GLENDALE COMMUNITY COLLEGE DISTRICT

1500 North Verdugo Road Glendale, California 91208 (818) 240-1000

BOARD OF TRUSTEES MEETING NO. 8

The regular meeting of the Glendale Community College District Board of Trustees was called to order by Dr. Hacopian at 5:04 p.m. on Monday, November 19, 2012 in Kreider Hall of the San Rafael Building.

Trustees Present: Administrators Present: Mr. Nelson Oliveira Mrs. Anita Quinonez Gabrielian Dr. Jim Riggs Dr. Ricardo Perez Dr. Susan Courtey Dr. Armine G. Hacopian Mr. Alfred Ramirez Dr. Vahé Peroomian (excused) Dr. Edward Karpp Dr. Paul Schlossman Ms. Ann Ransford Dr. James Krusling Ms. Donna Voogt Mr. Anthony P. Tartaglia Dr. Mary Mirch Mr. Gary Montecuollo Mr. Arman Marukyan ST Representatives Present: Mr. Ron Nakasone Academic Senate: Dr. John Queen Mr. Amir Nour CSEA: Mr. Hoover Zariani Guild: Ms. Isabelle Saber

The media was represented by the El Vaquero. An audio tape of this meeting will be on file in the Superintendent/President's Office and on the college's website at http://www.glendale.edu/boardoftrustees. A DVD copy of the videotaping of this meeting is on file in the Superintendent/President's Office.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mr. Vedi Khachatourian, ASGCC Senator of Campus Organizations.

ROLL CALL

Mr. Tartaglia arrived at 7:22 p.m.

COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY

- Mr. Michael Miller, 5653 Bramblewood Rd., La Canada Addressed Special Presentation No. 1 - "Glendale Community College Statewide Accountability Reporting 2012"
- 2. Mr. Michael Miller Addressed the college budget.
- Mr. Joshua Oberman (last name not stated clearly), 1746 North Los Robles (incomplete address stated)
 Addressed the college budget.
- Mr. Greg Ross, citizen of Glendale Addressed the college budget.
- Ms. Jean Perry, 5653 Bramblewood Rd., La Canada Addressed Consent Calendar Item No. 2.

COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY - continued

- Mr. Samy Brandon, 3536 Fletcher Drive, Los Angeles Addressed college budget.
 Addressed Consent Calendar Item No. 2.
- 7. Mr. Greg Ross Addressed accountability.
- Ms. Sarah Black, 700 Palm Drive, Glendale, CA 91202
 Addressed Special Presentation No. 2, "Journalism Department"

SPECIAL PRESENTATIONS

1. "Glendale Community College Statewide Accountability Reporting 2012"

Dr. Edward Karpp, Dean of Research, Planning, and Grants, distributed a handout corresponding to his PowerPoint presentation, "Glendale Community College: Statewide Accountability Reporting - 2012 Data," to the Members of the Board, other dais participants, and to the recording secretary.

He also provided an additional document entitled, "Accountability Report 2012 – Accountability Indicators for Glendale Community College from the Accountability Reporting for the Community Colleges (ARCC) Statewide Report." The following are highlights of the 2012 data presented:

- State-defined outcome measures
- Comparison groups
- Student Progress and Achievement Rate
- Percent of Students Who Earned at Least 30 Units
- Persistence Rate
- Successful Vocational Course Completion
- Successful Basic Skills Course Completion
- ESL Improvement Rate
- Basic Skills Improvement Rate
- CDCP Progress & Achievement Rate
- Self Assessment

The Members of the Board thanked Dr. Karpp for his presentation.

2. "Journalism Department"

Mr. Michael Moreau, Faculty Advisor and Mr. Eric Bourse, Editor-in-Chief, *El Vaquero* presented a PowerPoint presentation, entitled, "Journalism Department." A handout accompanying the presentation was distributed to the Members of the Board, other dais participants, and to the recording secretary. Copies of *the Insider* and the November 14, 2012 *El Vaquero* were also provided. Mr. Moreau recognized and thanked his staff. Mr. Moreau thanked the Board of Trustees for their support. He then introduced Mr. Bourse.

