

GLENDALE COMMUNITY COLLEGE
CURRICULUM AND INSTRUCTION COMMITTEE
MINUTES

Wednesday, November 21, 2007

2:00 p.m., President's Conference Room (AD 121)

David Mack, Co-Chair, called the meeting to order at 2:00 p.m.

Present: Conrad Amba (Proxy for Edward Karp non-voting resource), Kristin Bruno, Brenda Jones (Proxy for Shelley Aronoff), Rob Kibler, Jenny McMahon, Dana Nartea, Shant Petrossian, Peggy Renner, Rory Schlueter,

Absent: Sharon Combs, Yvette Hassakoursian, Lilit Simonyan, Jeanette Stirdivant, Nancy Traynor (Recording Secretary), Michael Wheeler.

Guests: Roger Dickes, Jane Di Lucchio, Tom Ferguson, Jon Gold, Scott Rubke, Linda Serra, Charlotte Shulten, Peter Stathis.

OLD BUSINESS

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| 1. Physical Education 121 (First Reading) | MSC to approve PE 121 for submission to Academic Affairs for a second reading. |
| 2. Physical Education 247 (First Reading) | MSC to approve PE 247 for submission to Academic Affairs for a second reading. |

NEW BUSINESS

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| 1. Skill Awards | MSC to approve the concept of granting Skill Awards. Process will be brought back to the February C&I meeting and then submitted to Academic Affairs. |
| 2. Lifelong Learning Seminars 010 (Substantive Revision) | MSC to approve the Substantive Revision of LLS 010 for submission to Academic Affairs for a second reading. |
| 3. Lifelong Learning Seminars 013 (Substantive Revision) | MSC to approve the Substantive Revision of LLS 013 for submission to Academic Affairs for a second reading. |
| 4. Lifelong Learning Seminars 024 (Substantive Revision) | MSC to approve the Substantive Revision of LLS 024 for submission to Academic Affairs for a second reading. |

5. Lifelong Learning Seminars 025
(Substantive Revision) MSC to approve the Substantive Revision of LLS 025 for submission to Academic Affairs for a second reading.
6. Lifelong Learning Seminars 026
(Substantive Revision) MSC to approve the Substantive Revision of LLS 026 for submission to Academic Affairs for a second reading.
7. Lifelong Learning Seminars 027
(Substantive Revision) MSC to approve the Substantive Revision of LLS 027 for submission to Academic Affairs for a second reading.
8. Lifelong Learning Seminars 028
(Substantive Revision) MSC to approve the Substantive Revision of LLS 028 for submission to Academic Affairs for a second reading.
9. Lifelong Learning Seminars 040
(Substantive Revision) MSC to approve the Substantive Revision of LLS 040 for submission to Academic Affairs for a second reading.
10. Lifelong Learning Seminars 041
(Substantive Revision) MSC to approve the Substantive Revision of LLS 041 for submission to Academic Affairs for a second reading.
11. Lifelong Learning Seminars 044
(Substantive Revision) MSC to approve the Substantive Revision of LLS 044 for submission to Academic Affairs for a second reading.
12. Lifelong Learning Seminars 052
(Substantive Revision) MSC to approve the Substantive Revision of LLS 052 for submission to Academic Affairs for a second reading.
13. Lifelong Learning Seminars 053
(Substantive Revision) MSC to approve the Substantive Revision of LLS 053 for submission to Academic Affairs for a second reading.
14. Lifelong Learning Seminars 070
(Substantive Revision) MSC to approve the Substantive Revision of LLS 070 for submission to Academic Affairs for a second reading.
15. Lifelong Learning Seminars 072
(Substantive Revision) MSC to approve the Substantive Revision of LLS 072 for submission to Academic Affairs for a second reading.
16. Lifelong Learning Seminars 075
(Substantive Revision) MSC to approve the Substantive Revision of LLS 075 for submission to Academic Affairs for a second reading.
17. Lifelong Learning Seminars 080
(Substantive Revision) MSC to approve the Substantive Revision of LLS 080 for submission to Academic Affairs for a second reading.

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| 18. Lifelong Learning Seminars 090 (Substantive Revision) | MSC to approve the Substantive Revision of LLS 090 for submission to Academic Affairs for a second reading. |
| 19. Lifelong Learning Seminars 095 (Substantive Revision) | MSC to approve the Substantive Revision of LLS 095 for submission to Academic Affairs for a second reading. |
| 20. Lifelong Learning Seminars 101 (Substantive Revision) | MSC to approve the Substantive Revision of LLS 101 for submission to Academic Affairs for a second reading. |
| 21. Lifelong Learning Seminars 141 (Substantive Revision) | MSC to approve the Substantive Revision of LLS 141 for submission to Academic Affairs for a second reading. |
| 22. Lifelong Learning Seminars 142 (Substantive Revision) | MSC to approve the Substantive Revision of LLS 142 for submission to Academic Affairs for a second reading. |
| 23. Lifelong Learning Seminars 200 (Substantive Revision) | MSC to approve the Substantive Revision of LLS 200 for submission to Academic Affairs for a second reading. |
| 24. Office and Business Technology 061 (First Reading) | MSC to approve the Substantive Revision of OBT 061 for submission to Academic Affairs for a second reading. |
| 25. Office and Business Technology 062 (First Reading) | MSC to approve the Substantive Revision of OBT 062 for submission to Academic Affairs for a second reading. |
| 26. Developmental Skills Lab 011 Developmental Skills Lab 012 Developmental Skills Lab 013 Developmental Skills Lab 014 Developmental Skills Lab 047 Developmental Skills Lab 049 (Delete from Curriculum) | MSC to delete DSL 011, DSL 012, DSL 013, DSL 014, DSL 047, DSL 049 from the curriculum. This change is effective Fall 2008. |
| 27. Office Business Technology 010 Office Business Technology 020 Office Business Technology 030 | MSC to delete OBT 010, OBT 020, OBT 030, OBT 060 from the curriculum. This change is effective Fall 2008. |

