

ADOPTED

GLENDALE COMMUNITY COLLEGE DISTRICT
1500 North Verdugo Road
Glendale, California 91208
(818) 240-1000

BOARD OF TRUSTEES MEETING NO. 11

The regular meeting of the Glendale Community College District Board of Trustees was called to order by Dr. Peroomian at 5:05 p.m. on Monday, January 25, 2010 in Kreider Hall of the San Rafael Building.

Trustees Present:

Mrs. Anita Quinonez Gabrielian
Dr. Armine G. Hacopian
Dr. Vahé Peroomian
Ms. Ann Ransford
Mr. Tony Tartaglia
Ms. Lilya Avagyan ST

Administrators Present:

Dr. Dawn Lindsay
Ms. Lisa Brooks
Dr. Kristin Bruno
Ms. Cynthia Dorroh
Dr. Ron Harlan
Dr. Karen Holden-Ferkich
Ms. Kim Holland
Dr. Patricia Hurley
Ms. Brenda Jones
Dr. Edward Karpp
Dr. Mary Mirch

Mr. Ron Nakasone
Dr. Vicki Nicholson
Mr. Amir Nour
Dr. Rick Perez
Mr. Alfred Ramirez
Dr. Paul Schlossman

Representatives Present:

Academic Senate: Dr. John Queen
CSEA: Mr. Hoover Zariani
Guild: Dr. Ramona Barrio-Sotillo

The media was represented by the *Glendale News-Press*. An audio tape of this meeting will be on file in the Superintendent/President's Office, at the Glendale Central Library, and on the College's website at <<http://www.glendale.edu/boardoftrustees>>. A DVD copy of the videotaping of this meeting is on file in the Superintendent/President's Office.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Ms. Lilya Avagyan, ASGCC President and Student Trustee, Glendale Community College.

COMMENTS FROM THE AUDIENCE – BOARD AGENDA ITEMS ONLY

1. Ms. Nancy Kent, 1121 Raleigh Street, Glendale, CA 91205
Re: Resolution No. 13: Leadership in Energy and Environment Design Certification
 - Stated that she was authorized to speak on behalf of the Sierra Club, Verdugo Hills Group by its conservation chair.
 - Requested the Board's unanimous vote on Resolution No. 13 for LEED certification for GCC construction.

COMMENTS FROM THE AUDIENCE – BOARD AGENDA ITEMS ONLY - continued

2. Mr. Michael Reed, 3088 Paddington Road, Glendale, CA 91206
Re: Resolution No. 13: Leadership in Energy and Environment Design Certification
 - Stated that he was appointed by the Academic Senate as the Sustainability Coordinator and represents faculty, staff, and students. Echoed Ms. Kent's request.
 - Noted that the Green Team meets regularly on campus and that he is the contact person.

SPECIAL PRESENTATIONS

1. "Why LEED? Why Commissioning?" - Mr. Ron Nakasone, Interim Executive Vice President, Administrative Services, and Ms. Blair Seibert, Verde Concepts

Mr. Nakasone introduced Ms. Seibert, who addressed the following topics in a PowerPoint presentation:

- What is LEED?
- Why LEED Certification?
- What is Commissioning? - During Design, During Construction
- Why Commissioning?

At the conclusion of the presentation, there were the following comments and questions:

Mrs. Gabrielian noted that that she is interested in payback from commissioning cost, not just LEED design.

Ms. Ransford asked what the typical cost is. Ms. Seibert replied that the cost varies with the type of building (i.e. apartment building vs. lab building).

Ms. Ransford and Dr. Hacopian both inquired about the criteria for becoming a commissioner. Ms. Seibert cited that criteria is outlined in the LEED reference guide. She said that, typically commissioners have an engineering background and have been in construction for approximately ten years. She also referred to a program developed for certified commissioners by ASHRAE (American Society of Heating, Refrigerating and Air-Conditioning Engineers).

Mr. Tartaglia asked if California is looking for an alternative to LEED because of the expense of the commission. Ms. Seibert cited the California green rating system and noted the governor's stance that the state, not private organizations, should be establishing the guidelines.

Dr. Peroomian expressed his concern of a contractor inflating the price when he knows that the owner is going through the LEED process. He asked if LEED commissioned buildings cost more. Ms. Seibert said at the onset in 2000, yes, but contractors soon realized that the requirements were best management practices. She said that, for some contractors with less experience or low-bidding, there may be challenges, but that the commissioning agent will hold the contractor to his contract.

Dr. Peroomian asked Mr. Nakasone if the RFP indicated anything about building to LEED standards for Garfield. He said that he recalls that they discussed points and whether they would make silver, but he said he didn't recall if they had the conversation about actually certifying or commissioning.

