GLENDALE COMMUNITY COLLEGE CURRICULUM AND INSTRUCTION COMMITTEE

Minutes Wednesday, February 27, 2013 1:40 p.m., (LB 220)

Co-chairs Kathy Bakhit and Sarah McLemore called the meeting to order at 1:40p.m.

Voting Members Present: Shelley Aronoff, Richard Cortes, Maria Czech, Daphne Dionisio, Barb Erfurt, Megan Ernst, Susan Hoehn, Kathy Holmes, Stacy Jazan, Kohar Kesian, Maria Kretzmann, Elis Lee, Piper Rooney, Scott Rubke, Rory Schlueter, David Yamamoto

Resources Present: Edward Karpp, Jenny McMahon, Fabiola Torres, Terrence Yu

Guests Present: Roger Dickes, Michael Dulay, Jon Gold, Dana Nartea, Michael Schilf

I. Approval of Minutes

MSC (**Holmes/Kretzmann**) to approve the minutes of the December 12, 2012 C & I Meeting.

II. New Business—Curricular Action Items

1. Lifelong Learning Seminar 40, Lifelong Learning Seminar 42, Lifelong Learning Seminar 50, Lifelong Learning Seminar 51, Lifelong Learning Seminar 52, Lifelong Learning Seminar 53, Lifelong Learning Seminar 120 (Delete from Catalog)

MSC (**Czech/Kretzmann**) to DELETE from the catalog LLS 40, LLS 42, LLS 50, LLS 51, LLS 52, LLS 53, LLS 120.

- Digital Animation Certificate (Delete from Catalog)
 MSC (Yamamoto/Rubke) to DELETE from the catalog the Digital Animation Certificate.
- Classical Animation Certificate (Non Substantial Change)
 MSC (Yamamoto/Lee) to approve TITLE CHANGE from Classical Animation Certificate to Animation Certificate.
- Animation Certificate (Certificate Revision-First Reading)
 MSC (Yamamoto/Lee) to approve the first reading of the REVISION of the Animation Certificate as amended.
 - Jenny McMahon reminded members to refer to either a hardcopy or online version of the GCC catalog as a resource when making any changes to curriculum.

- 5. Sociology 101 (Non Substantial Change)
 - MSC (Cortes/Dionisio) to approve minor revisions to SOC 101 as amended.
 - Division will forward amended copy of COR to C&I.
- 6. Sociology 131 (Substantial Change)
 - MSC (Dionisio/Schlueter) to approve the minor revision to SOC 131 as amended.
 - Add Course Note: This course may not be taken for credit by students who have completed Psychology 131.
- Psychology 131 (Substantial Change-First Reading)
 MSC (Kretzmann/Czech) to approve the first reading of the revision of PSYCH 131 as amended.
- Psychology 101 (Substantial Change-First Reading)
 MSC (Cortes/Kretzmann) to approve the first reading of the revision of PSYCH 101.
- 9. Physical Education 101, Physical Education 102, Physical Education 110, Physical Education 121, Physical Education 140, Physical Education 141, Physical Education 150, Physical Education 154, Physical Education 164, Physical Education 166, Physical Education 167, Physical Education 168, Physical Education 169, Physical Education 170, Physical Education 194, Physical Education 200, Physical Education 202, Physical Education 203, Physical Education 217, Physical Education 226, Physical Education 227, Physical Education 229, Physical Education 231, Physical Education 241, Physical Education 247, Physical Education 261, Physical Education 262, Physical Education 274, Physical Education 275, Physical Education 295 (Substantial Change-First Reading)

MSC (Schlueter/Yamamoto) to REMOVE repeatability from the catalog and PeopleSoft from PE 101, PE 102, PE 110, PE 121, PE 140, PE 141, PE 150, PE 154, PE 164, PE 166, PE 167, PE 168, PE 169 PE 170, PE 194, PE 200, PE 202, PE 203, PE 217, PE 226, PE 227, PE 229, PE 231, PE 241, PE 247, PE 261, PE 262, PE 274, PE 275, PE 295.

