ADOPTED
5/13/14

GLENDALE COMMUNITY COLLEGE
CAMPUS EXECUTIVE COMMITTEE

MINUTES

April 11, 2014 – 10:00 a.m.
AD 121

The Campus Executive Committee Meeting was called to order at 10:02 a.m.

Present: David Viar (Chair), Saodat Aziskhanova (CSEA), Vedi Khachatourian, proxy for Davit Avagyan (ASGCC), Richard Kamei (Guild), Ron Nakasone (Adm), Rick Perez (Adm), Michael Scott (Senate), Paul Schlossman (MaC)*, Frankie Strong*, Teyanna Williams (Adm)*

Absent: Davit Avagyan, Mary Mirch

Quorum: 6 out of 7 voting members

*Resource member, non-voting

APPROVAL OF MINUTES – March 11, 2014

	OUTCOME	**WHO'S RESPONSIBLE**
The Committee reviewed the Campus Executive Committee Minutes of March 11, 2014.	*It was moved (Mr. Scott) and seconded (Mr. Kamei) to approve the Campus Executive Committee minutes of March 11, 2014. The motion passed unanimously.*	

ACCEPTANCE OF SUBCOMMITTEE MINUTES

	OUTCOME	**WHO'S RESPONSIBLE**
The subcommittee minutes presented for acceptance were reviewed. a) Budget Committee *Adopted Minutes of February 13, 2014* *Adopted Minutes of March, 13, 2014* b) Campuswide Computer Coordinating Committee *Adopted Minutes of November 21, 2013* c) Enrollment Management *Adopted Minutes of November 13, 2013* d) Governance Review Committee *Adopted Minutes of March 4, 2014* e) Staff Development Committee *Adopted Minutes of February 20, 2014* f) Web Oversight Committee *Adopted Minutes of May 23, 2012*	*It was moved (Dr. Perez) and seconded (Mr. Scott) to accept the following subcommittee minutes:* a) Budget Committee *Adopted Minutes of February 13, 2014* *Adopted Minutes of March 13, 2014* b) Campuswide Computer Coordinating Committee *Adopted Minutes of November 21, 2013* c) Enrollment Management *Adopted Minutes of November 13, 2013* d) Governance Review Committee *Adopted Minutes of March 4, 2014* e) Staff Development Committee *Adopted Minutes of February 20, 2014* f) Web Oversight Committee *Adopted Minutes of May 23, 2012* *The motion passed unanimously.*	

REVIEW OF BOARD AGENDA – April 21, 2014

The Campus Executive Committee reviewed the board agenda for the April 21, 2014 board meeting.		

ACTION ITEMS

	OUTCOME	**WHO'S RESPONSIBLE**
a) Consent Calendar The Consent Calendar prepared for the April 11, 2014 Campus Executive Committee Meeting was reviewed and approved.	*It was moved (Mr. Khachatourian) and seconded (Mr. Nakasone) to approve the Consent Calendar prepared for the April 11, 2014 Campus Executive Committee Meeting. The motion passed unanimously.*	

UNFINISHED BUSINESS

	OUTCOME	**WHO'S RESPONSIBLE**
a) Administrative Regulation 5000: *Student Services Mission Statement* b) Administrative Regulation 5055: *Enrollment Priorities and Limitations* Dr. Perez presented a brief overview of the administrative regulations. Clarification was made that the two documents agendized as Unfinished Business are Administrative Regulations, not Board Policies.	*It was moved (Mr. Kamei) and seconded (Mr. Nakasone) to approve Administrative Regulation 5000:* Student Services Mission Statement*. The motion passed unanimously.* *It was moved (Mr. Scott) and seconded (Mr. Khachatourian) to approve Administrative Regulation 5055:* Enrollment Priorities and Limitations*. The motion passed unanimously.*	Dr. Perez will notify his staff of the approval of AR 5000 and AR 5055 for coordination of the online posting of the administrative regulations.

FIRST READING

		WHO'S RESPONSIBLE
a) Board Policy 4250: *Dismissal and Readmission* b) Administrative Regulation 4250: *Probation* c) Administrative Regulation 4255: *Dismissal and Readmission* The above three documents were duly noted as first readings.		Dr. Perez will bring back BP 4250, AR 4250 and AR 4255 to a future Campus Executive Committee meeting for a second reading and request for approval.

OTHER

		WHO'S RESPONSIBLE
1. Change in Division Name from Physical Education/Health to Kinesiology Mr. Scott noted that the Academic Senate had approved the name change of the Physical Education/Health Division to Kinesiology and requested the approval of the Campus Executive Committee. Mr. Scott noted that the name change has been made in the catalog. 2. Pending Memorandum of Understanding for Summer 2014 4/40 Work Schedule Dr. Viar noted that the District will be working with the CSEA on a Memorandum of Understanding for a 4/40 work schedule for Summer 2014, as the division chairs have been successful in meeting student enrollment needs for Summer around a Monday through Thursday schedule. 3. Announcement of Campus Closure – Friday, April 25 Ms. Aziskhanova requested that an e-mail be sent to the campus regarding the upcoming campus closure date of Friday, April 25 [negotiated in Fall 2013 by the CSEA]. 4. Latest Campus Clean Up Project Mr. Khachatourian reported a successful parking lot clean up last week. It was noted that the amount of litter is considerable and ongoing.	*It was moved (Dr. Perez) and seconded (Mr. Kamei) to approve the name change of the Physical Education/Health Division to the Kinesiology Division. The motion passed unanimously.*	

NEXT MEETING

The next Campus Executive Committee Meeting is scheduled for Tuesday, May 13, 2014 in AD 121.

ADJOURNMENT - The meeting was adjourned at 10:27 a.m.

Minutes taken by Ani Keshishian, Administrative Assistant to the Superintendent/President
Recorded by Sally Holmes, Executive Assistant to the Superintendent/President and the Board of Trustees