## Glendale Community College Institutional Planning Coordination Committee

# MINUTES September 1, 2009 - 2:00 pm - AD 121

The September 1, 2009 meeting of the Institutional Planning Coordination Committee was called to order at 2:00 pm.

Present: Peggy Renner, Ed Karpp, Mary Mirch, Jill Lewis, Ron Nakasone, Arnel Pascua, Ramona

Barrio-Sotillo, Amir Nour, Dawn Lindsay, Alice Mecom, Ricardo Perez, John Queen,

Karen Holden-Ferkich, Poorna Pal

Absent: Saodat Aziskhanova, Vicki Nicholson, Margaret Mansour

#### **NEW BUSINESS**

### 1. Committee Chair

**Discussion** Outcome

The committee's first task was to elect a chair.

Peggy Renner and Ed Karpp were

## 2. <u>IPCC Mission Statement</u>

Discussion Outcome

- The committee was assigned to define its mission statement.
- John Queen said that the committee should foster dialogue about planning and budgeting, and encourage the selfevaluation of processes and plans by the groups who create the plans.
- The committee discussed the additional task of establishing timelines.
- The committee discussed the relationship of the IPCC to the accreditation standard which requires colleges to evaluate planning processes and improve them.
- Alice Mecom suggested that we ask KH (the consulting group helping us develop our Educational Master Plan for the Main Campus and Garfield Campus) how to integrate our plans. KH will meet with Team B on September 8.
- The committee discussed identifying all college plans. The following plans were identified:
  - o Educational Master Plan
  - Strategic Master Plan
  - o Technology Plan
  - Facilities Master Plan
  - o Five-Year Capital Construction Plan
  - Student Services Plan
  - Library & Learning Resources Plan
  - Student Equity Plan
  - Credit Matriculation Plan
  - Noncredit Matriculation Plan
  - Human Resources Plan
  - Cultural Diversity Plan

Peggy Renner and Ed Karpp will bring draft ideas for a mission statement to the next meeting.

elected co-chairs of the IPCC.

- o Distance Education Plan
- Unit Plans
- o Accreditation Self Study Planning Agenda

### 3. Meeting Time

### **Discussion**

The committee discussed setting up an optimal meeting time.

### Outcome

IPCC meetings will be scheduled for the first Monday of the month at noon. The next meeting will be Monday, October 5.