Mr. Bourse briefly reviewed the 85-year history and evolution of the student newspaper and the broad scope of issues reported throughout the decades. He then provided an overview of the award-winning magazine, *the Insider*, established in 2008. Mr. Bourse acknowledged Ms. Jane Pojawa, Editor-in-Chief of *the Insider* and noted that she was unable to attend this evening due to illness.

Each Member of the Board in turn thanked Mr. Moreau and Mr. Bourse for their presentation.

SPECIAL PRESENTATIONS - continued

"Superintendent/President Search Process"

Ms. Donna Voogt, Administrative Dean of Human Resources, introduced Dr. Eva Conrad of Community College Search Services. She noted that the job announcement was being developed and that Dr. Conrad would walk the Board and public through the search process in her presentation.

Dr. Conrad provided a handout to the Members of the Board, other dais participants, and to the recording secretary. The handout accompanied Dr. Conrad's PowerPoint presentation, entitled "Superintendent/President Search Process 2012-2013. The presentation included a timeline from November through April, 2013. The presentation also highlighted challenges and opportunities as published in the 2010 Superintendent/President Job Announcement and issues of importance as published in the 2012 Interim Superintendent/President Job Announcement. Dr. Conrad also distributed the corresponding job announcements.

After reviewing the two prior job announcements and at the completion of Dr. Conrad's presentation, Members of the Board offered suggestions to Dr. Conrad. Dr. Hacopian asked her colleagues to send any additional suggestions to the Interim Superintendent/President. It was also discussed that Dr. Conrad will prepare a draft of the job announcement and bring back to the Board.

Dr. Hacopian thanked Dr. Conrad.

RESOLUTIONS

1. Resolution No. 21: Transfer from the General Fund, Unrestricted (01) to the Self Insurance Fund (18)

It was moved (Mrs. Gabrielian) and seconded (Ms. Ransford) to approve Resolution No. 21.

• At Dr. Hacopian's request, Mr. Nakasone provided a brief overview of the resolution.

The motion passed with the following vote: Mrs. Gabrielian, Dr. Hacopian, Ms. Ransford, Mr. Marukyan (aye).

2. Resolution No. 22: General Obligation Bond Issue

It was moved (Mrs. Gabrielian) and seconded (Ms. Ransford) to adopt Resolution No. 22.

• At Dr. Hacopian's request, Mr. Nakasone provided a brief overview of the resolution.

The motion passed with the following vote: Mrs. Gabrielian, Dr. Hacopian, Ms. Ransford, Mr. Marukyan (aye).

INFORMATIONAL REPORTS

1. First Quarter Budget Balances as of September 30, 2012

The report was duly noted.

2. First Quarter Financial Status Report

The report was duly noted.

INFORMATIONAL REPORTS - continued

 Glendale College Foundation – Executive Summary, Statement of Financial Position, Income Statement, and First Quarter Report of Donations, September 30, 2012

The report was duly noted.

- 4. 2012-13 Budget Update
- 5. Measure G Funds Balances and Schedule Update
- 6. Accreditation Progress Report
- 7. PeopleSoft Implementation Status Report
- 8. Server Room Upgrade

Informational Reports 4 through 8 were duly noted.

9. Status of Superintendent/President Search

Informational Report No. 9 was duly noted during Special Presentation No. 3 (page 3 of these board minutes).

CONSENT CALENDAR

The following items were pulled from the Consent Calendar. The board member making the request is also noted.

- Consent Calendar Item No. 2 Warrants District Funds October 1, 2012 through October 31, 2012 (Mrs. Gabrielian)
- Consent Calendar Item No. 8 Approval of Award of Contract for Server Room Upgrade Project Pursuant to Government Code Section 4217 (Dr. Hacopian)
- Consent Calendar Item No. 9 Declaration of Surplus (Dr. Hacopian)
 - 1. Approval of Minutes
 - a. Regular Board Meeting of October 15, 2012
 - 2. Warrants District Funds October 1, 2012 through October 31, 2012
 - 3. Purchase Order Listing October 1, 2012 through October 31, 2012
 - 4. Contract Listing October 1, 2012 through October 31, 2012
 - 5. Budget Revisions and Appropriation Transfers General Fund Unrestricted (01)
 - 6. Budget Revisions and Appropriation Transfers General Fund Restricted (03)
 - 7. Budget Revisions and Appropriation Transfers Professional Development Center Fund (59)
 - 8. Approval of Award of Contract for Server Room Upgrade Project Pursuant to Government Code Section 4217

