

ADOPTED

GLENDALE COMMUNITY COLLEGE

BOARD OF TRUSTEES
GLENDALE, CALIFORNIA

The regular meeting of the Glendale Community College District Board of Trustees was called to order by Mr. King at 5:02 p.m. on Monday, August 25, 2008 in Kreider Hall of the San Rafael Building.

Trustees Present:

Mrs. Anita Quinonez Gabrielian
Dr. Armine G. Hacopian
Mr. Victor I. King
Dr. Vahé Peroomian
Mr. Tony Tartaglia
Mr. Steven Ferguson, ST
(excused)

Administrators Present:

Dr. Audre Levy
Dr. Kristin Bruno
Mrs. Sharon Combs
Ms. Cynthia Dorroh
Dr. Karen Holden-Ferkich
Dr. Edward Karpp
Dr. Dawn Lindsay
Mr. Ron Nakasone
Dr. Vicki Nicholson
Mr. Arnel Pascua
Dr. Jewel Price
Dr. Paul Schlossman
Mr. Larry Serot
Mr. Bill Taylor
Mr. Steve Wagg

Representatives Present:

Academic Senate - Dr. John Queen
CSEA - Mrs. Saodat Aziskhanova
Guild - Mr. Gordon Alexandre

The media was represented by the Glendale News Press and the GCC El Vaquero. An audio tape of this meeting will be on file in the Superintendent/President's Office, at the Glendale Central Library, and on the College's website at <<http://www.glendale.edu/boardoftrustees>>.

PLEDGE OF ALLEGIANCE

Dr. Lindsay introduced retired Chief Sam DiGiovanna, Glendale Fire Department. Chief DiGiovanna thanked Dr. Kristin Bruno, Ms. Jan Swinton, and Mr. Scott Rubke for their continued support of the Verdugo Fire Academy, which, he said, is the leader in fire technology and fire service academy programs. Chief DiGiovanna said that he was taking this opportunity to request more funding for the program.

The Pledge of Allegiance was led by Verdugo Fire Academy alumni, Mr. David An, Glendale Firefighter; Mr. Neal Cheng, Pasadena Firefighter; Mr. Charles Inglis, Glendale Firefighter; and Mr. Raffy Bitchakdjian, Pasadena Firefighter.

Mr. King thanked Chief DiGiovanna and the Firefighters for their service and for their attendance.

APPROVAL OF MINUTES

Regular Board Meeting of July 21, 2008

It was moved (Mr. Tartaglia) and seconded (Mrs. Gabrielian) to approve the minutes of July 21, 2008. The motion passed unanimously.

COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY

There were no comments.

PUBLIC HEARING

Mr. King opened the Public Hearing by stating that the public meeting was a requirement by law.

1. Public Hearing of Proposed 2008-09 Budget

Mr. Larry Serot, Executive Vice President, Administrative Services, began the PowerPoint presentation by addressing the following topics:

- Budget Committee Role and Responsibility
- Budget Committee Membership
- Budget Committee Operations
- Budget Retreat – The Expanded Budget Committee

Dr. Levy presented to the Members of the Board a report on Budget Committee motions made between May 2007 and May 2008.

Mr. Ron Nakasone, Controller, continued the presentation and covered the following:

- Enrollment Trends
- 2008-09 Legislative State Budget Proposal
- 2008-09 State Proposal's Effect on GCC
- Effect of a Late Budget
- College Budget – Unrestricted General Fund
- Use of 2007-08 Ending Balance
- 2007-08 Revenue & Expense Budget Highlights
- 2007-08 Expense Budget Highlights
- Revenue & Expenditure Adjustments
- Exempt Costs (All-on going)
- "Must Do" Requests
- Budget Cuts Made
- College Wide Budget Cuts
- 2008-09 Budget Adjustment Summary
- Effect on 2009-10 Budget
- 2008-09 Budget Summary
- 2008-09 College Unrestricted General Fund Reserves
- Pending Issues and Pending Budget Actions
- "High Priority" Requests (Preliminary)

The following were comments in response to the presentation:

- Dr. Hacopian asked if the Board should consider passing resolutions regarding every Board budget recommendation. Mr. King noted that the Board has done so on every serious recommendation and cited examples of the Board resolution for the Garfield Campus funding and, more recently, the Board's directive on a 5% reserve. Mr. King stated that this item could be agendized for the next Board retreat. (Please see page 69 of these minutes.)
- Mr. Tartaglia asked, if the state budget is not passed before the beginning of the semester, what would be the impact on our students? A brief discussion

PUBLIC HEARING – Proposed 2008-09 Budget – continued

- ensued, with both Mr. Tartaglia and Dr. Hacopian stating that action must be taken to avoid a situation that would negatively impact our students. Mr. King stated that he wished to clarify for the students and the press, that no decisions have been made to cut or to not fund any student's Cal Grant. (Please see page 69 of these minutes.)
- Mrs. Gabrielian asked for a dollar figure estimate for those Cal Grant students who would be affected. She also asked what amount would the District be forgiving and for how long? Dr. Levy will provide a report to the Board with this information.
- Mr. King remarked that the Board passed a resolution at the June 16, 2008 Board Meeting that expressed their concerns about the budget. In response to this resolution, the Board has received a letter from Governor Schwarzenegger, thanking the Board for their input and involvement. Mr. King thanked the Governor for his response.
- Dr. Hacopian noted that there was a great amount of budget information presented at one time and would like separate time to be allocated for the presentation of the budget. (Please see page 69 of these minutes.)
- Dr. Peroomian suggested that a summary (in one or two slides) would be helpful to highlight what has changed since the preliminary budget presentation in June. (Please see page 69 of these minutes.)

At the conclusion of the budget presentation, Mr. King thanked Mr. Serot and Mr. Nakasone.

2. Environmental Impact Report for the Garfield Campus Expansion

Please see Action Item No. 2 on page 66 of these minutes for adoption of this report.

Mr. King stated that the report has been made public and asked if anyone had comments to record into the minutes. As no questions were brought forward, Mr. King announced that the public hearing was concluded.

SPECIAL PRESENTATIONS

By agreement of the Members of the Board, due to Mr. Howard's schedule, this item was taken out of order and considered first.

1. "City of Glendale Campaign Finance Reform Regulations"

Mr. Scott Howard, City Attorney, City of Glendale, made a presentation to the Board highlighting Ordinances No. 5621, Local Election Campaign Regulations and No. 5595, Vote by Mail (Absentee) Ballot Applications. Included in his remarks, Mr. Howard:

- Stated that he had made some minor modifications to Resolution No. 2. (Copies of the modified resolution were distributed to the Members of the Board prior to the beginning of the meeting.) He stated that the modifications were points of clarification and reviewed each modification.
- Summarized the campaign finance regulations and absentee ballot process adopted by the City of Glendale and by Glendale Unified School District.

SPECIAL PRESENTATION NO. 1 – continued

- Summarized the benefits of the College consolidating the election with the City.

Questions from the Board followed:

- Mr. Tartaglia asked Mr. Howard to take an individual comment back to the City, that the College doesn't have the ability to hold a separate election, but, although we don't have the choice, we would like to be exempted from the ordinances.
- Mr. King noted that one part of the campaign finance ordinance, limit of loans, was problematic and asked that, if the City were to change the resolution, would the change affect the College, as well? Mr. Howard replied yes, and that, if so, the City would contact the Superintendent/President.
- Mrs. Gabrielian asked if there was a way to document the GCCD Board's concerns. The question then arose, if the GCC District did not pass the campaign finance ordinance, would the City force the College to hold a separate election? Mr. Howard replied that this could not be ruled out. It was determined that the GCCD Board of Trustees did not want to run the risk of not consolidating the election and would express their concerns to the City apart from tonight's agenda resolution.
- Mr. King thanked Mr. Howard for his presentation and said that he would be notified of the outcome of the Board's vote on Resolution No. 2. (Please see page 63 of these minutes.)

