



# Annual Program Review 2011-2012 - INSTRUCTIONAL

## Division - Program Physical Education

### Authorization

After the document is complete, it must be reviewed and submitted to the Program Review Committee by the Division Chair.

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 Division Chair: Jon Gold  
 Date Received by Program Review: November 8, 2011

### Overview of the Program

*All degrees and certificates are considered programs. In addition, divisions may further delineate and define programs based on their assessment needs (developmental sequences, career track, etc).*

**Statement of Purpose** – briefly describe in 1-3 sentences.

Our purpose is to provide our students with a firm understanding of lifelong learning in regards to physical education. This process will include nutrition, basic motor skills and implementing our kinesiology courses. This will help our students understand how important their current fitness will affect their quality of life.

Please list the **most significant achievement** accomplished since your last program review.

1. Currently the department is in the process of implementing the kinesiology AA degree for the 2012/2013 school year.
2. We are in the process of updating all current courses to align with the kinesiology major.
3. With the implementation of the kinesiology AA degree this will put us in compliance with the state mandates following the TMC.
- 4.

List the current major strengths of your program

1. We will be in compliance with the state recommendations for the TMC - AA
2. We are updating all course outlines older than 6 years to meet the new course template standards.
3. Our physical education FTES represents 5.2% of our colleges total FTES

List the current weaknesses of your program

1. Lack of FTF due to 6 full-time retirements over the past 4 years.
2. We need to improve on our SLO assessments.
3. The usage of unsafe and outdated equipment.

## 1.0. Trend Analysis

For each program within the division, use the data provided to indicate trends (e.g., steady, increasing, decreasing, etc.) for each of the following measures.

Program	Academic Year	FTEF Trend	FTEF Trend	WSCH / FTEF Trend	Full-Time % Trend	Fill Rate Trend	Success Rate Trend	Awards Trend
HEALTH EDUCATION	2007-2008	205	10.6	617	67.5%	92.9%	74.5%	33
	2008-2009	204	9.8	666	69.7%	102.1%	72.6%	40
	2009-2010	229	10.3	709	81.4%	103.3%	74.9%	34
	2010-2011	192	10.6	576	72.0%	98.4%	72.9%	32
	% Change	-6.3%	+0.4%	-6.7%	+6.7%	+6.0%	-2.1%	-3.0%
	4-Yr. Trend	stable	stable	stable	stable	stable	stable	stable
PHYSICAL EDUCATION	2007-2008	160	12.8	400	58.0%	61.0%	61.0%	4
	2008-2009	220	11.9	587	69.0%	78.0%	64.0%	4
	2009-2010	280	11.1	807	72.0%	103.0%	61.0%	8
	2010-2011	270	8.8	980	61.2%	106.1%	69.3%	0
	% Change	+68.5%	-31.3%	+145.2%	+3.2%	+45.1%	+8.3%	-100.0%
	4-Yr. Trend	increasing	decreasing	increasing	stable	increasing	stable	decreasing
ATHLETICS	2007-2008	179	12.8	443	45.0%	68.0%	90.0%	0
	2008-2009	189	12.8	468	38.0%	69.0%	92.0%	0
	2009-2010	174	13.1	424	42.0%	71.0%	92.0%	0
	2010-2011	205	11.1	586	37.7%	73.5%	89.4%	0
	% Change	+14.8%	-13.2%	+32.2%	-7.3%	+5.5%	-0.6%	--
	4-Yr Trend	increasing	decreasing	increasing	stable	stable	stable	--
HEALTH & P.E. DIVISION TOTAL	2007-2008	544	36.2	479	56.0%	69.8%	69.7%	37
	2008-2009	613	34.5	565	58.0%	82.3%	70.8%	44
	2009-2010	684	34.4	632	63.4%	97.1%	69.3%	42
	2010-2011	667	30.8	690	55.9%	103.1%	74.4%	32
	% Change	+22.6%	-14.9%	+44.0%	-0.3%	+47.7%	+6.6%	-13.5%
	4-Yr. Trend	increasing	decreasing	increasing	stable	increasing	stable	decreasing

1.1. Describe how these trends have affected student achievement and student learning:

The -31.2% FTEF could be an indicator of losing 6 full-time instructors to retirement. Possible people soft issues with calculations. The fitness center has decreased the amount of students allowed to enroll in PE 101, 102, 166, 167, and 168. In Two years we went from 1800 to 900 students upon administrative request. FTES will be seeing a drop because of this.