CONSENT CALENDAR- continued

- 9. Declaration of Surplus
- 10. Academic Personnel Report No. 5
- 11. Classified Personnel Report No. 5
- 12. Student Personnel Report No. 5

It was moved (Ms. Ransford) and seconded (Mrs. Gabrielian) to approve Consent Calendar Items Nos. 1, 3 through 7, and 10 through 12. The motion passed with the following vote: Mrs. Gabrielian, Dr. Hacopian, Ms. Ransford, Mr. Marukyan (aye).

NEW BUSINESS REPORTS/ACTION

Consent Calendar Item No. 2 - Warrants - District Funds - October 1, 2012 through October 31, 2012

It was moved (Mrs. Gabrielian) and seconded (Ms. Ransford) to approve Consent Calendar No. 2.

 At Dr. Hacopian's request, Mr. Nakasone provided an overview of the total amount of the warrants report, \$15,870,014.48 and said that financial aid awards made up almost half the total amount plus \$5.3 million in payroll.

The motion passed with the following vote: Mrs. Gabrielian, Dr. Hacopian, Ms. Ransford, Mr. Marukyan (aye).

Consent Calendar Item No. 8 - Approval of Award of Contract for Server Room Upgrade Project Pursuant to Government Code Section 4217

It was moved (Mr. Marukyan) and seconded (Ms. Ransford) to approve Consent Calendar No. 8.

- At Dr. Hacopian's request, Mr. Nakasone presented an overview of the server room upgrade project. He noted that the project was \$250K over budget, as at the onset it was not anticipated that the project would go to DSA [Division of the State Architect]. He noted that approximately \$110K-\$115K could be realized in savings by not moving forward with the fire suppression system and that this was the Board's decision.
- After discussion, the Board agreed to support the project moving forward with the fire suppression system.

The motion passed with the following vote: Mrs. Gabrielian, Dr. Hacopian, Ms. Ransford, Mr. Marukyan (aye).

Consent Calendar Item No. 9 - Declaration of Surplus

It was moved (Mr. Marukyan) and seconded (Ms. Ransford) to approve Consent Calendar No. 9.

 Dr. Hacopian received assurance from Mr. Nakasone that none of the surplus items were of use to students.

NEW BUSINESS REPORTS/ACTION - Consent Calendar Item No. 9 - Declaration of Surplus-continued

The motion passed with the following vote: Mrs. Gabrielian, Dr. Hacopian, Ms. Ransford, Mr. Marukyan (aye).

 Memorandum of Understanding and Side Letter Agreement Between the District and California School Employees Association (CSEA) Glendale College Chapter 76

It was moved (Mrs. Gabrielian) and seconded (Ms. Ransford) to approve New Business Report No. 1. The motion passed with the following vote: Mrs. Gabrielian, Dr. Hacopian, Ms. Ransford, Mr. Marukyan (aye).

2. Sabbatical Reports for 2011-2012 Academic Year

It was moved (Ms. Ransford) and seconded (Mrs. Gabrielian) to approve New Business Report No. 2. The motion passed with the following vote: Mrs. Gabrielian, Dr. Hacopian, Ms. Ransford, Mr. Marukyan (aye).

3. Student Expulsion

Please see Closed Session No. 1, page 9 of these minutes.

It was moved (Ms. Ransford) and seconded (Mrs. Gabrielian) to approve New Business Report No. 7. The motion passed with the following vote: Mrs. Gabrielian, Dr. Hacopian, Ms. Ransford, Mr. Tartaglia (aye); Mr. Marukyan (not present).

REPORTS

1. ACADEMIC SENATE REPRESENTATIVE TO THE BOARD

Dr. John Queen

• Remarked on board meeting decorum and asked the college's attorney who was present, Ms. Mary Dowell, to address, which she did.

