

**GLENDALE COMMUNITY COLLEGE DISTRICT  
MEASURE G BOND OVERSIGHT COMMITTEE**

SC 212  
July 14, 2008  
4:30 p.m.

AGENDA

1. Review of Minutes of April 7, 2008
3. Review of On-going Projects
4. Board of Trustees Quarterly Measure G Report
5. Status of Garfield Center Project
6. Delay of Classroom/ Student Services Building
7. Selection of Replacement Candidates
8. Next Meeting Date – October 6, 2008

# ADMINISTRATIVE SERVICES

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Glendale Community College District

**Date:** July 25, 2008  
**To:** Measure G Bond Oversight Committee  
**From:** Lawrence R. Serot  
**Subject:** July 14, 2008 Minutes

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ATTENDING: Bobken Amirian, Donald Empey, Vic Hovsepian, Zaven Kazazian, Gary Kemper, Bhupesh Parikh, William Schad, Marc Stirdivant, Kathryn Van Houten, Wendell Will

Staff: Larry Serot, Bill Taylor

1. Minutes of Minutes of April 7, 2008 meeting were reviewed. Mr. Serot noted that the claim, for \$238,500, noted in the minutes by the electrical contractor on the Parikh Building settled for \$97,000.
2. Mr. Serot reviewed with the Committee the current openings on the Measure G Committee and briefly discussed the three candidates who responded to his inquiry of interest. The three candidates were Mr. Kirk Bell, Ms. Apala Parikh, and Mr. Todd Hunt. Mr Serot indicated that although there were only two openings on the Committee of 12 that the Committee by-laws allow 13 members and suggested that the Committee appoint all three members. Mr. Empey moved and Mr. Kemper seconded and the motion to appoint all three was approved.  
  
Mr. Serot reported that both the College Foundation and the Associated Students had been contacted to appoint there members to the Committee. Neither has yet to reply.
3. Mr. Will called for the election of officers for the new fiscal year. Mr. Karazian was nominated for chair. Mr. Kemper moved and Mr. Amirian seconded and Mr. Karazian was elected chair. Mr. Empey was nominated for vice-chair. Mr. Kemper moved and Ms. Van Houten seconded and Mr. Empey was elected vice-chair.
4. Ongoing projects, the Garfield Center and the Board Quarterly Report were discussed by Mr. Taylor and Mr. Serot.
  - a. Garfield Campus Expansion Project: The District qualified 5 design/build teams to proceed with the Request for Proposal phase of the project. One team subsequently withdrew. The District expects to receive proposals from all four teams. The Garfield Project Team (made up of staff and two Board Members) decided to create a selection committee with representatives from staff, faculty, administration and community. A representative from the Measure G Committee

has been requested to serve as the community representative. (See below). It is expected that a decision on the design/build team will be made in September.

- b. Technology: The District has selected an implementation partner to install the new PeopleSoft student services package. The cost is expected to be approximately \$3.1 million. Approximately \$1.6 million is in the Measure G reserve account. The administration will recommend to the Board of Trustees that future interest earnings and if necessary some of the dollars set aside for secondary effects of the Student Services/Classroom building be used to fully fund this expense.
  - c. Student Services/Classroom Building: The funding for the Student Services/Classroom building was included in the 2006 State Higher Education Capital Outlay Bond. The project was the last project from the community colleges to be funded. Unfortunately, due to so emergencies there are no longer sufficient 2006 bond funds to fund the construction and equipment costs of this building. The construction and equipment costs will be funded by the next State Higher Education Capital Outlay Bond expected in 2010. Because working drawing funds had already been released to the District the District will proceed with working drawings and DSA approval.
5. Mr. Serot reported to the Committee that a selection committee is being formed to review design/build teams for the Garfield project and that a member of the Measure G Committee was to be included. Mr. Gary Kemper was appointed.
  6. Mr. Will requested that the draft of the Annual Report be sent to outgoing members as well as current members of the Measure G Committee for comment and input.
  7. Next meeting is scheduled for October 6, 2008.