GLENDALE COMMUNITY COLLEGE

CURRICULUM AND INSTRUCTION COMMITTEE

MINUTES

Wednesday, March 19, 2008

2:00 p.m., Presidents Conference Room (AD 121)

David Mack and Michael Wheeler, Co-Chairs, called the meeting to order at 2:00 p.m.

Present: Diego Albarracin, Tigran Avakyan, Kristin Bruno, Brenda Jones (Proxy for Shelley Aronoff), Edward Karp (non-voting resource), Rob Kibler, Jenny McMahon, Dana Nartea, Peggy Renner, Rory Schlueter, Jeanette Stirdivant, Nancy Traynor (Recording Secretary).

Absent: Sharon Combs, Yvette Hassakoursian.

Guests: Roger Bowerman, Jon Gold, Jean Perry, Michael Ritterbrown, Scott Rubke, Michael Scott, Linda Serra, Peter Stathis.

OLD BUSINESS

1. Dance 171 (Change in Discipline and Title)	MSC to change Dance 171 to PE 285 (Spirit and Cheer.) This change is effective Spring 2008.

NEW BUSINESS

1. Accounting 201 (Change in Prerequisite)	MSC to approve the following Change in Prerequisite for ACCTG 201: "Prerequisite: ACCTG 101 or ACCTG 105 and 106." This change is effective Summer 2008.
2 Real Estate 161 (Substantive Revision)	MSC to approve the Substantive Revision of RE 161 for submission to Academic Affairs for a second reading.
3. Business Administration 144 (Change in Title) (Change in Catalog Statement)	MSC to change the title, Human Resources Management, and catalog statement for BUSAD 144. This change is effective Summer 2008.
4. Small Business Certificate (Change in Title)	MSC to change the title for the Small Business Certificate to: "Entrepreneurship/Small Business." This

	change is effective Summer 2008.
5. Administrative Assistant Certificate (Certificate Revision)	MSC to approve the following revisions to the Administrative Assistant Certificate: "A minimum speed of 40 wpm is required for this certificate." These changes are effective Summer 2008.
6. Photography 101,103,106,109,112, 113,114,116,118,121,122,124,125, 130,250,251,255; Art 250,251,255 (Reassign Discipline)	MSC to reassign these courses to a new discipline on the Minimum Quals list, Photographic Technology/ Commercial Photography. This change is effective Fall 2008.
7. Geography 105 (Substantive Revision)	MSC to approve the Substantive Revision of GEOG 105 for submission to Academic Affairs for a second reading.
8. English 187 (Change in Requisite Skills)	MSC to approve the following Change in Prerequisite for ENGL 187: remove "ENGL 186 may be taken concurrently." This change is effective Fall 2008.
9. English 212 (First Reading)	MSC to approve ENGL 212 for submission to Academic Affairs for a second reading.
10. English 212 (Prerequisite)	MSC to approve the following prerequisite for ENGL 212: "Prerequisite: ENGL 112 or equivalent."
11. Mathematics 141, 145, 146, 241, 245, 246 (Remove from General Education)	MSC to remove MATH 141,145,146,241, 245,246 from General Education category 10d2, Communication and Analytical Thinking. This change is effective Fall 2008.
12. Culinary Arts 150 (First Reading)	MSC to approve CULIN 150 for submission to Academic Affairs for a second reading.
13. Hotel Restaurant Management 120 (First Reading)	MSC to approve HRM 120 for submission to Academic Affairs for a second reading.
14. Architecture 150 (First Reading)	Tabled

15. Architecture 150 (Recommended Preparation)	Tabled
16. Aviation and Transportation: Flight Attendant Certificate (Certificate Revision)	MSC to approve the following revisions to the Aviation and Transportation: Flight Attendant Certificate: **ADD** AT 138 to the required courses; **ADD** BUSAD152 to the "Choose an additional 12 units from" section; **DELETE** AT 151, BUSAD 152 from the required courses. These changes are effective Fall 2008.
17. ASL,Armenian,Chinese,French,Italian, Japanese,Korean,Spanish 103 (Add Note)	MSC to add the following course note: "Note: This course is offered during the Fall Semester only." This change is effective Fall 2008.
18. ASL,Armenian,Chinese,French,Italian, Japanese,Korean,Spanish 104 (Add Note)	MSC to add the following course note: "Note: This course is offered during the Spring Semester only." This change is effective Fall 2008.
OTHER	Dr. Bruno announced that she would be bringing the process for awarding Skill Awards to the April 2008 C&I Meeting.

The meeting was adjourned at 3:10 p.m.

Nancy Traynor, Recording Secretary