2. CSEA REPRESENTATIVE TO THE BOARD

Mr. Hoover Zariani

- Remarked that he misses civility at board meetings.
- Congratulated the El Vaquero staff on its successes.
- Invited everyone on the dais to the December 12 CSEA holiday party.
- Noted that GCC will host a statewide CSEA meeting in March.
- Noted that the next Classified meeting will be held on November 29.
- Remarked that Team A discussed ideas for a theme for the year at its most recent meeting and that the *Chapparel* is going to dedicate its next issue to this theme.

3. GUILD REPRESENTATIVE TO THE BOARD

Ms. Isabelle Saber

- Said that she seconded Dr. Queen and Mr. Zariani's comments on decorum and contributed her own remarks in support of propriety.
- Remarked on the Team A discussion referred to by Mr. Zariani.

REPORTS - continued

4. VICE PRESIDENTS

Dr. Ricardo Perez, Vice President, Student Services

- Noted that Mr. Michael Ritterbrown brought the suggestion of a theme to the Team A meeting.
- Thanked Dr. Karpp for his presentation.
- Provided an athletics update.
- Provided a Financial Aid update.

Dr. Mary Mirch

- Thanked Dr. Karpp.
- Thanked Mr. Zariani for his comments regarding Team A's discussion of a theme.
- Congratulated the El Vaquero staff.
- Reported on last week's Title V Innovation Expo.
- Noted that she and Ms. Ransford attended the memorial service for former GCC professor, Dr. Margaret Moody. On behalf of GCC students, thanked the Moody family for their generosity in setting up a scholarship.

Mr. Ron Nakasone, Executive Vice President, Administrative Services

- Remarked on the passage of Proposition 30 and how good this is for the college.
- Noted that the Garfield Campus project was featured in *Learning by Design* journal.
- Acknowledged Mr. Jack Raubolt and the I.T. staff in successfully upgrading the PeopleSoft system and said that this is a major milestone.

5. INTERIM SUPERINTENDENT/PRESIDENT

Dr. Jim Riggs

- Attended the CCLC (Community Colleges League of California) conference last week.
- Addressed the passage of Proposition 30.
- Attended one of the Innovation Expo workshops on entrepreneurship and noted that the speaker was outstanding.
- Attended the Patrons Club Scholarship Fundraiser event and commended the Patrons Club for all that they do, raising thousands of dollars for the students each year.
- Attended a performance of the Theatre Arts Department's "A Doll's House" and noted that the play was powerful and well-presented.
- Announced that the all-college Town Hall meeting will be held on November 27 to address the post-Proposition 30 environment.
- Said that he wished to qualify that he is on a leave of absence from his position as a full professor in the CSU system. Noted that in his doctoral leadership classes, he teaches transparency in finance and related areas and best practices. Dr. Riggs said that, as an outsider, he can say that GCC is a model for handling the public's resources.

6. BOARD OF TRUSTEES

Student Trustee, Mr. Arman Marukvan

- Thanked all who registered to vote and who helped to advocate for the propositions.
- Thanked the Glendale City Clerk's office for supplying the voter registration forms.
- Noted that the ASGCC will be holding a Thanksgiving lunch for the International Students tomorrow.
- Said that the ASGCC will hold a Student Government Election forum on November 26, followed by elections on November 27 and 28.
- Congratulated the El Vaquero and the Insider staffs.
- Extended his condolences to the Moody family and thanked them for their generosity.

REPORTS - BOARD OF TRUSTEES - continued

Member, Mrs. Anita Quinonez Gabrielian

- Addressed decorum at board meetings and recommended that the college's board policy on decorum be fully implemented.
- Thanked the students who advocated for Proposition 30 and who showed up at the polls. Also thanked the community.
- Attended the CCLC conference.
- Addressed the 85th Anniversary Celebration on October 20. Thanked the Foundation and community for the turnout; thanked the planning committee; the Board of Trustees; and Dr. Peroomian for the donation of his photography [as a silent auction item].
- Attended the Patrons Club Scholarship Fundraiser and thanked the planning committee. Acknowledged Mrs. Elsa Kreider's yearly attendance.
- Congratulated the El Vaquero and Mr. Moreau.
- Congratulated the women's golf team.