2. "PeopleSoft Implementation"

Mrs. Sharon Combs, Dean, Admissions and Records, summarized the PeopleSoft implementation, its history and its progress in a PowerPoint presentation. She said that the implementation partner, Ciber, has been selected by a campuswide process and is before the Board this evening for approval. The task of the implementation partner is to transition the College from the Legacy system to PeopleSoft.

The following were comments/questions at the conclusion of Mrs. Combs' presentation:

Dr. Hacopian

- Inquired about the \$600,000 allocation and Mr. Serot replied that that it will come out of the Measure G secondary effects monies; and that either the College will proceed with the secondary effects project in a more cost-effective manner or will apply to the state for matching funds.
- Asked if this would be reflected in the Measure G Budget. Mr. Serot replied that it would be reflected in next month's report.

Mr. King

- Noted that four years ago, the College spent \$9 million on the Oracle system. Subsequently, Oracle bought PeopleSoft and now there are additional implementation costs, through no fault of the Board's original decision. The implementation cost is expected.

SPECIAL PRESENTATION NO. 2 - continued

- Requested that the District watch the implementation carefully as it proceeds. He remarked that it is the pattern throughout the state, that implementation partners have asked for a certain amount of money and then come back and ask for more. He asked that the District keep an eagle eye on them.

At the conclusion of the presentation, Mr. King thanked Mrs. Combs.

Dr. Hacopian moved and Mrs. Gabrielian seconded to move Action Item No. 4 from the Consent Calendar for consideration at this time.

Consent Calendar Item No. 4: Agreement with Ciber for Consulting Services to Implement the PeopleSoft Student Modules

It was moved (Dr. Hacopian) and seconded (Mr. Tartaglia) that Consent Calendar Item No. 4 be approved. The motion passed unanimously.

TASK FORCE BOARD LIAISON REPORTS

1. Garfield Expansion

Dr. Peroomian

- Reported that the committee met on August 14.
- Reviewed the tentative timeline for presentation and evaluation of proposals.
- Overall goal is to evaluate the proposals between September 16 and October 1 and bring the committee's recommendation for the final project to October 20 Board Meeting for Board approval.
- LEED certification is one of the requirements.

Mr. Tartaglia

- Reported on evaluation committee membership (partial list announced): Ms. Jane DiLucchio, Mr. John Goulding, Dr. Karen Holden-Ferkich, Ms. Barbara Keegan, Mr. Alfred Ramirez, and Ms. Joni Switzer. Also, Mr. George Sneed and Mr. Ed Bilezikjian, Design Build consultants from Southwest College.

2. Traffic and Community Safety

Dr. Hacopian

- Reported that the committee met on July 24 and that it was a very positive meeting
- Noted that attendees included community representative, Mrs. Carole Weling, and Glendale Police Department and City of Glendale representatives.
- Mr. John Baghdanian, City of Glendale, will conduct a survey of traffic patterns during the opening of the Fall semester and will share this report with the committee.
- The next meeting will be held after the holidays.

Mr. Tartaglia

- Referred to a "no right-hand turn" sign at the top of Mountain Street (the 2 Freeway southbound on-ramp) and reported that the College has requested that Mr. Baghdanian ask Caltrans to reduce the turn restriction by an hour or to remove it completely, due to the back-up that the sign causes. Thanked Mr. Baghdanian for looking into this issue.

TASK FORCE BOARD LIAISON REPORTS - continued

3. Accreditation

Mrs. Gabrielian

Noted highlights of a report submitted to her by Accreditation Chair, Mr. Roger Bowerman:

- The Accreditation Committee has established a proposed timeline that will provide a final accreditation draft to the Board by February 2009.
- The teams will continue working and gathering evidence.
- The eLumen software package for Student Learning Outcomes has been purchased and is ready for faculty input.
- All accreditation information is available on the college website.
- Two town hall meetings have been scheduled: October 16 (12-1) and November 20 (12-2).
- The expanded dialogue committee has been formed and will meet monthly.

Mrs. Gabrielian thanked Mr. Bowerman.

