ACADEMIC SENATE
Unadopted Meeting Minutes
1:40-3:10 pm, LR 105
October 21, 2010

Members Present: Andersen-Wahlberg, Conover, Cortes, Dickes, Gellert, Glanzer, Hastings, Kolpas, Langon, Martin, Mayer, Mecom, Perkins, Pflueger, Pollack, Queen, Shahoian, Scott, Virani, Jan Young, Andy Young.

Proxies: Steve Bie for **Parker**, **Bob Donaghy** for **Ybarra**

Resource, Non-voting: Strong

Members Absent: Renner

Guests: None

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1. Call to order – 1:42PM

2. Comments from the audience on agenda items only (5 minutes per speaker)

3. Approval of the minutes – October 7, 2010 minutes approved.

4. President's report
   a. Accreditation report – John Queen
   b. Budget report – Paul Mayer
   c. Enrollment Management and Environmental Affairs Committees approved by Campus Exec.
   d. SLO requirements passed Campus Exec.
   e. Accreditation Coordinator added to IPCC as voting member
   f. Area C meeting October 30th
   g. Fall Plenary November 11-13th
   h. Senate Holiday party December 7th

5. Call for additional items

6. Approval of the agenda – **MSC** Agenda approved.

7. Old business
   a. Awarding of more than one Associate's degree to students. **(see Sept 16 agenda)** **MSC** (Queen/Andy Young) - to refer the matter of desirability of awarding multiple associate's degrees to our students to the graduation requirements committee, which will report back to Senate in Spring 2011.
   b. **MST (Queen/Gellert) Motion 2010-35:** The Senate reassigns SD 129 and SD 130 from the discipline of DSPS Counseling to that of Special Education (Learning Specialist)**(see Sept 16 agenda)**

c. **MSC Motion 2010-36:** The Senate accepts the new Administrative Regulation 4400 and the new Board Policy 4104. **(see Sept 16 agenda)**
d. **MSC Motion 2010-37:** The Senate creates a task force to develop an integrated distance education program. **(See Oct 7 agenda)**
e. **MSC Motion 2010-38:** The Senate accepts the Academic Affairs motion to expand the mission of the Senate Textbook taskforce to develop guidelines for faculty, division and bookstore textbook policies. Areas of concern: pricing, mandated course books that are directly linked to grading and preventing students from sharing materials, the requirement of ancillary materials, and e-book compliance with section 508 of the rehab act accessibility requirements.
f. **MSF Motion 2010-39:** The Senate creates a taskforce to identify specific online courses where the success rates are low, and then have the senate president ask that the division/instructor consider working with the tutorial center to establish on ongoing tutorial support using a tool like CCC confer.
    i. **MSC** (Queen/Mayer) The Senate recommends that division chairs ask instructors teaching online courses with low success rates to consider working with the tutorial center to establish ongoing tutorial support using a tool like CCC confer.
g. **MSC Motion 2010-40:** The Senate contributes $100 to the Dinh Luu scholarship fund.
h. **Withdrawn by Senate Exec - Motion 2010-41:** The Senate appoints Roger Dickes as Rosemarie Shamieh's tenure committee chair and James Castel De Oro as Polet der Hovanessian tenure committee chair.
i. **MSC Motion 2010-42**: The Senate requests the District research which other Community Colleges have partnerships with Brandman University.

8. New business
    a. **Motion 2010-43:** The Senate adopts the TMI motion that revises the definitions of Distance Education Courses so that Online is 100%, no face-to-face meetings; Hybrid is 51%-99% and must include face-to-face meeting(s); Web-experimental is 10%-50% online and all three require TMI course approval. TMI will provide the Senate with a follow-up report on retention and success within one year of implementation.
    b. **Motion 2010-44:** The Senate accepts Administrative Regulation 4225. (attachment)
    c. **Motion 2010-45:** The Senate adds the Retailing discipline to GCC's Disciplines List(attachment)
    d. **Motion 2010-46:** The Senate approves the use of Program Review data in the IHAC process for Fall 2010 and requests a follow-up report from the IHAC and Program Review chairs.
    e. **Motion 2010-47:** The Senate revises Administrative Regulation 5140. (handout)

9. Officers' reports
    a. 1st Vice President
    b. 2nd Vice President
    c. Treasurer
    d. Budget representative

10. Reports from the college standing committees and the Technology Mediated Instruction committee
    a. Academic Affairs
    b. Administrative Affairs
    c. Student Affairs – Sid Kolpas emailed 10/20/10
    d. Technology Mediated Instruction

11. Reports from Senate Committees

12. Accreditation report

13. Reports from task forces/ad hoc committees

14. Adjournment – 3:10 PM, minutes recorded by Roger Dickes, Senate Secretary