Office Business Technology 060

(Delete from Curriculum)

28. General Office Clerk I
(Program Revision) MSC to approve the program revision of General Office Clerk I. This change is effective Spring 2008.
29. General Office Clerk II
(Program Revision) MSC to approve the program revision of General Office Clerk II. This change is effective Spring 2008.
30. General Office Clerk III
(Program Revision) MSC to approve the program revision of General Office Clerk III. This change is effective Spring 2008.
31. Medical Front Office Clerk
(Program Revision) MSC to approve the program revision of Medical Front Office Clerk. This change is effective Spring 2008.
32. Account Clerk I
(Program Revision) MSC to approve the program revision of Account Clerk I. This change is effective Spring 2008.
33. Account Clerk II
(Program Revision) MSC to approve the program revision of Account Clerk II. This change is effective Spring 2008.
34. Dental Front Office Clerk
(Program Revision) MSC to approve the program revision of Dental Front Office Clerk. This change is effective Spring 2008.
35. High School Diploma
(Program Revision) MSC to approve the program revision of High School Diploma. This change is effective Spring 2008.
36. Mathematics 136
(Substantive Revision) MSC to approve the Substantive Revision of Math 136 for submission to Academic Affairs for a second reading.
37. Digital Animation Skill Awards:
Broadcast Designer/Motion Graphics Artist
3D Character Animator
3D Character Setup Artist
Digital Sculpture
Digital Modeling
- MSC to grant the following Skill Awards (pending approval of Academic Affairs and/or the GCC Board of Trustees):
Broadcast Designer/Motion Graphics Artist, 3D Character Animator, 3D Character Setup Artist, Digital Sculpture, Digital Modeling, 3D Texture Artist.

- 3D Texture Artist
38. Dance 145
(Change in Catalog Statement) MSC to approve the new catalog statement for Dance 145. This change is effective Spring 2008.
39. Dance 150
(Rewording of Exit Standards) MSC to approve the revised Exit Standards for Dance 150.
40. Dance 158
(Rewording of Exit Standards) MSC to approve the revised Exit Standards for Dance 158.
41. Dance 132 and 160
(Delete from Catalog) MSC to delete DANCE 132 and 160 from the catalog. This change is effective Fall 2008.
42. Photography 119
(Delete from Catalog) MSC to delete PHOTO 119 from the catalog. This change is effective Fall 2008.
43. Media Arts 117
(First Reading) MSC to approve MEDIA 117 for submission to Academic Affairs for a second reading.
44. Media Arts 117
(Prerequisite)
(Recommended Preparation) MSC to approve the following prerequisite for MEDIA 117: "Prerequisite: MEDIA 101." MSC to approve the following recommended preparation for MEDIA 117: "Recommended Preparation: MEDIA 103 02 112; Eligibility for ENGL 120 or ESL 151."
45. Art 229
(First Reading) MSC to approve ART 229 for submission to Academic Affairs for a second reading.
46. Art 229
(Recommended Preparation) MSC to approve the following recommended preparation for ART 229: "Recommended Preparation: Basic computer skills."
47. Student Development 100
(Additional Method of Presentation) MSC to approve the following additional Method of Presentation: Online Instruction. This change is effective Spring 2008.
48. Student Development 102
(Delete from Curriculum) MSC to delete ST DV 102 from the curriculum. This change is effective Fall 2008.

49. Culinary Arts 201, 207, 214, 216
(Change in Discipline) MSC to approve the Change in Discipline to Hotel Restaurant Management (HRM) 201, 207, 214, 216. This change is effective Fall 2008.
50. Culinary Arts 111
(Substantive Revision) MSC to approve the Substantive Revision of CULIN 111 for submission to Academic Affairs for a second reading.
51. Culinary Arts 113
(Substantive Revision) MSC to approve the Substantive Revision of CULIN 113 for submission to Academic Affairs for a second reading.
52. Culinary Arts 116
(Substantive Revision) MSC to approve the Substantive Revision of CULIN 116 for submission to Academic Affairs for a second reading.
53. Culinary Arts 117
(Substantive Revision) MSC to approve the Substantive Revision of CULIN 117 for submission to Academic Affairs for a second reading.
54. Hotel Restaurant Management 222
(Substantive Revision) MSC to approve the Substantive Revision of HRM 222 for submission to Academic Affairs for a second reading.
55. Hotel Restaurant Management 222
(Prerequisite) MSC to approve the following prerequisite for HRM 222: "Prerequisite: None."
56. Hotel Restaurant Management 230
(Substantive Revision) MSC to approve the Substantive Revision of HRM 230 for submission to Academic Affairs for a second reading.
57. Architecture 229
(First Reading) MSC to approve ARCH 229 for submission to Academic Affairs for a second reading.
58. Architecture 229
(Prerequisite)
(Recommended Preparation) MSC to approve the following prerequisite for ARCH 229: "Prerequisite: ART 229."
MSC to approve the following recommended preparation for ARCH 229: "Recommended Preparation: ENGR 109."
59. Real Estate 164
(Change in Title) MSC to approve the Change in Title for RE 164 to "Residential Applications and Residential Report Writing." This change is effective Summer 2008.

The meeting was adjourned at 3:30 p.m.

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