RESOLUTIONS

1. Resolution No. 2: Resolution Requesting Consolidation of the Glendale Community College District Board of Trustees Election with the City of Glendale Municipal Election and Adoption of City Campaign Finance and Absentee Ballot Regulations

Mr. Howard presented the Board of Trustees with copies of a suggested revised version of Resolution No. 2.

It was moved (Mr. Tartaglia) and seconded (Dr. Peroomian) that Resolution No. 2 be adopted as amended. The motion passed unanimously.

2. Resolution No. 3: District Appropriations Limit for 2008-09
3. Resolution No. 4: Transfer from the General Fund, Unrestricted (01) to the Cafeteria Fund (30)
4. Resolution No. 5: Transfer from the General Fund, Restricted (03) to the General Fund, Unrestricted (01)
5. Resolution No. 6: Transfer from the General Fund, Unrestricted (01) to the Capital Projects Fund (15)
6. Resolution No. 7: Transfer from the General Fund, Unrestricted (01) to the Professional Development Fund (59)

It was moved (Dr. Peroomian) and seconded (Mrs. Gabrielian) that Resolution Nos. 3 through 7 be adopted. The motion passed unanimously.

INFORMATIONAL REPORTS

1. Fourth Quarter Budget Balances as of June 30, 2008

INFORMATIONAL REPORTS - continued

2. Fourth Quarter Financial Status Report

Information Reports No. 1 and 2 were duly noted.

3. Measure G Funds Balances and Schedule Update

Dr. Perroomian confirmed with Mr. Serot that:

- The "current finish date" for the Garfield Campus project (GO Bond Financial Status Report, page 59) should be Spring 2011.
- The "current finish date" for the Classroom/Student Services project (same page) should be Fall 2013.

UNFINISHED BUSINESS REPORTS

1. Administrative Services Proposed/Revised Board Policies

Board Policy 2200: *Employee Code of Conduct and Conflict of Interest*

(Revision)

Board Policy 3410: *Audits*

(Revision)

Board Policy 3535: *Animals on Campus Policy*

(Proposed)

It was moved (Dr. Perroomian) and seconded (Mr. Tartaglia) that Unfinished Business Report No. 1 be approved.

With regard to Board Policy 3535: *Animals on Campus*:

- Dr. Hacopian asked how students would be informed of the new policy. Mr. Serot replied that the policy would be posted in the schedule and other documents which contain the college policies.
- Mr. King noted that the policy will make exceptions for those animals that are trained to provide services to individuals with disabilities.

The motion passed unanimously.

2. Human Resources New and Revised Board Policies

Board Policy 4355: *Early Retirement Policy for Academic*

Administrators, Classified Managers and Confidential Employees

(Revision)

Board Policy 7100: *Commitment to Diversity*

(Proposed)

Board Policy 7110: *Delegation of Authority in Hiring Personnel*

(Proposed)

Board Policy 7130: *Compensation*

(Proposed)

Board Policy 7310: *Nepotism*

(Proposed)

Board Policy 7700: *Whistleblower Protection*

(Proposed)

It was moved (Dr. Hacopian) and seconded (Dr. Perroomian) that Unfinished Business Report No. 2 be approved.

UNFINISHED BUSINESS REPORT NO. 2 - continued

With regard to Board Policy 7100: *Commitment to Diversity*, Mr. King made note that he appreciated the wording changes made in response to remarks made at the first reading of the board policy at the July Board Meeting.

The motion passed unanimously.

FIRST READING REPORTS

1. Proposed and Revised/Replacement Board Policies (First Reading)

Board Policy 1100: *The Glendale Community College District*
(Proposed)

Board Policy 2722: *Communications to the Board of Trustees*
(Revision/Replacement of Board Policy 9350)

Board Policy 3000: *Community Relations*
(Proposed)

Board Policy 3001: *Political Campaign-Related Activities*
(Proposed)

Board Policy 9150: *Gratuitous Teaching Contracts for Members of the Board of Trustees*
(Review)

The above five Board Operating Policies were duly noted and will return to a future Board Meeting for a second of three readings.