- Updated CORs will be forthcoming from the division after spring break.
- Kinesiology 166 (Physical Education 166) (Substantial Change-First Reading)
 MSC (Rubke/Schlueter) to approve the FIRT READING of the revision of KIN 166 as amended.
 - This course may not be taken for credit by students who have successfully completed KIN 167.
- 11. Kinesiology 167 (Physical Education 167) Substantial Change-First Reading) MSC (Rubke/Schlueter) to approve the FIRT READING of the revision of KIN 167 as amended.
 - This course may not be taken for credit by students who have successfully completed KIN 166.

- Kinesiology 168 (Physical Education 168) Substantial Change-First Reading)
 MSC (Rubke/Schlueter) to approve the FIRT READING of the revision of KIN 168 as amended.
 - Add course Note: Students taking PE 168 will not be eligible for credit by taking PE 169.
- Kinesiology 169 (Physical Education 169) Substantial Change-First Reading)
 MSC (Rubke/Schlueter) to approve the FIRT READING of the revision of KIN 169 as amended.
 - Add course Note: Students taking PE 169 will not be eligible for credit by taking PE 168.
- 14. English 112 (Substantial Change-First Reading)

 MSC (Rooney/Kretzmann) to approve the first reading of the addition of the PREREQUISITE of ENG 112 as "Prerequisite: Eligibility for English 101".
- English 112 (Substantial Change-First Reading)MSC (Rooney/Lee) to REMOVE repeatability from People Soft for ENG 112.
- English 212 (Non Substantial Change)MSC (Rooney/Schlueter) to approve the as amended the revision to ENG 212.
- 17. English 222 (New Course-First Reading)

 MSC (Rooney/Cortes) to approve as amended the FIRST READING of the new course ENG 222.
- 18. English 222 (Prerequisite-First Reading)

 MSC (Rooney/Lee) to approve the FIRST READING of the prerequisite for
 ENG 222 "Prerequisite: Eligibility of ENGL 101. Recommended preparation: ENGL 112
 or equivalent".
- English 193 (New Course-First Reading)
 MSC (Rooney/Erfurt) to approve the FIRST READING of the new course ENG 193.

Ayes: 9; Nayes: 7; Abstentions: 1. Motion carried.

20. English 193 (Prerequisite-First Reading)

MSC (**Rooney/Erfurt**) to approve the FIRST READING of the prerequisite of ENGL 193 "Prerequisite: Placement is based on a composite of test scores and academic background or satisfactory completion ENGL 189. Concurrent enrollment in or completion of ENGL 190 is required".

English 199 (New Course-First Reading)
 MSC (Rubke/Jazan) to approve the FIRST READING of the new course ENGL 199.

22. English 199 (Prerequisite-First Reading)

MSC (**Kretzmann/Rubke**) to approve the FIRST READING of the prerequisite of ENGL 199 "Prerequisite: Placement is based on a composite of test scores and academic background or satisfactory completion ENGL 189. Concurrent enrollment in or completion of ENGL 190 is required".

 Mathematics 111 (Non Substantial Change)
 MSC (Holmes/Czech) to approve COURSE NUMBER change from MATH 111 to MATH 133.

24. Mathematics 133 (Substantial Change-First Reading)

MSC (**Cortes/Holmes**) to approve the FIRST READING of the prerequisite change to "Prerequisite: Placement is based on a composite of test scores and academic background or satisfactory completion of Mathematics 101, 120, 131, or 2 units of Math 220".

