

**GLENDALE COMMUNITY COLLEGE
CURRICULUM AND INSTRUCTION COMMITTEE
Minutes
Wednesday, November 28, 2012
1:40 p.m., (SF 107)**

Co-chairs Kathy Bakhit and Sarah McLemore called the meeting to order at 1:40p.m.

Voting Members Present: Shelley Aronoff, Richard Cortes, Maria Czech, Daphne Dionisio, Barb Erfurt, Megan Ernst, Peter Green, Susan Hoehn, Kathy Holmes, Stacy Jazan, Kohar Kesian, Javier Gago (Proxy for Maria Kretzmann), Elis Lee, Scott Rubke, Rory Schlueter

Resources Present: Jenny McMahan, Michael Ritterbrown, Terrence Yu

Guests Present: Dana Nartea

I. Approval of Minutes

MSC (Schlueter/Cortes) to approve the minutes of the November 14, 2012 C & I Meeting.

II New Business-Curricular Action Items

1. (M) Nursing Science 223 (Minor Revision)

MSC (Kesian/Schlueter) to approve the minor revisions to NS 223 as follows:

- Add total faculty contact hours
- Revise text edition
- Correct punctuation
- Revise course outline to include Lab Hours TBA training time spent at local hospitals

2. (M) Library 191 (Minor Revision)

MSC (Hoehn/Cortes) to approve minor revisions to LIB 191 as follows:

- Remove jargon
- Replace course exit standards
- Update course content
- Revise Methods of Instruction and Out of Class Assignments
- Document variety of textbook and other available resources
- Revise SLOs

3. **(M)** Student Development 120, Student Development 115 (Delete from Catalog)
MSC (Hoehn/Czech) to delete from the catalog ST DV 120 and ST DV 115.

4. **(S)** Student Development 128 (Substantive Revision-First Reading)
MSC (Hoehn/Erfurt) to approve first reading of ST DV 128.
 - Add Math Skill Level Range 2

5. **(M)** Psychology 131 (Change in Transferability)
MST (Dionisio/Cortes) to table minor revision of PSYCH 131 .

6. **(M)** Photography 100, Photography 102, Photography 104, Photography 105, Photography 108, Photography 109, Photography 110, Photography 112, Photography 116, Photography 117, Photography 127, Photography 150, Photography 155 (Delete from Catalog).
MSC (Green/Schlueter) to DELETE from catalog PHOTO 100, 102, 104, 105, 108, 109, 110, 112, 116, 117, 127, 150.

7. **(N)** Mathematics 131 (New Course-First Reading)
MSC (Holmes/Cortes) to approve the first reading of MATH 131.

8. **(N)** Mathematics 131 (Prerequisite-First Reading)
MCS (Holmes/Cortes) to approve the first reading of the prerequisite of MATH 131 as: "Prerequisite: Placement is based on a composite of test scores and academic background or satisfactory completion of Math 141, Math 146, or two units of Math 246".

9. **(M)** American Sign Language 151, American Sign Language 201 (Delete from Catalog)
MSC (Jazan/Schlueter) to DELETE from the catalog ASL 151 and ASL 201.

10. **(M)** Armenian 201, Spanish 201, Spanish 202, Spanish 203 (Delete from Catalog)
MSC (Jazan/Schlueter) to DELETE from the catalog ARMEN 201, SPAN 201, SPAN 202, SPAN 203.

- 11. (M)** Armenian 110, Armenian 111, Chinese 110, Chinese 111, French 110, French 111 German 110, Italian 110, Italian 111, Japanese 110, Japanese 111, Korean 110, Korean 111, Spanish 110, Spanish 111, Russian 110, Russian 111 (Delete from Catalog)
MSC (Jazan/Schlueter) to DELETE from the catalog ARMEN 110 & 111, CHIN 110 & 111, FREN 110 & 111, GERM 110, ITAL 110 & 111, JAPAN 110 & 111, KOREA 110 & 111, SPAN 110 & 111, RUSS 110 & 111.
- 12. (M)** Chinese 103, Chinese 104, French 105, French 106, French 121, French 124, French 125, French 126, German 101, German 102, German 103, German 104, German 105, German 125, German 126, Italian 130, Korean 103, Korean 104, Korean 115, Korean 116 Russian 101, Russian 102, Russian 115, Russian 116 (Delete from Catalog)
MSC (Jazan/Lee) to DELETE from the catalog CHIN 103, 104, FREN 105, 106, 121, 124, 125 126, GERM 101, 102, 103, 104, 105, 125, 126, ITAL 130, KOREA 103, 104, 115, 116, RUSS 101, 102, 115, 116.
- 13. (S)** American Sign Language 101, American Sign Language 102, American Sign Language 103 (Substantive Change - First Reading)
MSC (Jazan/Green) to REMOVE TBA hours and repeatability for ASL 101, 102, 103.
- 14. (M)** Engineering 111 (Minor Revision)
MSC (Rubke/Schlueter) to approve redistribution of course content hours to allow time for required student group project.
- 15. (N)** Administration of Justice 202 (New Course-First Reading)
MSC (Rubke/Schlueter) to approve the first reading of ADMJ 202.
- 16. (N)** Administration of Justice 202 (Prerequisite-First Reading)
MSC (Rubke/Schlueter) to approve the first reading of the prerequisite of ADMJ 202 as: "Recommended Preparation: Eligibility for English 120 or ESL 151; Administration of Justice 201".
- 17. (M)** Computer Engineering Technician AS Degree (Delete from Catalog)
MSC (Rubke/Schlueter) to DELETE from catalog CET AS Degree.
- 18. (M)** Computer Engineering Technician (CET) Certificate (Delete from Catalog)
MSC (Rubke/Schlueter) to DELETE from the catalog CET (CET) Certificate.

