

Unadopted

**CSEA Chapter 76  
Meeting Minutes  
Mar. 20, 2013  
12:00 p.m. – 1:00 p.m., SC212**

**Call to Order:**

The meeting was called to order by President Hoover Zariani at 12:06 p.m. who then led the members in the Pledge of Allegiance.

**Approval of Minutes:**

MSC Feb. 13, 2013 minutes (Aziskhanova/Aghajani)

**Additional Agenda Items:** None

**Announcements:** None

**Information Items:**

- A. Member Recognition/Unsung Heroes – Abe Barakat is our Activist Member for all his work on Prop 30 and Tzoler Oukayan is our choice for the Service award. These names will be forwarded to Area I, which is our section of the state CSEA.
- B. Healthcare Update – Nancy McLees told everyone about the state requirement for health insurance coverage for everyone in California as of Jan. 1, 2014. The college is also looking for more people to sign up to opt out of our health insurance plan if they have coverage from another source. There is a monthly stipend for this.
- C. Classified meetings this semester with Dr. Riggs will be on April 10 and May 2 at 12:30 p.m. in the auditorium. Everyone is encouraged to attend.
- D. Classified Employees Week/Administrator Shadowing – This is the third week in May. Hoover was getting an idea of how many people might be willing to have an administrator shadow them for part of a day to find out what their daily routine is like. There appears to be enough interest for Hoover to pursue this.
- E. Glendale City Clerk endorsement for April election. MSC(Oukayan/Barakat) to endorse Ardy Kassakhian for Glendale City Clerk if our CSEA chapter is permitted to make such endorsements. Hoover will determine this as soon as the meeting is over. 40 aye, 0 nay, 3 abstentions.

**Treasurer's Report:**

The treasurer's report is available online on the CSEA web site.

**Committee Reports/Updates:**

A. Negotiations

There will be a new negotiations team as of July 1. Send an email to Saodat if you are interested in becoming a member. There is currently no one from the Instructional Services area, so if you in that area, please consider sending in your name. Nance

## CSEA Chapter meeting

Ozzimo is retiring from the team after many years of service. Saodat thanked her for all the experience she has passed on to the rest of the group.

### B. Budget Committee Update

The committee went through a list of vacant classified positions and discussed which ones to backfill with part time employees for the upcoming year. Some of the positions vacant since 2006 will be taken out of the annual budget for next year. There is possible state legislation to change the method of funding adult (non-credit) education. This would cause the larger non-credit programs such as ours to lose funding. It does not seem likely that it will pass at this time.

### C. Governance Update

Many committee terms will end in June. Tzoler will send out an email asking current appointees if they want to continue for another 2 years. She will then compile a list of vacancies and ask for people interested in filling them.

### D. Superintendent/President Hiring task Force Update

There were 23 applications. Twelve people will be interviewed by the committee at an off campus location on April 2 and 3. Candidate forums for the finalists will be held at the end of April.

## **Unfinished Business:**

- A. Classified Retreat will be held April 16-17. The list of members selected to attend will be emailed shortly after this meeting. A deposit of \$130.00 is needed by April 1. Your deposit will be returned to you at the retreat if you attend. It will cost an extra \$20.00 for a private room.
- B. Campus BBQ will be held near the end of the year. This is the idea of the leadership program and will include everyone on campus. CSEA will donate \$100.00 toward this celebration of unity.

## **New Business:**

- A. Conference Delegate Nominations were taken for this year's conference which will be from July 20 – Aug. 2 in Las Vegas. The members nominated will be asked to confirm their interest in going. There will be more nominations at the April chapter meeting with voting shortly thereafter. You may nominate yourself or any other member at the April chapter meeting.
- B. A constitutional amendment is necessary to make our chief negotiator an elected office so they can sit on the executive board. There was some discussion as to possible prerequisites for the position. Saodat wasn't sure this is necessary and stated that the chief negotiator should have experience on the negotiations team. The second reading with precise wording will be read at the next chapter meeting in April.

