GLENDALE COMMUNITY COLLEGE DISTRICT

1500 North Verdugo Road Glendale, California 91208 (818) 240-1000

BOARD OF TRUSTEES MEETING NO. 6

The regular meeting of the Glendale Community College District Board of Trustees was called to order by Dr. Hacopian at 5:02 p.m. on Monday, October 15, 2012 in Kreider Hall of the San Rafael Building.

Trustees Present: Administrators Present: Mrs. Anita Quinonez Gabrielian Dr. Jim Riggs Mr. Amir Nour Ms. Tina Andersen-Dr. Armine G. Hacopian Mr. Nelson Oliveira Dr. Vahé Peroomian Wahlberg Mr. Alfred Ramirez Ms. Ann Ransford Ms. Lisa Brooks Mr. Jack Raubolt Mr. Anthony P. Tartaglia Dr. Susan Courtey Dr. Paul Schlossman Mr. Arman Marukyan ST Ms. Kim Holland Ms. Jan Swinton Dr. Patricia Hurley Ms. Donna Voogt Dr. Edward Karpp Dr. James Krusling Representatives Present:

Dr. Mary Mirch Academic Senate: Mr. Michael Scott

Mr. Gary Montecuollo CSEA: Mr. Hoover Zariani Mr. Ron Nakasone Guild: Ms. Isabelle Saber

The media was represented by the Glendale News-Press and the El Vaquero. An audio tape of this meeting will be on file in the Superintendent/President's Office and on the college's website at <http://www.glendale.edu/boardoftrustees>. A DVD copy of the videotaping of this meeting is on file in the Superintendent/President's Office.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Ms. Arpa Shahijanian, ASGCC Vice President, Finance.

ROLL CALL

Mrs. Gabrielian arrived at 5:06 p.m.

COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY

- There were no comments from the audience.
- Dr. Hacopian provided a brief statement on decorum during a board meeting.

SPECIAL PRESENTATIONS

1. "Introduction of New Faculty"

Dr. Mary Mirch, Vice President, Instructional Services introduced and welcomed the following new faculty members:

SPECIAL PRESENTATION NO. 1 - continued

Christopher Cicuto, Kinesiology Instructor, Head Baseball Coach Elizabeth Kronbeck, Social Science, History, Ethnic Studies Instructor Rose Cordelia Onyekwe, Nursing Instructor Sonali Perera, Health Information Technology Instructor

2. "Campus Safety"

Chief Gary Montecuollo, Glendale College Campus Police, made a presentation to the Board of Trustees on campus safety. His presentation included an overview of the college's Emergency Operations Plan and the Incident Command System Model.

At the conclusion of the presentation, Mr. Tartaglia referred to a power outage that had occurred and the subsequent strides taken to secure an emergency generator. Chief Montecuollo noted that the acquisition of the generator will be carried out.

Mr. Tartaglia requested that the donor, Disney, be acknowledged at a future board meeting, along with the other organizations and individuals that the Chief has been working with to secure the generator.

3. "GCC Budget Source and Use of Funds"

Mr. Ron Nakasone, Executive Vice President, Administrative Services, presented a PowerPoint presentation that defined and itemized the student fees and revenue generated from those fees. He also provided pie charts depicting the percentage of funding from the various revenue sources and how the funds are allocated.

At the conclusion of Mr. Nakasone's presentation, Dr. Hacopian asked for a listing defining the fund numbers (i.e. 01, 03). Mr. Tartaglia asked for a simple, descriptive list.

RESOLUTIONS

1. Resolution No. 18: Tax and Revenue Anticipation Notes (TRANS)

It was moved (Mrs. Gabrielian) and seconded (Ms. Ransford) to approve Resolution No. 18.

- At Dr. Hacopian's request, Mr. Nakasone provided a brief overview of the resolution.
- Mr. Tartaglia requested tracking/quarterly discussions to indicate to the public when GCC is "in the red" in the case of the state's ongoing non-payment revenues.

The motion passed unanimously.

2. Resolution No. 19: Signature Resolution

It was moved (Dr. Peroomian) and seconded (Mrs. Gabrielian) to adopt Resolution No. 19. The motion passed unanimously.