- 19. (M) Computer Repair Technician Certificate (Delete from Catalog)**
MSC (Rubke/Schlueter) to DELETE from the catalog CRT Certificate
- 20. (M) Electronics and Computer Technology Certificate (Minor Revision)**
MSC (Rubke/Schlueter) to approve title change from Electronics Engineering Technician to Electronics Technology Technician.
- 21. (M) Electronics and Computer Technology 101, Electronics and Computer Technology 102, Electronics and Computer Technology 103, Electronics and Computer Technology 104, Electronics and Computer Technology 112, Electronics and Computer Technology 114, Electronics and Computer Technology 115, Electronics and Computer Technology 116, Electronics and Computer Technology 117, Electronics and Computer Technology 118, Electronics and Computer Technology 119, Electronics and Computer Technology 124, Electronics and Computer Technology 203, Electronics and Computer Technology 204, Electronics and Computer Technology 210, Electronics and Computer Technology 212, Electronics and Computer Technology 223, Electronics and Computer Technology 226, Electronics and Computer Technology 250, Electronics and Computer Technology 251, Electronics and Computer Technology 252, Electronics and Computer Technology 253 (Delete from Catalog)**
MSC (Rubke/Czech) to delete from the catalog ECT 101, 102, 103, 104, 112, 114, 115, 116, 117, 118, 119, 124, 203, 204, 210, 212, 223, 226, 250, 251, 252, 253.
- 22. (S) Electronics and Computer Technology 113 (Substantive Revision-First Reading)**
MSC (Rubke/Erfurt) to approve as modified 1 Unit lecture and 1 Hour Lab for ECT 113.
- 23. (N) Electronics and Computer Technology 162 (New Course-First Reading)**
MSC (Rubke/Green) to approve the first reading of ECT 162.
- 24. (N) Electronics and Computer Technology 162 (Prerequisite-First Reading)**
Rubke
MSC (Rubke/Schlueter) to approve the first reading of the prerequisite for ECT 162 as "Recommended Preparation: ECT 110 and Math 146, Math 246, Math 141".
- 25. (N) Medical Office Administration 180 (New Course-First Reading)**
MSC (Schlueter/Rubke) to approve the first reading of MOA 180.

- 26. (N) Medical Office Administration 180 (Prerequisite-First Reading)**
MSC (Schlueter/Rubke) to approve the first reading of the prerequisite of MOA 180 as "Recommended Preparation: MOA 185 and eligibility for English 120, ESL 151, BUSAD 106".

- 27. (N) HIT 184 (New Course-First Reading)**
MSC (Schlueter/Rubke) to approve the first reading of HIT 184

- 28. (N) HIT 184 (Prerequisite-First Reading) Schlueter**
MSC (Schlueter/Rubke) to approve the first reading of the prerequisite of HIT 184 as: "Recommended Preparation: MOA 185 and eligibility for English 120, ESL 151, BUSAD 106".

II. New Business—Other Items

- 29.** List of courses approved for or to be submitted for CSUB and IGETC **Cortes**
This item will be discussed at the next meeting.

- 30.** List of courses approved for C-ID **Cortes**
This item will be discussed at the next meeting.

- 31.** C-ID/AA-T updates **Cortes, McLemore, and Bakhit**
This item will be discussed at the next meeting.

- 32.** Repeatability—Repeatable Courses which are not in Visual and Performing Arts or Physical Education **McLemore and Bakhit**
This item will be discussed at the next meeting.

- 33.** Technical Changes as Information Items for C & I **McLemore and Bakhit**
This item will be discussed at the next meeting.

- 34.** o6o (Special Topics Courses) as Informational Items at C & I **McLemore and Bakhit**
This item will be discussed at the next meeting.

The meeting was adjourned at 3:40p.m.