**Adjournment:** The meeting was adjourned at 12:55 p.m.

Next meeting: April 17, 2013 at 12:00 in the Student Center

These unapproved minutes submitted by Nancy McLees, Secretary

CSEA Chapter meeting

---

Hoover Zariani, President

---

Nancy McLees, Secretary

A quorum was present at this meeting:

Quorum:   7  

Attended:  44 

CSEA minutes and information available at: <http://www.glendale.edu/csea/>

California School Employees Association



Glendale Community College  
Chapter 76

**March 2013 Financial Report (3/31/13) April 2013 Meeting**

Beginning Balance Savings	50.71	
Deposit by check	0.00	
Transfer to Checking	0.00	
Interest on savings	0.00	
Withdrawal	0.00	50.71
Vendor Savings	433.53	
Interest on savings(vendor)	0.11	
Transfer to Checking	0.00	<u>433.64</u>
		484.35

1 year CD	\$1,219.45	
Till 1/25/13 at 2.47% APY - renewed for 3 yrs.	\$0.93	
		<u>\$1,220.38</u>
	<b>Savings Balance</b>	\$ 1,704.73

<b>Beginning Check Book Balance</b>	\$3,325.49
Deposit	\$809.00
Deposit by cash	\$0.00
Deposit by check	\$0.00
Deposit	\$0.00
Withdrawal (see list of checks below)	\$0.00
Transfer <b>to</b> Savings	\$0.00
Transfer <b>from</b> Savings	\$0.00
	<u>\$0.00</u>
	\$4,134.49

**Less Checks Written (and cashed)**

Chapter audit	1630 Margaret Nadir	(40.00)
Board meeting donation	1631 Cheryl Donald	(50.00)
Chapter meeting 3/20 lunch	1632 Seboo Aghajani	(110.38)

Total: (\$200.38)

**Ending Check Book Balance** \$3,934.11

**TOTAL - Savings+Checking+CD**

\$ 5,638.84

Balance to Bank Statement - Check Book  
(Plus Checks NOT cleared on the Bank Statement)

Mtg with board member 3/20	1633 Hoover Zariani	(48.69)
----------------------------	---------------------	---------

Total: (\$48.69) (\$48.69)

\* \$50.00 must remain in savings account available 383.64

**ENDING RECONCILED BALANCE**

\$ 5,590.15

CSEA Chapter 76  
Proposed Constitutional Revision  
2<sup>nd</sup> Reading  
Chapter Meeting of April 17, 2013

Article IV - Officers and Executive Board/Election Procedures

Section 1. Officers: The following officers shall be elected by and from among the total Active membership of the Chapter, regardless of the location of their employment: President, 1st Vice President, 2nd Vice President, Secretary, Treasurer, Public Relations Office, Chief Union Steward, and Chief Negotiator.

Section 3. Eligibility to Hold Office

(b) Nominees for the Chief Negotiator office shall have a minimum of one year of experience as a Negotiations Committee member.

Article V – Authority of Executive Board/Duties of Officers

Section 10: Chief Negotiator: The Chief Negotiator shall:

- a) Serve as the Chairperson of the Negotiations Committee and keep the Executive Board informed on all negotiation matters.
- b) Serve on the campus budget committee as the CSEA representative to keep abreast of budgetary issues
- c) Provide updated negotiation information at chapter meetings and, in coordination with the president, call and conduct periodic meetings to update the membership on negotiations.
- d) Maintain all records of negotiation meetings. Forward all signed agreements to CSEA Labor Representative for 610 Policy approval.
- e) Work with the Association Secretary to prepare signed agreements for membership approval.
- f) In consultation with the Negotiation Committee and the chapter membership, identify openers and submit them to district.
- g) Perform such other duties as normally pertain to the office of Chief Negotiator or as may be assigned by the President/Executive Board and the Chapter membership.