Resolution No. 20: Resolution to Oppose Proposition 38 Tax to Fund Education and Early Childhood Programs Sponsor. Molly Munger

It was moved (Mr. Tartaglia) and seconded (Dr. Peroomian) to adopt Resolution No. 20.

RESOLUTION NO. 3 - continued

At Dr. Hacopian's request, Mr. Tartaglia read Resolution No. 20 in its entirety.

The motion passed unanimously.

INFORMATIONAL REPORTS

- 1. 2012-13 Budget Update
- 2. Measure G Funds Balances and Schedule Update
- 3. Accreditation Progress Report
- 4. PeopleSoft Implementation Status Report
- 5. Server Room Upgrade

Informational Reports Nos. 1 through 5 were duly noted.

6. Status of Superintendent/President Search

At Dr. Hacopian's request, Dr. Riggs provided a brief update on the status of the Superintendent/President Search.

CONSENT CALENDAR

The following items were pulled from the Consent Calendar. The board member making the request is also noted.

- Consent Calendar Item No. 7 was placed under "New Business/Action" for discussion and action (page 4 of these minutes) – Dr. Hacopian
- Consent Calendar Item No. 8: was placed under "New Business/Action" for discussion and action (page 4 of these minutes) – Ms. Ransford
 - 1. Approval of Minutes
 - a. Regular Board Meeting of September 10, 2012
 - b. Special Board Meeting of September 24, 2012
 - 2. Warrants District Funds September 1, 2012 through September 30, 2012
 - 3. Purchase Order Listing September 1, 2012 through September 30, 2012
 - 4. Contract Listing September 1, 2012 through September 30, 2012
 - 5. Budget Revisions and Appropriation Transfers General Fund Unrestricted (01)
 - 6. Budget Revisions and Appropriation Transfers General Fund Restricted (03)
 - 7. Acceptance of Donation Fire Engine
 - 8. Approval of Agreement with Global Collaborative Connection for Transportation Security Officer Training

CONSENT CALENDAR- continued

- 9. Academic Personnel Report No. 4
- 10. Classified Personnel Report No. 4
- 11. Student Personnel Report No. 4
- 12. Approval of Travel Outside of the United States

It was moved (Mr. Tartaglia) and seconded (Mrs. Gabrielian) to approve Consent Calendar Items Nos. 1 through 6 and 9 through 12. The motion passed unanimously.

NEW BUSINESS REPORTS/ACTION

Consent Calendar Item No. 7: Acceptance of Donation - Fire Engine

It was moved (Ms. Ransford) and seconded (Mr. Tartaglia) to approve Consent Calendar Item No. 7.

- Dr. Hacopian said that she wished to formally thank the Glendale Fire Department (GFD) for the donation.
- Mr. Tartaglia invited Verdugo Fire Academy Chief Coordinator, Sam DiGiovanna, who
 was in the audience, to the podium. Chief DiGiovanna remarked that the donated
 apparatus is instrumental to the program and noted that this is the third donation from
 the GFD. He thanked the GFD and the Board for their support.

The motion passed unanimously.

Consent Calendar Item No. 8: Approval of Agreement with Global Collaborative Connection for Transportation Security Officer Training

It was moved (Ms. Ransford) and seconded (Dr. Peroomian) to approve Consent Calendar Item No. 8.

- Ms. Ransford said that she pulled this item, as it is an interesting training being provided.
- Dr. Mirch provided a brief overview on the new classes being offered through this agreement for TSA officers working at Burbank's Bob Hope Airport.

The motion passed unanimously.

 Side Letter Agreements and Amendments to the 2012-2015 Collective Bargaining Agreement Between the District and the Guild

> It was moved (Dr. Peroomian) and seconded (Mrs. Gabrielian) to approve New Business Report No. 1. The motion passed unanimously.

2. Side Letter Agreement Between the District and California School Employees Association (CSEA) Glendale College Chapter 76

It was moved (Ms. Ransford) and seconded (Mrs. Gabrielian) to approve New Business Report No. 2.

NEW BUSINESS REPORTS/ACTION - continued

Ms. Ransford thanked the CSEA.

The motion passed unanimously.