2. Administrative Services Revised Board Policy

Board Policy 3582: *Capital Construction*
(Revision)

The above board policy was duly noted and will return to a future meeting for a second reading and subsequent adoption.

3. CSEA Initial Proposal for 2008-09 Re-opener Negotiations

4. District CSEA Openers for Year Three of a Three Year (2006-2009) Collective Bargaining Agreement with the California School Employees Association and Its Chapter 76 (First Reading)

First Reading Reports No. 3 through 4 were duly noted and will return to the August 25, 2008 Board Meeting for a second reading and request for approval.

CONSENT CALENDAR

1. Warrants - District Funds – July 1, 2008 through July 31, 2008
2. Purchase Order Listing - July 1, 2008 through July 31, 2008
3. Contract Listing - July 1, 2008 through July 31, 2008
4. Agreement with Ciber for Consulting Services to Implement the PeopleSoft Student Modules

Consent Calendar Item No. 4 was taken out of order and approved at the conclusion of the PeopleSoft presentation. Please see p 62 of these minutes.

CONSENT CALENDAR - continued

5. Agreement for LEED Consulting Services for the Lab/College Services Building

Dr. Peroomian said that he wished to highlight the fact this agreement reiterates the Board's commitment to LEED certification of all new buildings on campus.

6. Declaration of Surplus – Equipment
7. Academic Personnel Report No. 2
8. Classified Personnel Report No. 2

It was moved (Dr. Peroomian) and seconded (Mrs. Gabrielian) that Consent Calendar Items Nos. 1 through 3 and 5 through 8 be approved. The motion passed unanimously.

NEW BUSINESS/ACTION ITEMS

1. Microphones for the Broadcasting of GCCD Board of Trustees Meetings

It was moved (Mr. Tartaglia) and seconded (Dr. Peroomian) that New Business Report No. 1 be approved. The motion passed unanimously.

Mr. Tartaglia commented that:

- He brought the issue back because there was some confusion when the Board originally voted on the videotaping, which included microphone equipment. Subsequently, it came to the Board's attention that the microphone equipment might not be needed at this time.
- Wanted to bring this item back to reiterate that, in this budgetary crisis, we are not going to make unnecessary expenditures.
- He understands that there may be the need for future augmentation of the meeting location (Kreider Hall) and its equipment.

2. Adoption of Draft Environmental Impact Report (EIR) for the Garfield Campus Expansion

It was moved (Dr. Peroomian) and seconded (Mr. Tartaglia) that New Business Report No. 2 be approved. The motion passed unanimously.

3. Appointment of Measure G Bond Oversight Committee Members

Mr. King acknowledged the three new members of the Measure G Bond Oversight Committee:

Mr. Kirk Bell
Ms. Apala Parikh
Mr. Todd Hunt

Mr. Serot commented that two additional committee members will be appointed: a representative from the Associated Students and one from the Foundation.

Mr. King, on behalf of the Board, thanked the outgoing members for their service on this committee. A certificate of appreciation and letter from Mr. Serot will be sent to each member:

NEW BUSINESS REPORT NO. 3 - continued

Mr. Rick Dinger
Mr. Wendell Will
Mr. Bhupesh Parikh
Ms. Karla Mercado

It was moved (Mrs. Gabrielian) and seconded (Dr. Peroomian) that New Business Report No. 3 be approved. The motion passed unanimously.

4. Approval of Stipends for Cellular Phone and Internet Usage

It was moved (Dr. Peroomian) and seconded (Dr. Hacopian) that New Business Report No. 4 be approved.

Mr. Serot's comments:

- Briefly recapped the College's option to either issue an IRS form 1099 to employees who are issued a cell phone or to provide them with a stipend and do away with the college-issued cell phone.
- Noted that the Office of the L.A. County Superintendent of Schools suggested going the stipend route.
- GCC employees who are eligible for this stipend are those employees who are required to be accessible by cell phone and, in some cases, to have phone and internet access.

The motion passed unanimously.

COMMUNICATIONS

1. SUPERINTENDENT/PRESIDENT'S REPORT

Dr. Audre Levy

- As done previously, sent 4,000 letters to the neighboring area to the College in conjunction with the opening of the Fall semester.