Mr. Taylor replied, saying that the task force was not able to support bringing the cost involved with LEED commissioning to the silver level. The task force agreed to settle at the certified level, which is the minimum level, however Garfield will be the first building

SPECIAL PRESENTATION NO. 1 - continued

that will be certifiable. He said that it was always the intent of the committee, in his opinion, that they would certify the building, because it would be GCC's first LEED qualified building. He said the resolution adopted in 2003 said that they would build to silver status, but the assumption was made that all the buildings would be LEED certifiable and certified from this point on because of the intent of implying the implementation of the LEED standards to the buildings.

Dr. Peroomian asked if the college would have any legal problems holding Earl Corporation to building Garfield to a LEED commissioned building standard. Mr. Taylor replied that they would not, as this is what was in the contract. It was worked into the drawings and the college is building to the certified level. He said that it may be a few points over, but it did not go all the way to silver, because they knew that was beyond what the Board allocated. He said that the commissioning cost is less than \$35,000, not a very large amount for a \$16 million project. He said that the college is doing something similar for the Lab/College Services building and added that they have an RFP that has come back for that project and will be brought forward if the Board wishes to proceed to certify that building for a commissioner, also.

Following the conclusion of the discussion, the Board agreed to take Resolution No. 13 out of order:

Resolution No. 13: Leadership in Energy and Environment Design Certification

It was moved (Ms. Ransford) and seconded (Mrs. Gabrielian) to approve Resolution No. 13.

Mrs. Gabrielian asked Mr. Nakasone if, in his opinion, the payback time for the Garfield construction project would be 1½ years, as demonstrated in tonight's presentation. Mr. Nakasone replied that he thought that the Garfield project would be consistent with what was presented.

Mr. Tartaglia thanked Ms. Siebert. He said that "this is not a sword he is going to die on," but that he wished to comment. He said that the college is spending public money that is bond money. The remaining amount is small and running out very quickly. He said that when the Board hires a contractor, he expects the contractor to deliver; and that he doesn't need a third party to verify that the contractor has done his job. He said that it concerns him that the LEED commissioning organization is not state-mandated. He said that he is supportive of building to LEED standards, but that the commissioning process worries him and noted that the State of California is looking at another process because of the cost associated with the certification process.

Dr. Peroomian said that he wished to acknowledge Ms. Nancy Kent for coming forward and for sending the Board the report, "Final Report on the Viability of Commissioning in New School Construction Prepared for the Northside Independent School District in the State of Texas." He stated that his only concern, and he believes that this has been addressed, is whether or not the cost of construction would be impacted severely by the requirement to LEED commissioning. He said that if this is not the case, then the resolution has his full support.

The motion passed unanimously.

SPECIAL PRESENTATIONS - continued

2. "Campus Views 2009 – Results of the Fall 2009 Faculty/Staff Survey" - Dr. Edward Karpp, Associate Dean, Institutional Research and Planning

Dr. Karpp introduced research analysts, Mr. Terrance Yu and Mr. Conrad Amba, who work with him in the Research and Planning office. He then reviewed the results of the Fall 2009 Faculty/Staff Survey and compared the previous year's survey figures in the following areas:

- Leadership & Governance Questions
- Board of Trustees Items
- Superintendent/President Items

Dr. Hacopian thanked Dr. Karpp and his staff for the research information that they provide on an ongoing basis. She thanked Dr. Dawn Lindsay for being responsible for most of the changes reflected in the comparison of the survey numbers from last year. She added that it is no wonder that Dr. Lindsay has been selected as the Woman of the Year by the Chamber of Commerce. She offered her congratulations.

Dr. Queen stated that he wanted to point out that the college is moving in the right direction, but that there is still a way to go with the full-time faculty and Trustee relationship. He said that they need to keep talking and to bring forward the campus survey every year, as per one of the technical assistance report's recommendations.

Dr. Peroomian concurred, saying that there is still definitely the need to work on this.

STUDY SESSION

1. "Technical Assistance"

Dr. Peroomian facilitated the study session. Dr. Peroomian stated that the Board had received and reviewed the Senate's report regarding Technical Assistance. He invited Dr. Queen to address this document.

Dr. Queen stated that the document is divided into two parts and that Part 1 came from the Senate. He noted that #1 of Part 1 specifically talks about a model of interaction during Board Meetings and that #2, 3 and 4 relate to other topics. He said that it is his hope that the Board will adopt the entire report and use it as a guide to further action and interaction.