3. Reduction of Work Year of Certain Classified Staff and Management Positions

It was moved (Dr. Peroomian) and seconded (Mrs. Gabrielian) to approve New Business Report No. 3. The motion passed unanimously.

REPORTS

1. ACADEMIC SENATE REPRESENTATIVE TO THE BOARD

Mr. Michael Scott

- Announced that the Senate has passed a motion approving the new student learning and program learning outcome form. Acknowledged Ms. Yvette Ybarra and Mr. David Yamamoto for the development of the form
- Noted that at this month's Enrollment Management meeting, Dr. Karpp presented a draft plan for prioritizing, reducing, or suspending programs. Said that Dr. Karpp also presented enrollment data at the meeting.
- Noted that there will be a presentation by Ms. Fabiola Torres and Mr. Mike Dulay on the Distance Education plan at the December board meeting.

2. GUILD REPRESENTATIVE TO THE BOARD

Ms. Isabelle Saber

- Noted that it was wonderful that Ms. Ransford thanked the CSEA during the approval of New Business Report No. 1, but commented that the Guild has also agreed to salary concessions.
- Said that the college is at "bare bones" of adhering to the 50% law. Instruction has been cut repeatedly over the last few years; and it is faculty and students who lose.
- Noted that, as of this evening, the Munger camp has pulled the negative ads against Proposition 30.

3. CSEA REPRESENTATIVE TO THE BOARD

Mr. Hoover Zariani

- Said that he wanted to state that the CSEA disagrees with the list of reductions because of the Board's approval of the 45 classified hourly positions in tonight's personnel report while also approving the reduction of permanent positions.
- Said that he commended the CSEA for approving the side letter last Thursday and for showing that, although not in 100% agreement, the CSEA is still standing overwhelmingly together.
- Announced that classified staff has been phone banking with the faculty at the CSEA headquarters for "Yes on 30" and will continue to do so.

4. VICE PRESIDENTS

- Dr. Ricardo Perez, Vice President, Student Services
 - Noted that last year Financial Aid awarded over \$42 million and that the first distribution [for 2012-13] is over \$10 million.
 - Said that between September 2011 and August 2012, the Assessment Center has administered tests to 21,000 students.
 - Recognized GCC Cross Country runner, Grace Zamudio, who was recognized as the State female athlete of the month for September and who also set a new 5K course record at the recent Santa

REPORTS - VICE PRESIDENTS - Dr. Perez - continued

Barbara invitational.

- Announced that GCC has established a Veterans Student Club, with Mr. Charles Shumate of Admissions and Records as the club advisor. Added that, with the leadership of Ms. Lisa Brooks, a grant has been submitted to the Verdugo Foundation for a new GCC Veterans' Center.
- Reported that, as of Census Monday, the third Monday of the semester, credit headcount is down 2.5% from last year at this time.

Dr. Mary Mirch, Vice President, Instructional Services

- Congratulated the four new faculty members.
- Thanked [Glendale Fire Department] Chief Scoggins for the donation of the certified ladder truck and noted the good relationship that GCC has with the Tri City fire departments.
- Reported on the successful WIB [Workforce Investment Board] meeting at the college on October 10. Acknowledged Ms. Jan Swinton and Mr. Scott Rubke for the machining area tour. Thanked Dr. Riggs and [WIB Board Director] Mr. Don Nakamoto.
- Acknowledged Ms. Ybarra and Mr. Yamamoto for the work that they are doing for the SLO's [Student Learning Outcomes]; and Ms. Torres for her work on Distance Ed.

Mr. Ron Nakasone, Executive Vice President, Administrative Services

- Introduced Mr. Nelson Oliveira, new Director of Facilities and Mr. Jack Raubolt, consultant for the Information and Technology department.
- Reported on the initial review from the DSA [Department of State Architect] on the server project and that final approval is scheduled for the end of the month.