2. VICE PRESIDENTS

Executive Vice President, Administrative Services, Mr. Larry Serot

- Introduced Mr. Arnel Pascua, Associate Vice President of Information and Technology

Vice President, Instructional Services, Dr. Dawn Lindsay

- Addressed class cancellations, efficiency efforts, and enrollment efforts.

Vice President, Student Services, Dr. Ricardo Perez

- Announced that enrollment is up 7.8%.
- Admissions and Records will be open on Saturday, September 6 and 13.
 - Dr. Jewel Price has assigned a counselor to be on duty.
- Telephone registration will be open during the Labor Day weekend.
- Reported on Passport Day.
- Distributed the 2008-09 Student Handbook to the Members of the Board.

COMMUNICATIONS - continued

3. GUILD REPRESENTATIVE TO THE BOARD

Mr. Gordon Alexandre

- Asked if the Board had considered the issue of rotating the order of Communications.

Mr. King replied that the CCLC consultant who is present this evening would offer his comments during the Study Session.

- Addressed tonight's Budget presentation.

4. CSEA REPRESENTATIVE TO THE BOARD

Ms. Saodat Aziskhanova

- Stated that the CSEA is sunshining its re-openers and that there will be a mutual on reclassification.

5. ACADEMIC SENATE REPRESENTATIVE TO THE BOARD

Dr. John Queen

- The Senate will reconvene the first week of classes, September 4.
- As per a Senate motion previously presented to the Board, asked if the Board was planning to invite the Governance Review Committee to make a presentation.
- Senate Institute Dinner is on Friday, September 5. Invitations to the dinner have been placed in the Trustees' mailboxes.
- Addressed Board Policy 2722 and noted that, in his opinion, the version included in the Board Agenda is better than the version considered at Campus Executive. He will bring the policy to Senate Executive and will return with feedback.

6. TRUSTEES

Student Trustee, Mr. Steven Ferguson

- Mr. Ferguson was absent this evening.

Member, Dr. Armine Hacopian

- Welcomed back Ms. Aziskhanova.

Member, Mr. Tony Tartaglia

- Attended the August 2 Bhupesh and Kamud Parikh event. Commended the Performing Arts department performances.

Clerk, Mrs. Anita Gabrielian

- Thanked Mr. and Mrs. Parikh and the Foundation for hosting the Thank You, America event.
- Thanked the administrators and counselors for assisting her daughter in the enrollment process.

Vice President, Dr. Vahé Perroomian

- Shared a success story concerning one of his current UCLA students who is a past recipient of the Vahé Perroomian scholarship.

President, Mr. Victor King

- Announced that, along with the regular September Board Meeting on the 15th, there will be a joint GCC/GUSD Board Meeting on September 23.

BOARD OF TRUSTEES REQUEST - INFORMATION AND/OR FUTURE AGENDA ITEMS

- 1) Regarding Cal Grants and in alignment with concerns voiced by Members of the Board, Mr. King requested that an emergency Board Meeting be called, should the College find itself in a position of turning away students because of Cal Grant non-funding issues. In the meantime, Dr. Levy will provide the Board with the figures that Mrs. Gabrielian requested. (Please see p. 60 of these minutes.)
- 2) Requests voiced during Budget discussion (please see p. 60 of these minutes)
 - Agendize for the next Board Retreat, a discussion on whether or not the Board wishes to pass a resolution on every budget recommendation. (Dr. Hacopian)
 - Discussion, at the next Board Retreat, on the presentation of budget information at a Board Meeting separate from the regular monthly meeting. (Dr. Hacopian)
 - Preparation of a summary to highlight what has changed in the budget since the preliminary budget presentation in June. (Dr. Peroomian)

COMMENTS FROM THE AUDIENCE ON ANY SUBJECT

There were no comments from the audience.

STUDY SESSION

1. "Board Goals" – Mr. Bill McGinnis, Consultant, Community College League of California

Mr. Bill McGinnis, consultant for the California Community College League, stated that his comments and suggestions would be with regard to board goals, governance and boardsmanship. Topics addressed are as follows:

Accreditation - 2010

Mr. McGinnis noted that the WASC (Western Association of Schools and Colleges) has become more critical of the way colleges are administered; and he offered examples of areas that could be problematic.

1) Micromanagement

- Defined micromanagement to be when a Board gets into a discussion about *how* things should occur, that is micromanagement. A Board should concentrate on *what* it wants to occur, not *how*.
- Said that, tonight, as an example, the Board did not micromanage the Cal Grant issue that arose.
- However, pointed to the recent survey and said that micromanagement may become an issue with the accreditation team. Take the results of the survey as a warning sign, so that the perception of faculty and staff can be turned around.
- The Board may want to consider a follow-up survey in a few months to provide fresh data to the accreditation team.

2) Budget

- The GCC budget is one of the tightest budgets he's seen in the state.
- Be aware of cuts to items, such as instructional equipment, which could put the College in jeopardy with the Accreditation team.
- The College is to be commended for its hard work in increasing its enrollment.

3) Student Success

- The number of students earning AA/AS degrees is flat, having stayed at approximately 5% of credit students for the past six years.

STUDY SESSION – continued

- The Accreditation team may look at this number as it tries to determine whether or not the College is doing an effective job with regard to student success.

Modification of Board Agenda

He offered his comments on how the Board may wish to modify their meeting agenda so that they can become a more productive Board.

- Group the fiduciary matters and action items on the agenda so that they may be covered in a time-efficient manner.
- Reduce the time spent on special presentations by providing the material to the Board prior to the Board meeting.
- Move on to leadership issues and goal-setting, framed on the agenda as discussion items.

Order of Communications on the Board Agenda

Responding to a question by Mr. Alexandre regarding changing the order of presentation in Communications, Mr. McGinnis offered the following:

- GCC is unique, in that, at most colleges, the union does not sit at the table at Board Meetings. The GCCD Board is reaching out to the CSEA and Guild by including them at the table.
- The agenda is the Board's agenda.
- The unions are afforded the first word during Communications. If they wish to have the last word, "Public Comments from the Audience on Any Item" is the proper venue.
- The Board Meeting is not an appropriate forum for affecting negotiations between the District and the union.
- Shared governance allows open discussion of faculty and administrators at faculty senate meetings.

Board Self-Analysis

Mr. Tartaglia asked Mr. McGinnis how well he considered the Board to function on a scale of 1 to 10. Mr. McGinnis replied, a 5 or 6.

Mrs. Gabrielian inquired about successful Boards and how they address community needs. Mr. McGinnis noted that, as the College embarks on ensuring that the College is performing and meeting expectations, to keep in mind that:

- The Board is one body representing the entire community.
- A successful Board digests the needs of the community (*i.e.* job training) and focuses on providing these needs.

Mr. King commented, saying that he wished to emphasize:

- Putting the survey in context and bearing in mind to whom it was given and the state of the college at the time the survey was administered. The College and the Board have been in transition.
- Because the Board is not afraid of self-analysis and criticism, it is able to invite in a consultant.
- A mature Board, such as the GCCD Board, can grow and learn from an expert such as Mr. McGinnis.
- He thanked Mr. McGinnis for his presence.

Mr. McGinnis

- The better Boards are those that take these kinds of comments and build from them.

STUDY SESSION – continued

- Encouraged the Board to hold another survey a few months from now, for updated data to be available to the Accreditation team.

Mr. King announced at 8:19 p.m. that the Board would adjourn to Closed Session and that there would be no action items to report out.

CLOSED SESSION

1. Public Employee Performance Evaluation for Superintendent/President
2. Public Employee Appointment: Vice President of Administrative Services

RECONVENE IN PUBLIC SESSION – 9:31 p.m.

REPORT OF CLOSED SESSION ACTION

There were no action items to report out.

ADJOURNMENT

Since all business on the agenda had been considered, the meeting was adjourned at 9:31 p.m.

Mr. Victor I. King, President

Mrs. Anita Quinonez Gabrielian, Clerk