Dr. Queen also said that Part 2 is an analysis of the Technical Assistance report and the way in which the College has addressed the recommendations or the way it may continue to address them in the future. He said that the report is the product of a meeting of the Interim Superintendent/President and three constituency presidents [Mini Cabinet] and said that the report was then reviewed by Campus Executive. He said that, even though Mini Cabinet was the subcommittee, the report comes with the support of Campus Executive and he urges Board adoption.

Dr. Peroomian noted that a number of recommendations had already been addressed, including with today's dialogue. He noted that, as Dr. Queen pointed out, this is an ongoing process. In accordance with the recommendations, he said that the Board self-evaluation should be shared with the campus community annually; and that Dr. Karpp's presentation was the first in a series of reviewing the campus climate survey in a public forum. He then asked the constituency presidents if there was any item in the report that should be especially emphasized.

STUDY SESSION - continued

Dr. Queen replied that he would like to emphasize the following: the annual discussion of the survey results; the progress that all constituencies are making in understanding their respective roles; and that the rules of interaction on the dais are important and by-and-large codify existing practice.

Dr. Barrio-Sotillo said that she was in agreement with Dr. Queen, especially regarding the issue of different rules for the dais. She said that this is a start and that being able to give input, and not having to do so at the podium, makes a difference as well.

Mr. Tartaglia thanked Dr. Queen for putting the document together. He said that he, too, sees this document as the start of the healing process and as a recognition of mutual respect among all the constituency groups, including the Board. Mr. Tartaglia said that they are all at the table working together for a common goal of making this campus for our students and everyone involved; and that he appreciates this.

Dr. Hacopian said that she wished to go on record for saying that she and every other Board member welcomes the constituency representatives to the table and that the Board needs them there.

Ms. Ransford noted that the same issues in the document were addressed at the CCLC Leadership Conference that she had just attended this past weekend. She noted that it was nice to see that Trustees are welcome at Senate meetings.

Dr. Peroomian remarked that, as part of an ongoing process, all Trustees have attended at least one CCLC workshop, returning periodically. He said that the Board sees the importance in attending these.

Mr. Tartaglia stated that Dr. Queen had indicated that he was seeking Board adoption of the document and said that this should be agendaized to do so. Dr. Peroomian noted that action on this item could not occur tonight, as it is a study session; however, it can be agendaized for a vote on the next Board agenda. He added that, at that time, further discussion, if any, will be welcome.

Ms. Ransford asked for clarification on the version of the trustee evaluation instrument, presented in conjunction with the document. Dr. Lindsay confirmed that the document before them is the most recent version.

Dr. Hacopian referred to areas in the document where the language was vague. Requested that the document be revised for clarity. Dr. Lindsay confirmed that this would be done through Mini Cabinet and the constituency groups.

Dr. Queen noted that the document should be adopted before Accreditation.

After calling for further comment and receiving none, Dr. Peroomian stated that the discussion was concluded.

INFORMATIONAL REPORTS

1. Update of the Superintendent/President Search Process

Dr. Perez reported that the committee met last week and:

- Developed an online screening process;
- Determined eligibilities and preferred qualifications for the determination of which candidates to invite for the first round of interviews.

INFORMATIONAL REPORT NO. 1 – continued

- Talked about protocol for the interview process and reviewed a draft of interview questions.
- Is looking at the Professional Development Center as the interview site.
- Will meet on February 8 to select candidates to be interviewed at the end of the month.

Dr. Hacopian asked how many individuals had applied. Dr. Nicholson responded that 14 applications had been received and out of that number 11 applications were complete.

Dr. Perroomian made note that the Board met a week ago to extend the application deadline to February 1.

2. Federal Lobbyist Report

The report was duly noted.

3. Measure G Funds Balances and Schedule Update

The report was duly noted.

RESOLUTION

1. Resolution No. 13: Leadership in Energy and Environment Design Certification

Please refer to page 3 of these minutes for this agenda item.

UNFINISHED BUSINESS REPORTS

1. General Institution – New Board Policy 3250: Institutional Planning

The above Board Policy was duly noted as a second of three readings.

2. Student Services – New Board Policy: College Mass Communication

It was moved (Mr. Tartaglia) and seconded (Ms. Avagyan) to approve Unfinished Business Report No. 2.

Dr. Hacopian inquired about Board policies that come before the Board for two readings and those that return for a third reading and asked if this was a clear and consistent process. Through discussion it was determined that Board policies that go through the governance process, thus having been seen by the constituencies, require only two readings. Board policies that do not go through the governance process are the Board's own operating policies and, therefore, are submitted for up to three readings to afford transparency to the constituencies. The number of readings is not limited. Dr. Hacopian requested that a policy be brought forth to define this process.

The motion passed unanimously.

FIRST READING REPORTS

1. Board of Trustees – New Board Policy 2435: Evaluation of Superintendent/President

Board Policy 2435 was duly noted as a first of three readings and will return to a future Board Meeting for a second reading.

