

**GLENDALE COMMUNITY COLLEGE DISTRICT  
SERVICE LEARNING COMMITTEE MEETING  
MINUTES  
March 14 12:30pm-1:30pm  
SR134**

The Service Learning Committee Meeting was called to order 12:35 p.m. with Hoover Zariani chairing.

**Present:** Ellen Oppenberg (DSPS), Hoover Zariani (CSEA), Denise Leong (Guild), Teresa Lorch (Joint Faculty), Harutyun Yerikyan (ASGCC), Daniela Contreras (ASGCC), Nane Kakosian (Resource)

**Absent:** Paul Schlossman (Chair), Armineh Gourgian (CSEA), Jing Johnson (Senate)

**APPROVAL OF MINUTES – April 23, 2012**

It was MSC (unanimous) that the minutes of April 23, 2013 be approved.

**New Business**

**Background checks**

**Hoover Zariani**

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| <p>Background check for schools</p> <ul style="list-style-type: none"><li>• Background checks on students we place to work in schools through the Megan’s Law website.</li><li>• Legality</li><li>• Campus Police</li></ul> | <p><i>Outcome</i></p> <p>The committee thought this was a good idea, however, there are questions. How long would doing this take? How many students would have to be checked? Hoover and Nane would do a sample of 10 students and time it to have an idea. Do we need to legally notify the students or we can just do it? Another suggestion was to follow up with campus police if anyone who may be on that website would have to be registered through campus police. Hoover will follow up with campus police on these issues.</p> |
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**Student Success Center at Garfield**

**Hoover Zariani**

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| <p>Tutors at the Garfield Campus</p> <ul style="list-style-type: none"><li>• Request for tutors from Garfield Student Success Center</li></ul> | <p><i>Outcome</i></p> <p>The committee was unanimous that this would be a great site for our students to do some of their volunteer/service learning hours.</p> |
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**SPARK**

**Hoover Zariani**

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| <p><u>SPARK Scholarship</u></p> <ul style="list-style-type: none"><li>• SPARK Program Mentee</li><li>• Criteria</li><li>• Nomination</li><li>• Selection</li></ul> | <p><i>Outcome</i></p> <p>The committee was unanimous on Eligibility Criteria: 1<sup>st</sup> year student; participant in SPARK; Academic Achievement; minimum GPA 3.0; active in campus activities/service.</p> <p>SPARK Mentors will nominate and SPARK Advisors will select.</p> |
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**Agency Issues/Problems**

**Hoover Zariani**

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| <p>Discrimination against students with disabilities</p> <ul style="list-style-type: none"><li>• Problem arisen out of one student being discriminated against due to being blind.</li><li>• The Agency was taken off list</li><li>• New Policy for agencies</li><li>• Agency Agreement</li></ul> | <p><i>Outcome</i></p> <p>The committee was informed that the agency was removed from list and they felt this should be the guideline we follow. Ellen agreed to write a policy on how to proceed with students with disabilities. Committee suggested contacting organizations before student goes to sign up. Hoover will forward Agency Agreement to all committee members showing the non-discrimination clause on it.</p> |
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**Program Review**

**Hoover Zariani**

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| <p>Program Review</p> <ul style="list-style-type: none"><li>• Committee went over program review items in general</li><li>• PASS Program<ul style="list-style-type: none"><li>- Students who are on probation or dismissed</li><li>- Survey why students drop out</li></ul></li></ul> | <p><i>Outcome</i></p> <p>Committee showed interest in helping with the new PASS program. Theresa Lorch will help with writing a script that students would be trained on when they call students who have dropped out. Theresa also offered to create a survey to ask student why they dropped out. Ellen showed interest in helping with the development of the program. Committee felt this is something they should pursue. It was suggested that they involve Roxanne Domingues who works with dismissed/probation students. Hoover will start creating the proposal for the program.</p> |
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**NEXT MEETING**

The next Service Learning Committee meeting is April 11, 2013 in SC 212-A (12:30-1:30pm)

**ADJOURNMENT**

The meeting was adjourned by Hoover Zariani at 12:30 pm.