CAMPUSWIDE COMPUTER COORDINATING COMMITTEE **MEETING AGENDA**

October 14, 2010 AD 121 12:30 p.m.

CALL TO ORDER

APPROVAL OF MINUTES from September 16, 2010

OLD BUSINESS

- 1. Technology Plan: Prioritization of Goals (Arnel Pascua)
- 2. AR 2240 (Shereen Fogel)
- 3. Faculty/Staff Computer Data Backup (Tom Voden)
- 4. Recycling of Ink Cartridges (Susan Courtey)

NEW BUSINESS

OTHER

ADJOURNMENT

CAMPUSWIDE COMPUTER COORDINATING COMMITTEE MEETING MINUTES September 16, 2010 AD 121

Present: Abe Barakat (CSEA), Arnel Pascua (Chair), Amir Nour (Admin). Aram Gambourian (ASGCC), Bill Elbettar (CSEA), Brenda Jones (Resource), Brett Miketta (Joint Faculty), Ed Karpp (Resource), Fabiola Torres (Guild), Grace Shirvani (ASGCC), Mary Mirch (Admin), Nancy McLees (CSEA), Reed Anderson (Resource), Shereen Allison (Resource), Susan Courtey (Resource), Susan Roberts (CSEA), Thomas Voden (Joint Faculty)

Absent: Alfred Ramirez (Resource), David O'Donnell, Ed Bugayong (Resource), Gretchen Smart (Resource), Jewel Price (Admin), Kaleung Tsou (Resource), Mary Stone (Resource), Michelle Kim (Joint Faculty), Pat Hurley (Resource), Rick Perez (Resource)

Call to Order: The meeting was called to order by Chair, Arnel Pascua, at approximately 12:32 p.m.

Approval of Minutes:

The minutes from May 27, 2010 were MSC'd with corrections (10 approved, 0 Opposed, 1 Abstained).

The minutes from June 24, 2010 were MSC'd with corrections (10 approved, 0 Opposed, 1 Abstained).

New Business:

- 1. <u>Integrated Planning, Program Review, and Resource Allocation</u>
 - a. Edward Karpp presented Accreditation Recommendation #1 which states that the college needs to strengthen its Planning, Program Review, and Resource Allocation processes so that they're more cyclical and that they are evaluated, etc.
 - b. Handout was presented to the committee which had a summary of how the IPCC is proposing to respond to the recommendation.
 - i. The document consisted of a flow chart, explanation, and timeline.
 - ii. The IPCC will monitor the process and report to Campus Executive.
 - iii. The IPCC is coordinating the response to the Accreditation report (that means coordinating the responses to all nine recommendations).
 - iv. Responses that are associated with the CCCC:

- 1. Integrating Technology planning with college-wide planning and including links to funding sources.
- 2. Making sure the servers do not overheat.
- 2. Response to Accreditation Recommendation #6 and #8:
 - a. Arnel Pascua is currently working on the draft response to recommendation #6 and #8 which will be reviewed by the IPCC.

Old Business:

- 3. Technology Plan: Prioritization of Goals:
 - Arnel Pascua handed out a document with the ten goals currently in the Plan as well as a copy of the Educational Master Plan and Strategic Goals priorities.
 - b. The Chair asked each member to review the documents and rank the ten goals. It is requested that the rankings be submitted to Arnel Pascua by Monday, October 11.

4. AR 2240:

- a. Taskforce was created to review and present recommendations regarding the administrative regulations pertaining to Using Technology Resources. The taskforce is chaired by Shereen Allison.
 - There is a fair amount of work that needs to be done.
 - Taskforce met in spring but needs to be re-established due to the new membership of the CCCC.
 - New volunteers for the taskforce include: Abe Barakat, Nancy McLees.Tom Voden.
- 5. Faculty/Staff Computer Data Backup:
 - a. Taskforce did not meet over the summer.
 - b. Tom Voden will look into Drop Box.
 - c. MST (9 Approved, 0 Opposed, 2 Abstained)
- 6. Recycling of Ink Cartridges:
 - a. MST (11 Approved, 0 Opposed, 1 Abstained)

Meeting adjourned: at approximately 1:30 p.m.

Next Meeting Date: October 21, 2010

Returning Items:

- 1. Technology Plan (Arnel Pascua)
- 2. AR 2240 (Shereen Fogel)
- 3. Faculty/Staff Computer Data Backup (Tom Voden)
- 4. Recycling of Ink Cartridges (Susan Courtey)

Recorded by: G. Lui