12. Is there other relevant quantitative/qualitative information that affects the evaluation of your program?

Physical Education courses are limited to space available. Presently Physical Education and Athletics are trying to run 4 PE classes – badminton, volleyball, basketball, sports activity (DSPA); 4 athletic teams – volleyball, power soccer (DSPA), men's and women's basketball; cheerleading squad; and community parks and recreation badminton class in one gymnasium. Time is limited to each group so success rate could be affected due to the lack of time on the court. Success rate should be higher if we had adequate facilities to house all of these programs.

## 2.0. Student Learning and Curriculum

Provide the following information on each department and program within the division.

List each Department within the Division as well each degree, certificate, or other program* within the Department	Active Courses with Identified SLOs		Active Courses Assessed		Course Sections Assessed		If this area has program outcomes have they been assessed?  Yes or No
	n/n	%	n/n	%	n/n	%	
PHYSICAL ED.	90/100	90	0	0	NO	0	NO

2.1. Please comment on the percentages above.

All PE courses have SLO's but our SLO assessments have not yet begun. Lack of full-time faculty in the PE department, have made completing assessments difficult. Our full-time instructors are exceeding their full-time instructor obligations taking part in multiple committees, developing new curriculum for the TMC - AA degree and working overload. All instructors are being stretched due to the lack of full-time instructors and part-time instructors have been asked to fill in as much as possible to balance out the growing needs of the department.

- 2.2. a) Please provide a **link**\* to all program assessment timelines here. This link could be to your division /department website, eLumen, etc.  
 b) Briefly summarize any pedagogical or curricular elements of courses/programs that have been changed or will be changed as a result of developing assessment timelines and course/program alignment matrixes.  
 c) Based on the program assessment timelines you have developed and the evidence you have gathered, please comment briefly on how far along your division/program is in the assessment process.

a) At this time we do not have a link to our assessment timelines.  
 b) Once the changes to our curriculum are updated from PE to kinesiology the structure of courses will follow a pattern allowing for yearly assessments. The pattern will ensure our goal of achieving assessments for both the courses and the department SLO's.  
 c) The timelines have been developed for the kinesiology AA degree but because the program is still in review and our full-time faculty is low completing this is difficult. Our goal is to have the implementation of the AA degree and the timelines in affect summer 2012.

- 2.3 a) Please provide a **link** to any program and/or relevant course assessment reports. Does the evidence from assessment reports show that students are achieving the desired learning outcomes?  
 b) Please briefly summarize any pedagogical or curricular elements of courses and/or programs that have been changed or will be changed as a result of the assessments conducted.

a) As mentioned above we do not have a link to our assessment reports due to the changes in our curriculum and our lack of full-time instructors.  
 b)

- c) One of our biggest challenges with assessing our students is the lack of space and old equipment. Our equipment is out of date and in need of extensive and expensive repairs. Each year we lose at least two machines because of overuse. As we lose equipment trying to assess a student's knowledge of a skill becomes more and more difficult. Adding to this problem is lack of space. Our gym is 75 years old and is used daily from 8:30am to 10pm at night. The gym is shared by 3 teams and numerous PE courses. Many of our PE courses have 40 or more students creating problems with correctly assessing students because of limited space.
- d)

2.4 Please list all courses which have been reviewed in the last academic year.

*Note: Curriculum Review is required by the Chancellors Office every 6 years.*

Currently, PE 120 and Health 102 have been revised and are in the process of approval through C&I. All PE courses are being updated to align with the kinesiology AA degree and the state mandates.

2.5 Please list all degree/certificate programs within the division that were reviewed in the last academic year.

As mentioned above, by the Fall of 2012/2013 we will have the AA degree in kinesiology implemented with program SLO's and assessment timelines.

2.6 For each program that was reviewed, please list any changes that were made.

Some of the changes being made with the move to kinesiology are: the development of new curriculum, the division name change to kinesiology and the creation of our new department H-PAK (health, physical education, athletics and kinesiology). The kinesiology AA degree also allows students to transfer with ease following a pattern of classes to give students a clear way to track their academic progress.

### 3.0. Reflection and Action Plans

3.1 What recent activities, dialogues, discussions, etc. have occurred to promote student learning or improved program/division processes?