- 25. Mathematics 135 (Substantial Change-First Reading)

 MSC (Cortes/Holmes) to approve the FIRST READING of the prerequisite change to

 "Prerequisite: Placement is based on a composite of test scores and academic background
 or satisfactory completion of Mathematics 101, 120, 131, or 2 units of Math 220".
- 26. Mathematics 136 (Substantial Change-First Reading)

 MSC (Cortes/Holmes) to approve the FIRST READING of the prerequisite change to "Prerequisite: Placement is based on a composite of test scores and academic background or satisfactory completion of Mathematics 101, 120, 131, or 2 units of Math 220".
- 27. Mathematics 138 (Substantial Change-First Reading)

 MSC (Cortes/Holmes) to approve the FIRST READING of the prerequisite change to
 "Prerequisite: Placement is based on a composite of test scores and academic background
 or satisfactory completion of Mathematics 101, 120, 131, or 2 units of Math 220".
- 28. Egyptian Hieroglyphics 101, Egyptian Hieroglyphics 102 (Delete from Catalog) **MSC** (**Jazan/Lee**) to delete from the catalog EGYP HIER 101 and 102.
- Speech 111 (Delete from Catalog)MSC (Jazan/Lee) to delete from the catalog SPCH 111.
- 30. Speech 107 (Delete from Catalog)MSC (Jazan/Lee) to delete from the catalog SPCH 107.
- 31. Speech 102 (Delete from Catalog)
 - This item was pulled from the agenda due to incorrect information on the Course/Program Deletion Request. A certificate revision needs to be processed prior to deleting this course.

Speech 191, Speech 192, Speech 193 (Substantial Change-First Reading)
 MSC (Jazan/Czech) to remove REPEATABILITY from SPCH 191, SPCH 192 and SPCH 193.

- Spanish 105 (Substantial Change-First Reading)
 MSC (Schlueter/Rubke) to remove REPEATABILITY from SPAN 105.
- Spanish 106 (Substantial Change-First Reading)
 MSC (Schlueter/Rubke) to remove REPEATABILITY from SPAN 106.
- Journalism 104 (Substantial Change-First Reading)
 MSC (Schlueter/Cortes) to remove REPEATABILITY from JOURN 104.
- Journalism 107 (Substantial Change-First Reading)
 MSC (Schlueter/Cortes) to remove REPEATABILITY from JOURN 107.
- Administration of Justice 203 (New Course-First Reading)
 MSC (Rubke/Rooney) to approve the FIRST READING of the new course ADMJ 203 as amended.
 - Change item 22 on PeopleSoft Input Sheet from Non-transfer to CSU transferability.
- 38. Administration of Justice 203 (Recommended Preparation-First Reading)

 MSC (Rubke/Schlueter) to approve the FIRST READING of the prerequisite for ADMJ
 203 "Recommended Preparation: Eligibility for English 120 or ESL 151".
- Homeland Security Skill Award (New Skill Award-First Reading)
 MSC (Rubke/Schlueter) to approve the First Reading of the Homeland Security Skill Award.
- Administration of Justice 101, Administration of Justice 103, Administration of Justice 120, Administration of Justice 116, Administration of Justice 118, 120 (Non Substantial Change)
 MSC (Rubke/Rooney) to approve the revision to ADMJ 101, ADMJ 103, ADMJ 120, ADMJ 116, ADMJ 118 & ADMJ 120.

III. New Business—Announcements

The Curriculum Change Chart was shared with the committee and explanation of the requirements was discussed. The reason for the changes is due in large part to requirements by the Chancellor's office. This form will be included in the C&I handbook.

41. Credit by Exam **McLemore and Bakhit**

Time did not permit discussion of this item.

42. Process for Changing PeopleSoft Catalog Input Fields (Informational Item) **Bakhit, McLemore, Cortes**

Time did not permit discussion of this item.

43. Reviewing Curriculum for Potential Course Deletions and Other Changes (Informational Item) **Bakhit**

Time did not permit discussion of this item.

- 44. Repeatability—Repeatable Courses which are not in Visual and Performing Arts or Physical Education (Information Item) **McLemore and Bakhit**Time did not permit discussion of this item.
- 45. CLEP (Informational Item) **Cortes**Time did not permit discussion of this item.
- 46. C-ID numbers in PeopleSoft/GCC Catalog (Informational Item) **Cortes** Time did not permit discussion of this item.

The meeting was adjourned at 4:00 p.m.