5. INTERIM SUPERINTENDENT/PRESIDENT

Dr. Jim Riggs

- Said that he wished to extend his appreciation for the leadership and professionalism of the CSEA, the Guild, and District staff who have come together to work out the very difficult budget and contract agreements. Said that he is fully confident that everyone at the table understands the magnitude of the fiscal problem.
- Reported out on the programs that he's observed and events and meetings he's attended:
 - o EOPS
 - Math Lab
 - Faculty Institute Day
 - Classified Institute Day
 - First faculty meeting of the Fall semester
- Noted that he will meet with the classified staff in the coming month; and that he is meeting monthly with the managers.
- Said that he appreciates the opportunity for the open and direct dialogue he has had with everyone at
- Attended the recent Women Achievers Luncheon and acknowledged Mr. Tartaglia for securing the table.
- Noted that Ms. Ransford, Mrs. Gabrielian and he attended the *CV Weekly* Finest 2012 event, as GCC had been awarded "best college and university" by the publication.
- Attended the ASGCC's Hispanic Heritage event and noted Mrs. Gabrielian's moving speech.
- Attended the Glendale Education Foundation's State of the Schools breakfast.
- Noted that he is making regular visits to the Garfield Campus.
- Attended the ASGCC Proposition 30 rally and noted that Dr. Hacopian did a wonderful job speaking.
- Said he will see everyone on Saturday, October 20 at the college's 85th anniversary event.

6. BOARD OF TRUSTEES

Student Trustee, Mr. Arman Marukyan

- Thanked Mrs. Gabrielian for her speech at the ASGCC Hispanic Heritage event.
- Reported on last week's ASGCC Town Hall for the students.
- Thanked Dr. Hacopian, Dr. Riggs, Ms. Caroline Aghajanian, and Mr. Gordon Alexandre for speaking at the ASGCC's Proposition 30 rally. Thanked Mr. Mike Dulay for his very interesting rap on the budget and the propositions.
- Announced that voter registration is ongoing. Thanked the faculty and classified for their work on this, especially Ms. Tzoler Oukayan, who organized the voter registration drive. Noted that October 22 is the deadline for non-provisional ballots.
- Announced that the ASGCC will hold a campus clean-up tomorrow and that a larger event is planned with the clubs for later in the semester.
- Said that there is a Halloween event scheduled for October 30 in Plaza Vaquero and all are welcome to join in.

Member, Mrs. Anita Quinonez Gabrielian

- Thanked the ASGCC, the Guild, Dr. Queen and the CSEA for their work on Proposition 30.
- Thanked the ASGCC for the Hispanic Heritage celebration.
- Welcomed the new faculty.
- Thanked Dr. Karpp and his research staff for the latest edition of the Campus Profile.
- Noted that Dr. Hacopian, Mr. Tartaglia and she attended today's Pasadena YWCA Women for Racial Justice Breakfast. Noted that a GCC student, who delivered an inspirational speech, was recognized at the event.
- Thanked all groups the Guild, CSEA, and Management who stepped up [with salary concessions].
- Said that she enjoyed the CV Weekly Finest 2012 event in Deukmejian Park.
- Said that she would see everyone on Saturday at the 85th anniversary celebration.
- Noted that she has been asked to be interviewed on *California Edition*, which airs on the California Channel.

Member, Mr. Tony Tartaglia

- Welcomed the new faculty.
- Welcomed Mr. Raubolt and Mr. Oliveira.
- Noted his attendance at today's Pasadena YWCA breakfast and that the GCC student who spoke, Ms. Jessica McClain, was outstanding.
- Thanked the Glendale Fire Department, Chief DiGiovanna, and Chief Scoggins.
- Congratulated Dr. Tom Voden for being referenced in the latest issue of the Verdugo Labor Market Report.
- Thanked Dr. Karpp for the most recent issue of Campus Profile.
- Noted that Dr. Peroomian and he attended the recent ACCT [Association of Community College Trustees] conference and said that there are exciting things to discuss. Requested that this item be agendized for the November 8 board retreat.

Clerk, Dr. Vahé Peroomian

- Congratulated and welcomed the new faculty.
- Welcomed Mr. Raubolt.
- Welcomed Mr. Oliveira. Referred to the development of the facilities index that Mr. Nakasone mentioned when he introduced Mr. Oliveira this evening.
- Thanked Dr. Karpp for the Campus Profile.
- Reported briefly on the ACCT conference. Said that four presentations of note were: helping serve California Dream Act students; comprehensive fundraising campaigns; open course library; and partnering with K-12.
- Noted that he would not be present at the November 19 board meeting, but will attend the November 8 board retreat.