With the change of our division we have had many discussions relating to the change to kinesiology and the quality of learning of our students. Our main goal is to help students matriculate to the college of their choice following all current requirements and regulations mandated by the state. Understanding the TMC and the required curriculum benefits our student's ability to gain a general knowledge of kinesiology and the lifelong benefits of this major. Once the degree is implemented the student will be able to follow a structured rotation of classes with clear timelines. These timelines will also help instructors assess our SLO's in a scheduled pattern to help improve and evaluate the AA degree.

3.2 Using the weaknesses, trends and assessment outcomes listed on the previous pages as a basis for your comments, please briefly describe your plans and/or modifications for program/division improvements

Plans or Modifications	Anticipated Improvements
Replacement of full-time faculty	The division 6.6 full time instructors (4.6 are coaches) do not have the time or support to complete outcome assessments. Relieve stress from existing full-time instructors/coaches. This will help improve our student interaction providing more one on one time. Increasing faculty will help us meet the college's core competencies by improving and initiating new courses and maintaining assessment outcomes. Involvement in committees would increase.
Evaluate pros and cons of leasing equipment versus purchasing	To go through a lease program would allow the center to replace 15 piece of equipment and spread the cost over a 5 year period and also set up a 5 year warranty on all parts and labor costs on the equipment. Purchasing equipment would mean to come up with a larger amount of funds to purchase in one transaction.
Creating and implementing assessment timelines and links for courses and kinesiology division.	If we become current on our assessments we can continue to change and update courses to follow student trends and needs. This will allow us to better serve our growing population in a more productive manner creating more opportunities, better equipment, and facilities. This will also help the division with creating new courses for this discipline.

Format Rev. 8.31.11

**2011 PROGRAM REVIEW****Education/Health/ Athletics  
FT Instructor for Physical****I: HPE-1****Section 4  
IHAC Request**

If this is a repeat request, please list the Resource ID code or year requested: 2010/2011

- 4.1** The Office of Instruction will provide data on instructional hires during the past five years, including zzzz the full-time percentage of each new hire.

a) Number of full-time faculty currently assigned to the Program	PE/Hlth/Athletics 5 PE/Health 1 Health 1
b) Number of full-time faculty assigned to the Program in 2005	PE/Hlth/Athletics 6 PE/Health 6
c) Does this position cover classes currently taught by adjuncts? Yes or No	Yes
d) Does this position contribute to program expansion? Yes or No	No

**4.2** CPF Index (Committees Per Full-time Faculty)

1. Total number of full-time faculty members in this department/program.	Athletics - 5 PE - 6 Health - 7
2. Total number of committees in which all FT faculty members in this area participate (Governance and other campus related committees & participation).	16
3. CPF INDEX (Total of # 2 divided by #1)	Athletics - 3.2 PE - 2.6 Health - 2.3

**4.3** Status of Released Time Faculty

Faculty Name	Release Time Position	% RT	Term of Assignment
Jon Gold	Division Chair	60	4 years

**4.4** How does this assignment relate to the college's Mission Statement?

PE/Health and Athletic coaches/instructors, provide students with skills and knowledge that provide a strong foundation in success in the classroom and on the court or playing field. This foundation leads to strong men and women with critical thinking skills and a strong belief in TEAM. The PE division serves students of all diverse backgrounds, ages, abilities and learning styles. Our commitment to student learning crosses many disciplines including kinesiology, health, fitness, and sport. Each of these requires students to understand and implement lifestyle choices conducive to living a healthy life. The objective of the PE division is to support student growth necessary to meet their educational, career and personal goals.

- 4.5 How does this position relate to the objectives and functions of the college?
- a) Associate Degree
  - b) Transfer to a four-year institution
  - c) Career and Technical Education
  - d) Basic Skills development
  - e) Noncredit Adult Education
  - f) Personal enrichment

A, B, D and F: This hire would be a member of the Physical Education Division and have responsibilities in the Health, Physical Education and Athletic Departments. This full-time faculty member will be able to assist students in completing an AA in PE and/or providing information about matriculation to his/her student-athletes. The instructor will have to deal with the diversity of his/her classes and the composition of their team. The challenge, as a coach/instructor, will be molding a group of men or women into a solid unit that was initially varied by their physical skill, emotional skills, ethnicity, ages, and learning styles. The instructor will inform students of current trends in physical activity and health, enabling students to judge the credibility of health information. The instructor/coach will have an opportunity to motivate students to pursue a career in a health related field. As a coach, this person will be guided by the rules and regulations dictated by the CCCAA and the NCAA providing students with up to date material on transfer issues related to athletics.