Ms. Ransford and Dr. Peroomian both commented that individual Trustees' suggestions on Board policy language can be communicated directly to the Superintendent/President.

Dr. Peroomian requested that, in the development of the Board policy defining process (as requested in the previous Board agenda item) the length of time that the Trustees have to make their suggestions and to whom should be defined.

2. Board of Trustees – New Board Policy 3280: Grants

The above Board Policy was duly noted as a first of three readings and will return to a future Board Meeting for a second reading.

3. Human Resources Revised Board Policy 4314: Administrative Retreat Rights Policy

The above Board Policy was duly noted as the first of two readings and will return to a future Board Meeting for a second reading and request for approval.

CONSENT CALENDAR

Consent Calendar Item No. 7: Acceptance of Annual Audits - At Ms. Ransford's request, Item No. 7 was pulled from the Consent Calendar and placed under the following section, "New Business/Action," to be voted on separately.

1. Approval of Minutes
 - a. Regular Board Meeting of December 21, 2009
 - b. Special Board Meeting of January 11, 2010
2. Warrants - District Funds – December 1, 2009 through December 31, 2009
3. Purchase Order Listing - December 1, 2009 through December 31, 2009
4. Contract Listing - December 1, 2009 through December 31, 2009
5. Budget Revisions and Appropriation Transfers - General Fund Restricted (03) December 1, 2009 through December 31, 2009
6. Resolution No. 14: Transfer from the General Fund, Unrestricted (01) to the Cafeteria Fund (30)
7. Acceptance of Annual Audits
8. Change Order No. 004 – Garfield Campus Expansion Project
9. Agreement with Blackboard, Inc. for Hosting and Consulting Services for Integration with PeopleSoft Campus Solutions
10. Agreement with TouchNet Information Systems, Inc. for Credit Card Processing Services for PeopleSoft Campus Solutions

CONSENT CALENDAR - continued

11. Agreement with Chevy Chase Medical Plaza, LLC for Use of Parking Lot
12. Courses to be Deleted from Catalog
13. Academic Personnel Report No. 7
14. Classified Personnel Report No. 7

It was moved (Mrs. Gabrielian) and seconded (Dr. Hacopian) to approve Consent Calendar Items No. 1 – 6 and 8 – 14. The motion passed unanimously.

NEW BUSINESS REPORTS

Consent Calendar Item No. 7 - Acceptance of Annual Audits

It was moved (Ms. Ransford) and seconded (Mrs. Gabrielian) to approve Consent Calendar Item No. 7.

Comments on Consent Calendar Item No. 7:

Ms. Ransford asked how the District is addressing the recommendations in the college's audits. Mr. Nakasone replied that there is a District response to the recommendations. When the auditors return, they will do a report stating that the District has implemented a procedure for correction. He cited the Cafeteria as an example of a recommendation which the District has been working on for several years. Mr. Nakasone noted that the Cafeteria has not yet attained self-sufficiency.

Dr. Peroomian made note that both the Measure G funds and the campus audit did not find any inconsistencies or problems in either of the audits; and that the previously mentioned recommendations were minor.

Comments on Glendale College Foundation Audit:

Ms. Ransford said that the Foundation's annual audit should also be brought forward.

Dr. Hacopian asked if the Foundation should have a say in bringing their audit to the Board of Trustees, as the Board does not manage the Foundation. Mr. Nakasone remarked that it is a little unique, as the Foundation is its own entity, having its own board and not being under the jurisdiction of the GCCD Board of Trustees. He stated that the Foundation audit could come to the Board as an informational item.

Mr. Tartaglia said that he agreed with Ms. Ransford, that part of the evaluation that occurred two years ago was in terms of the Foundation's inter-relationship with the GCCD Board. He said that the two boards need more interaction and this will help forge relationships.

Dr. Peroomian concluded the discussion noting that the Foundation audit will come forward to the next Board Meeting as an informational item.

The motion passed unanimously.

1. Board of Trustees Meeting Room

It was moved (Mr. Tartaglia) and seconded (Mrs. Gabrielian) to discuss New Business Report No. 1.

NEW BUSINESS REPORT NO. 1 - continued

Mr. Tartaglia said that he was under the impression that there was going to be a multipurpose room that would be operational for Board Meetings, as well as for college use. He said that he is assuming that Kreider Hall will remain the Board Meeting room in the immediate future and, if so, the venue is in need of upgrades. He suggested pursuing grant monies. He suggested that equipment could aid media classes.