REPORTS - BOARD OF TRUSTEES - continued

Vice President, Ms. Ann Ransford

- Said that she appreciates what everyone does at the college.
- Noted that Dr. Riggs will be introduced to the Crescenta Valley Town Council on Thursday evening, October 18.
- Attended the CV Weekly Finest 2012 event.
- Welcomed Mr. Oliveira and Mr. Raubolt.
- Welcomed the four new faculty members.
- Asked how many veterans are on campus. Dr. Perez replied, 270 and growing.
- Addressed the CCCT (California Community College Trustees) task force on CTE (Career Technical Education). Said that the task force is addressing the statewide reduction in CTE courses due to the cost. Said that she is going to discuss this issue with Dr. Riggs.
- Noted that, as a member of CCCT, will attend the May and July Board of Governors meetings.
- Thanked Ms. Andra Verstraete for providing [the Board] with talking points on the budget and legislation update.
- Thanked Dr. Karpp.
- Thanked Ms. Brooks and the Foundation for their work on the upcoming 85th event.
- Distributed a current list of CCCT members.

President, Dr. Armine Hacopian

- Noted that she attended the Pasadena YWCA Women for Racial Justice Breakfast today and said that she would like to see today's speaker [Ms. McClain] at this event recognized by GCC. Thanked Senator Carol Liu for inviting the board members. Encouraged fostering a collaboration between the college and the Glendale YWCA.
 - Mr. Marukyan noted that GCC has a club, "YWGCC," which is a collaborative with the Glendale YWCA.
 - Mrs. Gabrielian noted former Student Trustee, Suzanna Sargsyan's, service to the YWCA during her 2011-2012 tenure as ASGCC president and student trustee.
- Said that she attended the Proposition 30 rally.
- Noted that she has invited her colleagues to accompany her tomorrow as Dr. Riggs is introduced at the GUSD board meeting and the City Council meeting.
- Thanked Dr. Karpp for the "Campus Profile" and would like the document distributed at the above noted meetings and also at the upcoming Crescenta Valley Town Council meeting.
- Noted that the Board Retreat will be held on November 8 at the PDC. Thanked the PDC for hosting this meeting and also Dr. Riggs for agreeing to facilitate the retreat.
- Said that all [bargaining] groups deserve praise.
- Encouraged all to register to vote by October 22.
- Thanked Mr. Nakasone for his presentation this evening.
- Wished Mrs. Gabrielian and Ms. Aziskhanova a happy birthday.
- Thanked the CSEA and Guild for their invitations to the Board for their institute day events.

BOARD OF TRUSTEES REQUESTS - INFORMATION AND/OR FUTURE AGENDA ITEMS

Dr. Peroomian

Requested that Mr. Tartaglia and he report out at the November 8 Board Retreat on the ACCT conference in Boston.

COMMENTS FROM THE AUDIENCE ON ANY SUBJECT

1. Ms. Lisa Brooks [Executive Director, Glendale College Foundation]

Addressed the preparation of the upcoming 85th anniversary event on October 20. Said that the Foundation wished to thank the Board of Trustees, Dr. Riggs, the CSEA, the Associated Students and the many other groups and individuals who are working on the event. Said that she appreciates the efforts of all. Noted that all the unrestricted money raised will go to the GCC Student Success Fund.

As there were no further comments, Dr. Hacopian announced at 7:08 p.m. that the public portion of the meeting had now concluded and that the Board would recess to Closed Session. She said that the Board would not report out.

CLOSED SESSION

- 1. CONFERENCE WITH LEGAL COUNSEL REGARDING ANTICIPATED LITIGATION pursuant to Government Code Section 54956.9(b) one case

Agency designated representative: Ms. Donna Voogt

RECONVENE IN PUBLIC SESSION – 8:35 p.m.

REPORT OF CLOSED SESSION ACTION - None

ADJOURNMENT

Since all business on the agenda had been considered, Dr. Hacopian announced at 8:35 p.m. that the meeting was adjourned.

Dr. Armine G. Hacopian, President	Dr. Vahé Peroomian, Clerk

Board of Trustees Regular Meeting, October 15, 2012 Minutes recorded by Sally Holmes, Secretary to the Interim Superintendent/President