- 4.6 Describe how this position enhances student success. Ex: enhances instructional skills, meets community or industry needs. Contributes to state of the art technical education, etc. What measureable outcome will result from filling this request?

**Athletics** - The instructor/coach’s direct involvement with their student-athlete’s academic program each semester assures their success. Not only is the instructor committed to the student-athletes success in the classroom but building skills to improve self-esteem and develop a strong sense of self, is of great importance. The athlete, during the actual event, draws the community to the campus to enjoy the competition. The majority of our athletes come to Glendale College from the surrounding high schools allowing for the community to identify with the various athletic programs. The local, state and national exposure of our athletic teams draws recognition to the college, campus events and the community.

**Physical Education** –Students are exposed to thinking about and implementing lifelong learning skills. These skills incorporate physical activity and instruction on eating habits. Students’ learn to incorporate these skills into their daily lives promoting a healthy lifestyle. Informing students on life threatening problems such as diabetes, cardiovascular disease and obesity are instrumental to creating a holistic environment.

**Health** - Information competency requirements implemented in the classroom by this hire will encourage both research and writing across the curriculum. Decent judgments and choices on health matters positively influence public health through success with personal health management, which secondarily positively impacts the medical industry.

- 4.7 Are there anticipated negative impacts for not hiring this position? If so describe.

Over the past five years, the PE Division has lost 5 full-time instructors. The PE/Health/ Athletic departments are currently relying heavily on adjunct faculty to teach courses originally taught by those instructors. This puts students at a disadvantage in not having the stability and access provided by full-time instructors. As our FTES continues to increase and with the implementation of the kinesiology AA, the FT/PT ratio will worsen.

Currently, our division is behind in assessment outcomes. In order to reach the colleges goals associated with accreditation, a full-time hire is needed to provide continual help in this area. Asking PT instructors to devote more time to their stretched schedules should not be expected. Although we are meeting our professional obligations in regards to governance committees, spreading the committee load would allow for more time with students and the assessment outcomes.

We have 5 full-time coaches and 16 athletic teams. Head coaches are encouraged to assist student-athletes in there scholastic endeavors and help with creating goals. The adjunct instructor/coach generally must seek additional employment, which limits his/her availability to the student. Hiring an instructor/coach will give student-athletes more opportunities to receive any help they may need for continued success.

4.8 Are there any other special concerns not previously identified? If so, please explain.

- 1) The instructor/coach often acts as a mentor in a student-athletes academic progress, as well as, substitute parent, therapist and life coach. Various needs of the student-athlete require spur of the moment attention.
- 2) In addition to their teaching and coaching responsibilities, this person is responsible to recruit year round, attend conference and state coaches meetings, game management, athletic budget construction, distribution of funds and fundraising.
- 3) Many students taking online health courses are underprepared to manage the computer-related aspects of the courses. Having a full-time instructor available can help in this area.
- 4) There is a constant struggle to manage problems related to the Blackboard software recommended for the GCC online courses. As GCC continues to reduce the physical space allotted to Health courses, it needs to consider improving the technology and implementing pre-requisite computer courses to encourage both instructor and student success in online education.
- 5) There is a need for updated AED and other equipment required to deliver CPR education per the parameters of the American Red Cross.
- 6) With new curriculum mandates and the need to stay current with the kinesiology AA degree the need for more courses being developed and implemented is imperative to our growth as a division.

**APPROVALS**

<b>AGENCY</b>	<b>DECISION</b>					
The Program Review Committee has reviewed the data, outcomes and plans in the report and finds this request to be:	Well supported					
	Adequately supported					
	Not supported					
	Reason:	Sect.1: Data		Sect.2: SLOs		Sect.3: Plans
Standing Committee Review of Resource Request <b>Committee: Academic Affairs</b>					Prioritization Score	

**2011 PROGRAM REVIEW**

**HEALTH & PE**  
***FT Instructor - Physical***  
***Education/Health/ Athletics***

**I: HPE-2**

**Section 4**  
**IHAC Request**

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