Mr. Nakasone said that he did not know when the discussion of a Board Meeting room in the Lab/College Services Building occurred, but that it was not in the plans now. He noted that the addition of such a space would change the scope at this point and affect GCC's place in line for funding. He said that, as an alternative, secondary effects will create space and perhaps allow renovation for a Board Meeting room. Mr. Nakasone said that it depends on what the Board is looking for and their requirements. He stated that this was his intent with this Board report, to ask what the Board's requirements are and then to come back to a future meeting with more information.

Dr. Hacopian said that, in the initial stages of building the Allied Health facility, there had been a discussion about a Board Meeting room. The plans were submitted, then the Board was notified. She expressed her disappointment and said that she does not want any plans submitted, then the Board being told it's too late. Dr. Hacopian said that the College needs to present its best to the community and that it is not only the Board that needs the meeting space, the college needs it, also.

Dr. Peroomian said that it is his recollection that when the Board talked about including a specific room for Board Meeting use, they were dissuaded, because the College would get "x" number of points for classrooms, thus the name change to Lab/College Services Building. He asked if there is an auditorium style classroom in the new building. Mr. Nakasone replied, no. Mr. Tartaglia noted that he was never under the assumption that the space would be a dedicated Board Meeting room.

Dr. Lindsay recommended that the Board give their parameters for a Board Meeting room and then the District can bring back as many options as possible. She said that, although many [she and other administrators] were not privy to past discussion, they are still accountable for decisions that have been made.

Dr. Hacopian suggested that two Board Members form a task force with Dr. Lindsay or her designee to explore the options and bring to a study session for discussion. All Board Members indicated agreement to this suggestion. Dr. Lindsay said she and Dr. Peroomian and Mr. Tartaglia could tour the campus.

Ms. Ransford asked that they look at the lecture room in the Allied Health Sciences Building.

Dr. Peroomian said that the number one concern is the cramped space on the dais, especially for the television audience. Dr. Hacopian noted the lack of visibility of [PowerPoints on the screen] for all those on the dais. Dr. Peroomian also noted it is his preference that the room does not take away from functionality.

Dr. Queen said that he would prefer [changes/upgrades] to go through Campus Executive first. Both Dr. Peroomian and Mr. Tartaglia concurred. Ms. Ransford said that this should go through Campus Development, also. Mr. Tartaglia added that this needs to go through the constituency groups.

Ms. Ransford addressed the positioning of the podium in terms of visibility on

NEW BUSINESS REPORT NO. 1 – continued

television and that she is hearing from the community on this. Dr. Lindsay said that safest positioning of the podium is not the most ideal visually, but that Mr. Stalnaker will continue to pursue test angles.

By affirmation, it was agreed that Dr. Peroomian and Mr. Tartaglia pursue all Board Meeting room options with Dr. Lindsay.

2. Community Advisory Committee

It was moved (Mr. Tartaglia) and seconded (Mrs. Gabrielian) to discuss New Business Report No. 2.

Ms. Ransford remarked that the Board needs a more comprehensive plan, *i.e.* the committee's role, how membership is determined, how this committee would fit in with other committees on campus such as the Foundation Board and Oversight Committee.

Dr. Hacopian expressed similar sentiments and noted that there have been community advisory groups in the past, with interest high at the inception, but dwindling later. She said that before she can vote, she, too needs more information.

Dr. Peroomian suggested tabling the item. He remarked on the upcoming community forum on Wednesday, January 27 and suggested that information gained from that meeting will lend guidance to the development of a community advisory committee.

Mrs. Gabrielian remarked that a community advisory committee is a way of forming a bridge to the community to help determine community needs. She said that perhaps KH Consulting could help the college identify those constituents in the community who might best serve on such a committee.

Dr. Peroomian concluded the discussion by noting that the item would be tabled for a future Board Meeting.

New Business No. 2 was tabled by affirmation.

3. Approval of an Agreement with McCallum Group, Inc. for State Lobbyist Services

Dr. Peroomian announced that New Business No. 3 was being pulled from tonight's agenda.

4. Amendment to the Collective Bargaining Agreement Between the District and the California School Employees Association and its Chapter 76 for 2009-2012 Tentative Agreement

It was moved (Mr. Tartaglia) and seconded (Mrs. Gabrielian) to approve New Business Report No.4. The motion passed unanimously.

5. Amendments to the Collective Bargaining Agreement Between the District and the American Federation of Teachers – Guild for 2009-2012 Tentative and Side Letter Agreements

It was moved (Mr. Tartaglia) and seconded (Dr. Hacopian) to approve New Business Report No. 5.

NEW BUSINESS REPORT NO. 5 - continued

Mr. Tartaglia thanked all the constituency groups for stepping up to the plate. He said that it has come to his attention that there are only two other community colleges that have given back money to keep classes for students. Mr. Tartaglia said that he appreciates all that the constituent groups have done.

The motion passed unanimously.

REPORTS

1. ACADEMIC SENATE REPRESENTATIVE TO THE BOARD

Dr. John Queen

- Announced that the Senate will reconvene next week and said that the meeting will now be located in AT 232, beginning in March.

2. GUILD REPRESENTATIVE TO THE BOARD

Dr. Ramona Barrio-Sotillo

- Announced that the Guild ratified their contract. Thanked Mr. Tartaglia for his comments. Said that the Guild agreement resulted in a cost savings to the District of \$275,000.
- Thanked Dr. Karpp for his presentation. Stated that she wished to echo Dr. Queen, there still is work to be done.
- Said that it was very helpful to review the Board self-evaluation with Dr. Lindsay, Dr. Queen, Ms. Aziskhanova and Mr. Zariani and that sharing the results of the evaluation will enhance understanding between the Board and the Guild.
- Referred to the technical assistance consultants' recommendation (#4) and said that she hopes support can continue for the importance of continued dialogue between the Board of Trustees and the campus constituents.

3. CSEA REPRESENTATIVE TO THE BOARD

Mr. Hoover Zariani (representing Ms. Aziskhanova)

- Announced that CSEA negotiations are continuing and, hopefully, will conclude soon.
- On behalf of the CSEA, thanked Dr. Lindsay for the first campus wide classified meeting in early December. Is looking forward to the next meeting scheduled for the Spring semester.
- Said that Ms. Aziskhanova, who is not present tonight, wished to acknowledge the passing of Ms. Shirley Trissler, Glendale College Foundation member and treasurer (2002-04). Dr. Perroomian noted that the Board Meeting would be adjourned in her memory this evening.

4. VICE PRESIDENTS

Dr. Rick Perez, Vice President, Student Services

- Announced two collaborative financial seminars. Associate Dean of Financial Aid, Dr. Patricia Hurley, has worked with the Community Foundation of the Verdugos. The events will be held on Tuesday, February 9 at the Civic Center and Wednesday, February 10 at the GCC Auditorium.
- Noted that the financial aid deadline is March 2.

Dr. Mary Mirch, Acting Vice President, Instructional Services

- Thanked Dr. Karpp, Mr. Conrad Amba, and Mr. Terrence Yu for the preparation of the many Research and Planning reports prepared on an ongoing basis.
- Announced that the Accreditation Self Study has gone to print and hard copies

REPORTS/VICE PRESIDENTS – Dr. Mirch – continued

- are due on campus on Wednesday. Thanked Ms. Jill Lewis, Dr. John Queen, and Ms. Ann Simon for their work.
- Congratulated the debate squad for their many awards received this past weekend: Bronze Medal Winners - Ashley Givens, David Szabo, Ristin Drewy and Gevorg Goulian. Gold Medal Winners - Tara Keshishian and Jennifer Propper. Individual Speaker Awards - James Park, fifth place; Jennifer Propper, fourth place; Tara Keshishian, third place; and Gevorg Goulian, second place.

Mr. Ron Nakasone, Interim Executive Vice President, Administrative Services

- Announced that the Governor released the proposed state budget for 2010-11 earlier this month and said that it reflects his commitment to higher education. Said that the State is still looking at a \$19.9 billion deficit over the next 18 months, but is \$1 billion less than presented at the end of last year, so it is improving. Reported on the most recent cuts.
- Announced that three members of the Measure G Oversight Committee will be terming out in June, 2010. He said that the District is looking for recommendations from the Board. Members serve two-year terms and may serve up to two terms. Mr. Tartaglia noted that those terming out have various expertise and asked what expertise is the committee losing. Mr. Nakasone replied that there are certain requirements, as per Proposition 39, and that expertise from a senior citizen group and a tax payer group is being sought.

5. INTERIM SUPERINTENDENT/PRESIDENT

Dr. Dawn Lindsay

- Introduced Ms. Asmik Oganessian, Instructor of Chemistry and invited her to give an overview of the new organic chemistry research program. Dr. Lindsay added that Ms. Oganessian, who is a tenure track faculty member, has been doing this program as a probe and that it was Ms. Oganessian who brought in the funding for the program.

Ms. Oganessian's remarks:

Ms. Oganessian reported on the new research program, to which Cal State L.A. has donated \$15,000. Nine students are participating in the Winter Intersession program and are doing an outstanding job. She said that the students participating in the program have a better chance of getting into university programs; and that GCC's collaboration with Cal State L.A. has allowed five students to gain paid internships in a summer program there.

