Approval of By-Law Change:

a. Combining two positions on Chaparral's Editorial Board – Guild Exec. recommends combining the position of Managing Editor and Production Manager into one position: Production Editor
b. Stipend for the revised position – the stipend for the combined position is recommended at $2,500
c. **MSC**(Stuart Nowinski/Liz Russell) Move to approve the position of Production Editor of Chaparral at an annual $2,500 stipend.

VII. Vote to Accept Guild Exec's Recommendation to Add Brenda Jones and Steve Marsden to the 2012-13 Term on the Negotiating Team.

- **a.** Brenda Jones will replace Richard Coleman, who is leaving the team and Steve Marsden will join to provide his expertise for the new 3-year contract.
- **b.** **MSC**(Jeanette Stirdivant/Nancy Getty) Move to approve Brenda Jones and Steve Marsden to the negotiation team.

VIII. New Budget Rep. – Eric Johnston

- **a.** Sarkis Ghazarian is stepping down as Budget representative to the Guild Exec. Eric Johnston was approved by Guild Exec. as the new Budget rep. Eric comes with prior experience as chief negotiator and many thanks go to Eric for stepping up to take this position.

IX. Negotiations Update

- **a.** **Distance Ed. –** tentative agreements include language not forcing an instructor to teach an online class, applying same rules regarding class size and load for online classes, and applying right of first refusal for next 4 terms for instructors who create online classes. Limitations – only 2/3 of one's load may be taught online.
- **b.** **2012-13 Calendar –** the outline of the 2012-13 calendar was approved in December. The team is wrapping up details such as the date for the Fall Institute day (the District has withdrawn its proposal for Spring Institute day), final exams week and when grades are due (proposing 7 calendar days after the last day of final exams)
- **c.** **Health-insurance opt-out proposal -** the District is proposing $200/month stipend to individuals willing to opt-out of the District's health insurance plan (must provide proof of coverage from elsewhere and will have 30-days to reinstate District health insurance in case other insurance is terminated. The membership gave directive to Mike Allen to negotiate a higher stipend for the opt-out proposal and put a time limit on it.
- **d.** **Salary and Benefits** – it is unlikely that the team will reach an agreement on salary and benefits before Fall 2012.

X. Guild Exec. Updates

- **a.** **Recognizing officers and team members who are stepping down**
  - **i.** Many thanks to the outgoing officers for their years of service: Ramona Barrio-Sotillo, Richard Coleman, Sarkis Ghazarian, Michael Moreau, and Jeanette Stirdivant
- **b.** **Honoring Susan Cisco, Piper Rooney, and Patricia Chamroonrat**
  - **i.** Jeanette Stirdivant presented a certificate of appreciation to the outgoing staff on the Chaparral editorial board, and a framed Chaparral poster/award to Susan Cisco for her many years of service as the Chaparral's production manager. Susan has won numerous CFT awards for her flyers and graphics work done for the Chaparral.

ii. Julie Gamberg and Hollie Stewart are respectively selected as the new editor-in-chief and production editor of Chaparral. Welcome aboard!

c. **Additional membership meeting on Thursday, May 31.**
   i. The additional membership meeting this month is necessary to sunshine tentative agreements the negotiations team is working on now.

d. **Workshop on Unemployment Benefits – June 2, 1:30 -3:00 p.m., in Los Robles, led by Phyllis Eckler**

e. **Update on the Tax Initiative**
   i. Of all the CFT locals, GCC ranked 3rd highest in number of signatures gathered for the [CFT/Brown] tax initiative. Many thanks to the signature gatherers; additional help will be needed to get the initiative passed.

f. **Union Summer School**
   i. CFT is sponsoring a Union Summer School at UCLA August 13-17. Guild Exec. has approved funding for 2 people to attend. Those interested in running for a Guild officer position are encouraged to attend; email Isabelle Saber by Tuesday, May 22, if interested.

XI. Discussion on the Selection of the next Superintendent/President

a. Focus groups consisting of representatives from Guild, Senate, CSEA and managers met to discuss criteria for the interim Superintendent/President. The Board has requested that focus groups review and rank applicants for the interim position; the interviews will be conducted solely by the Board. Interviews are scheduled to take place on June 22nd with a start date of July 1, 2012.

Adjourned: 1:30 p.m.
Minutes prepared by: Zohara Kaye