Glendale Community College

Institutional Planning Coordination Committee

MINUTES

March 1, 2010—noon AD 121

Present: Saodat Aziskhonova, Jill Lewis, Ani Ohanessian, Margaret Mansour, Henry Mkrtchyan, Alice Mecom, Alfred Ramirez, Peggy Renner, Hoover Zariani

Absent: Ramona Barrio-Sotillo, Karen Holden-Ferkich, Ed Karpp, Mary Mirch, Ron Nakasone, Vicki Nicholson, Rick Perez, John Queen

CALL TO ORDER:
The meeting was called to order at 12:05.

APPROVAL OF MINUTES: The approval of the minutes was postponed to the April meeting due to lack of a quorum.

1. REVIEW OF THE ASSESSMENT TEMPLATE

The committee reviewed the draft template of the PLANS REVIEW TEMPLATE and recommended changes. Based on a discussion of the original purpose of the template, it was decided to divide the template into two parts.

- Part I would establish the standing committee to which the plan reports, includes a brief history of the purpose of the plan, established the membership of the committee that produced the plan, established the governance committee(s) that reviewed the plan, established linkages to the Strategic Master Plan or the Accreditation Standards, the GCC Mission Statement, and the data sets used in developing the plan.
- Part II was intended to engage in assessment of the plan by identifying the specific work to be addressed, timeline and agency, data to be used to assess, establish linkage to budget, assessment, and the approval process.

The committee agreed to review these materials and be prepared to discuss them at the next IPCC meeting.

ADJOURNMENT

The meeting was adjourned at 1:30.

Submitted by Peggy Renner and Ed Karpp