Dr. Lindsay thanked Ms. Oganessian, then continued with her report:

- Announced that she is continuing to work with managers, faculty and staff to get out into the community.
- Said that, for the first time, a Guild President and College CEO attended a community function together, the Armenian National Committee Christmas party. Thanked Dr. Barrio-Sotillo for accompanying her.
- Referred to a motion made at the January Board Meeting nominating Ms. Ann Ransford to the CCCT (California Community College Trustees) ballot. Said that there are people out there with a bit more experience, and Ms. Ransford will hopefully run in the future.
- Announced the Community Forum on Wednesday, January 27 at 6:00 p.m. Everyone is welcome. The college is working with KH Consulting on the forum.
- Commented on the new placement of the public comment podium at tonight's Board Meeting and thanked Mr. Stalnaker for working on this. The goal is to

REPORTS/INTERIM SUPERINTENDENT/PRESIDENT – continued

- incorporate speakers at the podium on camera. Said that this is a work in progress.
- Attended the Patrons Club Installation last week.
- Thanked Mr. Tartaglia, Mr. Scott Rubke, Dr. Kristin Bruno, and Ms. Jan Swinton for their part in bringing the concept of a Power Academy to fruition. The first Verdugo Power Academy graduation was held on Friday, January 15 with 18 graduates.
- Is working with Administrative Executive to address the upcoming budget shortfall and is meeting on a weekly basis. One six-week summer session, with 60% of the overall offerings, is planned. Dr. Perez is working with Student Services to make a 40% cut. Dr. Mirch is working with Instruction to address some of the shortfalls so that the college can still fully service the community.
- Thanked Ms. Jill Lewis for her long hours put into Accreditation and her efforts in publishing the self study. Thanked all for their participation. The accreditation team list has been sent to Dr. Lindsay. Dr. Constance Carroll has been in contact with Dr. Lindsay and Ms. Lewis on an ongoing basis.

6. BOARD OF TRUSTEES

Student Trustee, Ms. Lilya Avagyan

- Said that Student Government Executive Committee will be holding interviews for vacant positions next week.
- Said that orientation for new officers will be held on February 7.
- Announced that the Executive Committee members are also planning the Spring 2010 Leadership Retreat to be held on February 19-21.
- Said that they are also working on Spring 2010 Master Calendar.
- Noted that In Spring 2010, the ASGCC will be participating in various budget rallies. Budget advocacy and promoting student awareness of statewide budget issues will be their priority for the upcoming semester.
- Thanked Ms. Oganessian for providing the opportunity for students to participate in the research program.

Member, Ms. Ann Ransford

- Thanked the constituent groups for the giveback. Noted that when she was at the CCLC conference, people commented to her on this; and she is proud and appreciates the team effort.
- Commented on the wonderful PR in the Glendale News Press, noting the positive stories on the front page. Thanked Dr. Dawn Lindsay, Dr. Paul Schlossman, and Ms. Wendy Grove for their efforts.
- Commented on the CCLC conference that she attended. Addressed those areas that she said were particularly interesting:
 - ♦Micromanagement and the important role the Board plays in staying out of the day-to-day activity of the college and how the Board's role is to be looking at the bottom line and not the details;
 - ♦Fiscal policy and the Board's relationship to fiscal policy;
 - ♦The Board and the CEO working together and the importance of that teamwork;
 - ♦The importance of understanding the role of the faculty Senate, i.e. AB 1725.
- Remarkd on Chancellor Jack Scott's memo to the colleges regarding the legislature's idea about prioritizing and the need to think about transfer, basic skills, and CTE training.
- Said that when she hears her colleagues speak, she is clear that they have been
- through the CCLC training, also, as the common thread is student success. Student success is the number one goal.

REPORTS/BOARD OF TRUSTEES – Ms. Ransford - continued

- Reported on innovative things that they are doing at the Chancellor's Office: coming up with a common assessment tool for all colleges and a common course numbering system in conjunction with the CSU's and UC's.
- Congratulated the Golf Team in their third year. Said that she was part of the Foundation when the seed money was raised to get the program started.
- Remembered Ms. Trissler and said that she joined the Foundation Board in 1997, served as treasurer on the Finance Committee, and most recently chaired the Audit Committee. Ms. Trissler was a member of the Golf Committee and supported every Foundation program and activity. Ms. Ransford said that Ms. Trissler was a warm and generous person.

Member, Dr. Armine G. Hacopian

- Expressed her condolences to Ms. Trissler's family and said that her passing is a great loss.
- Congratulated Dr. Lindsay and Mr. Andriassian for the successful and well-attended Youth Leadership Conference on January 13. Hopes that this event is repeated, as it is a great venue.
- Attended the Verdugo Power Academy graduation and thanked Dr. Lindsay and Mr. Tartaglia.
- Noted that it was she who, eight years ago, had requested that student leaders lead the flag salute at Board Meetings and requested that this practice be followed consistently.
- Announced that she had become a grandmother twice in December, with the births of her two grandsons.
- Acknowledged the earthquake in Haiti. Thanked the different groups on campus who are raising funds to help.

Clerk, Mr. Anthony P. Tartaglia

- Also acknowledged those in Haiti and spoke to the necessity of building codes.
- Acknowledged Ms. Trissler's passing and said that she will be missed.
- Attended and spoke at the Fire Academy graduation and said that it was a stellar event. Said that GCC is the number one fire academy Southern California. Congratulated Mr. Rubke.
- Attended and spoke at the Verdugo Power Academy graduation. Thanked Mr. Ramon Abueg of Glendale Water and Power and Mr. Scott Rubke for their efforts in getting this program underway.

Vice President, Mrs. Anita Quinonez Gabrielian

- Congratulated Mr. Rubke, Glendale Water and Power, and the Verdugo Workforce Investment Bureau. Congratulated the graduates.
- Congratulated the recent Fire Academy and Nursing Program graduates. Said that all three are excellent programs and elevate our entire community.
- Participated as a mentor in the Character and Ethics Youth Leadership Conference. Congratulated Dr. Lindsay and Mr. Andriassian for the event.
- Thanked the Guild and CSEA for stepping up and negotiating in a collaborative manner. Said that our students are the winners.
- Congratulated and thanked Ms. Oganessian for bringing the organic chemistry research project on campus.

President, Dr. Vahé Perroomian

- Said that he echoed his colleagues' comments and wanted to thank the Guild and the CSEA. Said that he did not think that this collaboration would have been possible were the college at the numbers that last year's survey showed.
- Thanked the CSEA for meeting with him after the December Board Meeting.

REPORTS/BOARD OF TRUSTEES – Dr. Peroomian - continued

- Said that the Board wants to keep all communication channels open with the Guild, CSEA and Senate.
- Attended the Armenian National Committee Christmas Party and was happy to see Dr. Barrio-Sotillo in attendance.
- Attended the Civic Leaders Round Table Meeting.
- Congratulated Dr. Sid Kolpas as the recipient of the 2010 Hayward Award, a statewide Academic Senate Award. He will be honored in March.
- Congratulated Dr. Dawn Lindsay as the recipient of the 2010 Glendale Chamber of Commerce Woman of the Year. She will be honored at an event in March.
- Said that he, Dr. Lindsay, and Chief DiGiovanna will travel to Washington, D.C. during the second week of February to lobby legislators with the leadership of Anchor Consulting. Added that this will be an ongoing activity every three months. Mr. Tartaglia and Dr. Lindsay went to Washington in October; and Mrs. Gabrielian plans to do so in May.

BOARD OF TRUSTEES REQUEST - INFORMATION AND/OR FUTURE AGENDA ITEMS

Dr. Hacopian

- Requested that the Cafeteria issue be placed on the agenda, as well as other non-instructional programs on campus that aren't self-sufficient.
- Requested a detailed calendar for the Accreditation visit in March and inquired about Board Member appointments/attendance. Dr. Lindsay replied that the calendar is being developed.

Mr. Tartaglia

- Inquired about the status of the development of a Board proclamations Board policy. Dr. Lindsay indicated that the Board policy has been developed and that it is coming forth to the Board in February.

Ms. Ransford

- Requested a study session on the financial reports included in the monthly Board agendas.

COMMENTS FROM THE AUDIENCE ON ANY SUBJECT

There were no comments.

Noting that there were no more comments from the audience, Dr. Peroomian announced at 7:25 p.m. that the public portion of the meeting had now concluded and that the Board would convene to Closed Session.

CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
(one case)
2. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL RELEASE
(three individuals)

RECONVENE IN PUBLIC SESSION – 8:32 p.m.

REPORT OF CLOSED SESSION ACTION

Dr. Peroomian announced that the Board has one item to report out. He stated that the Board took action in Closed Session by unanimous vote to direct the non-re-election of a faculty employee and direct the administration to issue the appropriate notices.

RETURN TO CLOSED SESSION

Dr. Peroomian then announced at 8:33 p.m. that the Board would return to Closed Session to consider the remainder of the Closed Session items.

RECONVENE IN PUBLIC SESSION – 9:27 p.m.

REPORT OF CLOSED SESSION ACTION – None

ADJOURNMENT

Since all business on the agenda had been considered, at 9:27 p.m. Dr. Peroomian adjourned the meeting in memory of Ms. Shirley Trissler.

Dr. Vahé Peroomian

Mr. Anthony P. Tartaglia