Member, Mr. Tony Tartaglia

- Said that he echoed his colleagues' comments.
- Addressed the passage of Proposition 30. Thanked Dr. John Queen and said he did a "yeoman's job." Thanked Mr. Abe Barakat and everyone for their efforts.

Clerk, Dr. Vahé Peroomian

Dr. Peroomian was absent this evening.

Vice President, Ms. Ann Ransford

- Thanked Dr. Queen, Mr. Zariani, and Ms. Saber for their comments this evening.
- Reported on the CCLC conference that she attended last week.
- Reported on the CCCT (California Community Colleges Trustees) board meeting that she attended.
- Attended the LACSTA (Los Angeles County School Trustees Association) annual fall meeting.
- Requested that the board meeting be adjourned tonight in memory of Dr. Margaret Moody and Ms. Sharleen Wagner, former director of the Professional Development Center.

President, Dr. Armine Hacopian

- Attended the CCLC conference.
- Addressed the passage of Proposition 30.
- Attended the November 5 Civic Leaders Round Table.
- Attended the Patrons Club Scholarship Fundraiser.
- Noted that the Board of Trustees held their retreat on November 8 and thanked Dr. Riggs for facilitating.
- Attended the Glendale College Foundation retreat.
- · Addressed board meeting decorum.

BOARD OF TRUSTEES REQUESTS - INFORMATION AND/OR FUTURE AGENDA ITEMS

Mrs. Gabrielian

Noted that initially Dr. Peroomian had addressed open source textbooks at the November board retreat. Requested that the college look into online textbooks as a significant cost-savings to students. Said that Dr. Riggs has proposed that the idea be explored by the SanFACC [San Gabriel/Foothill Association of Community Colleges] consortium.

Ms. Ransford

Made note that parts of the SSTF [Student Success Task Force] recommendations will require board policies. She said that she plans to bring this up at a CCCT board meeting to request League direction.

BOARD OF TRUSTEES REQUESTS - INFORMATION AND/OR FUTURE AGENDA ITEMS - continued

Ms. Ransford

Requested that the ACCJC [Accrediting Commission for Community and Junior Colleges] newsletters be forwarded to the Board.

COMMENTS FROM THE AUDIENCE ON ANY SUBJECT

- 1. Mr. Samy Brandon
 - Requested to make an appointment with the Interim Superintendent/President. Dr. Hacopian noted that an appointment could be made by calling the Interim Superintendent/President's office.
 - Commented on the exchange and questions posed this evening by individuals in the audience with the Members of the Board.

Dr. Hacopian announced at 7:53 p.m. that the Board would recess to Closed Session. She said that the Board would first consider Closed Session Item No. 1 and would then return to Open Session to address New Business Report No. 3.

CLOSED SESSION

1. EDUCATION CODE 72122: Student Expulsion - (one case)

RECONVENE IN PUBLIC SESSION – 8:15 p.m.

REPORT OF CLOSED SESSION ACTION ON CLOSED SESSION ITEM NO. 1

Please see New Business Report No. 3 on page 6 of these minutes.

Dr. Hacopian announced at 8:17 p.m. that the Board would return to Closed Session to consider the remainder of the closed session items. She said that the Board would not report out.

CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS pursuant to Government Code Section 54957.6

a. Agency designated representative: Ms. Donna Voogt

Employee organization: California School Employees Association

b. Agency designated representative: Mr. Ron Nakasone

Employee organization: Glendale College Guild

c. Agency designated representative: Ms. Donna Voogt

Employee organization: Unrepresented Employees

3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION pursuant to Government Code Section 54956.9 - (one case)

RECONVENE IN PUBLIC SESSION - 9:35 p.m.

REPORT OF CLOSED SESSION ACTION - None

ADJOURNMENT

Since all business on the agenda had been considered, Dr. Hacopian announced at 9:35 p.m. that the meeting was adjourned.

The meeting was adjourned in memory of Dr. Margaret Moody, professor of History and Ms. Sharleen Wagner, founder and former director of the Professional Development Center.

Dr. Armine G. Hacopian, President	Dr. Vahé Peroomian, Clerk

Board of Trustees Regular Meeting, November 19, 2012 Minutes recorded by Sally Holmes, Secretary to the Interim Superintendent/President