GLENDALE COMMUNITY COLLEGE CURRICULUM AND INSTRUCTION COMMITTEE

Minutes Wednesday, March 27, 2013 1:40 p.m., (LB 220)

Co-chairs Kathy Bakhit and Sarah McLemore called the meeting to order at 1:40p.m.

Voting Members Present: Shelley Aronoff, Richard Cortes, Maria Czech, Daphne Dionisio, Barb Erfurt, Susan Hoehn, Kathy Holmes, Stacy Jazan, Kohar Kesian, Maria Kretzmann, Elis Lee, Piper Rooney, Scott Rubke, Schlueter Rory, David Yamamoto

Resources Present: Edward Karpp, Jenny McMahon, Fabiola Torres, Terrence Yu

Guests Present: Michael Dulay, KC Camp, Dana Nartea, Alice Mecom, Tiernan Monette, Leticia Estrada

I. Approval of Minutes

MSC (Schlueter/Kesian) to approve the minutes of the March 13, 2013 C & I Meeting

II. New Business—Curricular Action Items

- English 182 (Substantial Change-First Reading)
 M SC (Rooney/Jazan) to REMOVE repeatability from ENGL 182.
- English 183 (Substantial Change-First Reading)
 M SC (Rooney/Jazan) to REMOVE repeatability from ENGL 183.
- 3. Fire Technology 104 (Non-Substantial Change B-First Reading)

 MSC (Rubke/Czech) to approve as amended change in Course Number to FIRE 115.

 The following note will appear on the COR below the course title for three years.
 - "Previously listed as FIRE 104."
- Fire Technology 115 (Non-Substantial Change B-First Reading)
 MSC (Rubke/Czech) to approve as amended change in Course Number to FIRE 104.
 The following note will appear in the COR below the course title for three years.
 - "Previously listed as FIRE 115."
- Aviation & Transportation 112(Substantial Change-First Reading)
 MSC (Schlueter/Kretzmann) to remove VARIABLE UNITS from AT 112.
 - Division is currently working on updating textbooks.
- 6. Administration of Justice 155 (Substantial Change-First Reading) **Rubke MSC (Schlueter/Kretzmann)** to remove VARIABLE UNITS from ADMJ 155.
 - Division is currently working on updating textbooks.

- 7. Fire Technology 144 (Substantial Change-First Reading) **Rubke MSC** (**Schlueter/Kretzmann**) to remove VARIABLE UNITS from FIRE 144.
 - Division is currently working on updating textbooks.
- 8. Machine Technology 112, Welding 125 (Substantial Change-First Reading)

 MSC (Schlueter/Kretzmann) to remove VARIABLE UNITS from MACH 112 and WELD 125.
 - Division is currently working on updating textbooks.
- 9. Fire Technology 130, Fire Technology 131 (Substantial Change-First Reading)

 MSC (Schlueter/Kretzmann) to remove VARIABLE UNITS from FIRE 130 and FIRE 131.
 - Division is currently working on updating textbooks.
- 10. Welding 117 (Substantial Change-First Reading)

MSC (Schlueter/Kretzmann) to remove VARIABLE UNITS from WELD 117.

- Division is currently working on updating textbooks.
- 11. Welding 126 (Substantial Change-First Reading)

MSC (Schlueter/Kretzmann) to remove VARIABLE UNITS from WELD 126.

- Division is currently working on updating textbooks.
- 12. Welding 118 (Substantial Change-First Reading)

MSC (Schlueter/Kretzmann) to remove VARIABLE UNITS from WELD 118.

- Division is currently working on updating textbooks.
- 13. Computer Aided Manufacturing 230, Computer Aided Manufacturing 240 (Substantial Change-First Reading)

MSC (Schlueter/Kretzmann) to remove VARIABLE UNITS from CAM 230 and CAM 240.

- Division is currently working on updating textbooks.
- 14. Engineering 150, Engineering 151 (Substantial Change-First Reading MSC (Schlueter/Kretzmann) to remove VARIABLE UNITS from ENGR 150 and ENGR 151.
 - Division is currently working on updating textbooks.
- 15. Administration of Justice 103, Administration of Justice 107, Administration of Justice 108, