CAMPUSWIDE COMPUTER COORDINATING COMMITTEE

**MEETING AGENDA**

March 18, 2010

CR 137

12:00 p.m.

CALL TO ORDER

APPROVAL OF MINUTES from February 18, 2010.

OLD BUSINESS

1. Technology Plan
2. CCLC Recommendation to update BP 2230 and AR 2240 for Accreditation Purposes.
3. Faculty/Staff Computer Data Backup (Tom Voden)
4. New HR Software (Presentation by Vicki Nicholson and Val Dantzler)

NEW BUSINESS

OTHER

ADJOURNMENT

UNADOPTED

CAMPUSWIDE COMPUTER COORDINATING COMMITTEE
MEETING MINUTES
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**Present:** Reed Anderson (Resource), Ed Bugayong (Resource), K.C. Camp (Faculty), Susan Courtey (Resource), Dennis Doyle (Guild), Kathy Flynn (Senate), Bill Elbettar (CSEA), Shereen Fogel-Allison (Admin), Pat Hurley (Resource), Brenda Jones (Resource), Edward Karpp (Resource), Sose Khachikyan (ASGCC)Mary Mirch (Admin), Simon Mirzayan (CSEA), Amir Nour (Admin), Arnel Pascua (Chair), Jewel Price (Admin), Alfred Ramirez (Admin), Susan Roberts (CSEA), Kaleung Tsou (Resource), Thomas Voden (Faculty)

**Absent:** Sevada Avakian (CSEA), Michael Dulay (Faculty), David O'Donnell (Resource), Anush Petrosyan (ASGCC), Gretchen Smart (Resource),Mary Stone (Resource),

**Guests:** Vicki Nicholson, Val Dantzler

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**Call to Order:** The meeting was called to order by Chair, Arnel Pascua, at approximately 12:00 p.m.

**Approval of Minutes:**

*It was MSC that the minutes from January 21, 2010 be approved.*

**Old Business:**

2. Technology Plan:

- Shereen submitted topics for discussion. These will be forwarded to the CCCC committee and used as Agenda items for the next meeting.
- If anyone has additional topics they may be forwarded to Arnel.

➢ *It was MSC that the Technology Plan be tabled until the next meeting.*

3. CCLC Recommendation to Update BP 2240 and AR 2240 for Accreditation Purposes:

- Mary Mirch will forward to Arnel Pascua a recommended change. It will be brought back to the CCCC for review at the next meeting.

4. Use of Signature Quotes in E-mail:

- Request was sent to prevent people from using quotes in their signature line as someone got offended by a quote.
- Suggested that people remind others that the recipient might not have the same life experiences or will be familiar and might be offended. Be cognizant if you choose to select a quote in your email.
- Does raise copyright issues if the source is not cited. Admin Reg should state that if a quote is used it needs to be cited and there needs to be cultural sensitivity must be kept in mind before using. It is addressed in current BP.

5. GCC Student E-Mail Policy:

- Very minor changes to the student email policy were reviewed.
- Changes include the naming convention for student e-mail.

6. Faculty/Staff Computer Data Backup:

- Tom Voden sent out an email to setup a meeting.
- Has met with Simon to discuss starting points.
- Meeting will hopefully take place within the next few weeks.
- Any one else interested should contact Tom Voden.
- Reed Anderson and Bill Elbettar will be added to the group.

7. Power Saving Feature:

- Screensavers are not a global profile and it cant be setup by IT. Must be done by staff member.
- Reed informed the committee that once system standby goes on, hard drive turns off and this practice is currently being done.
- Clarification that mention ofscreensaver was meant to be turning the screen off.

➢ *MSC that Arnel send out an email to the campuswide community with tips for saving energy via computer users and that it would be tied to budgetary concerns.*

**New Business:**

8. New HR Software (Presented by Val Dantzler and Vicki Nicholson)er Saving Feature:

- Background: In 2006 I-Recruitment and Self-Service was implemented via Oracle. Not all features were implemented due to budget. Upgrade was offered in 2007 that was not implemented due to resources.
- HR has encountered several problems, some associated with not upgrading and some with technical system.
- Solutions include: Upgrading the Oracle System or HR purchasing a stand alone program.
- HR has reviewed other software that would help with performance management, improvements to i-Recruitment software, and internal problems with staff trying to post vacancies and get those approved.
- Costs for upgrading Oracle costs between 300-700 thousand dollars.
- Software packages preliminary priced are 60-80k dollars.
- Concerns that the stand alone system will not integrate with the Oracle system. In addition, the college purchased the Oracle system in order to tie everything together. The college might lose that with a non-Oracle application.
- An Oracle Upgrade will address all of HR's concerns and we will have to upgrade eventually, but HR might not be able to wait.
- It is recommended that HR compile a list of issues they are having with the current system.

➢ *MSC that HR compile more information and present a list of options to be presented to the CCCC at the March meeting.*

**Meeting adjourned**: at approximately 1:04 p.m.

**Next Meeting Date:** March 18, 2010

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**Returning Items:**

1. Technology Plan
2. CCLC Recommendation to update BP 2230 and AR 2240 for Accreditation Purposes.
3. Faculty/Staff Computer Data Backup (Tom Voden)
4. New HR Software

Recorded by: G. Lui