PLACEMENT TEST POLICY

SUBJECT	VALID FOR	RETEST
Arithmetic	One year	Six months
Basic Algebra	One year	Once/year
Inter Algebra	One year	Once/year
Pre-Calculus	One year	Once/year
Chemistry	Two years	Once/year
English	Five years	Once/year If a student took a class 3 or more years ago, (whether they passed or failed), they may retest .
ESL Credit	Two years	Once/year

CHALLENGING TESTS

ONCE A STUDENT IS "IN THE SEQUENCE" (TAKING A CLASS IN THAT SUBJECT), HE/SHE IS NOT ALLOWED TO RETEST, BUT DOES HAVE THE OPPORTUNITY TO CHALLENGE HIS/HER TEST SCORES:

These policies have been set by the Language Arts, Mathematics, ESL and Physical Science Divisions. The Assessment Center directs students as follows:

English See Assessment Center Staff in SF 112.

Math Students should take their test scores to Liz Russell, Math Division Chair, SG 324,

(818) 240-1000 x5797.

ESL Students should take their test scores to Dr. Kathleen Flynn, ESL Division Chair, SG

223, (818) 240-1000 x5510.

Chemistry Students should take their scores to Rick Guglielmino, Physical Science Division

Chair, CS 185, (818) 240-1000 x5359.