Un-ADOPTED

GLENDALE COMMUNITY COLLEGE
Governance Review Committee
May 6, 2014
1:30-2:30pm, AD 249
MINUTES

PRESENT: Chair, John Queen (Senate), Bill Elbettar (CSEA), Tadeh Gharib (ASGCC), Brenda Jones (Joint Faculty), Suby Kandasamy (ASGCC), Isabelle Saber (Guild), Frankie Strong (CSEA)

EXCUSED: Richard Cortes (Joint Faculty), Paul Schlossman (Administration)

CALL TO ORDER 1:30pm, by Chair, John Queen
QUORUM: [5 needed] 7 of 9 voting members present

CALL FOR ADDITIONAL AGENDA ITEMS - none

APPROVAL OF MINUTES: **MSC** (Jones/Saber) to approve the April 1, 2014 minutes.

REVIEW OF ACTION ITEMS from the April 1, 2014 meeting minutes

Old business #1: Matriculation committee contacted re: GRC's decision not to add a counselor to the SSSP/Matriculation committee

New Business #1: Emergency meeting motion placed on the May 13th Campus Executive committee agenda; John Queen will attend this meeting.

New Business #2: Breakdown of respondents to Campus Views question on awareness of governance decisions:

All respondents: 69%
Full-time faculty: 73%
Part-time faculty: 64%
Classified: 59%
Admin/management: 94%
Main Campus: 68%
Garfield Campus: 83%

New Business #3: Report on governance survey of constituent leaders (John & Brenda: see separate attachment)

New Business #4: Graduation Requirements committee has met and another meeting is scheduled

New Business #4: John contacted Rick Perez about the disposition of the Outreach committee & Pat Hurley about the Technology Mediated Services committee (she in turn contacted Rick Perez)

OLD BUSINESS

1.	Connecting governance committees to accreditation standards • Request committees to report how their role promotes student learning • GRC survey of committee members in the Fall:	Informational: The Accreditation, Planning, & Program

	How is the committee performing? What recommendations do you have to improve committee performance? The intent is to have committees self-evaluate, to revise their mission statement if necessary, the self-evaluation would be a regular task for each committee. The implementation of this first evaluation cycle would serve as a pilot and results will be shared with the Governance Review committee.	Review Coordinator will administer the survey.

NEW BUSINESS

1.	Status of Web Oversight and Student Fees & Tuition committees (Frankie) Discussion: Web Oversight is a subcommittee of Campus Exec. Student Fees is a subcommittee of Student Affairs. Both committees have 8 voting seats; 3 of which are vacant. No volunteers to appoint to either committee, quorum cannot be met due to vacancies. Suggestions: That the 4 C's (Campus Computer Coordination Committee) absorb the Web Oversight committee. And for Student Affairs to either absorb the Student Fees committee or recommend that the Administrative Affairs committee absorb the mission of this committee.	**Action item:** John will contact the chair of Web Oversight and the chair of Student Fees to discuss a solution.
2.	Survey of executive committees (discussed first) Responses included suggestions on team building, promoting cohesiveness between constituencies. How to raise awareness? Suggestion to have a presentation at Institute Day (faculty and classified) or at a classified and faculty meeting. This would be in addition to workshops.	**Action item:** Brenda & John to present results to Campus Executive – intent is to have a presentation at a Board meeting, in the Fall semester, to trigger open dialogue.

ADJOURNMENT

Next meeting: June 3, 2014

Minutes recorded by Frankie Strong, Governance Office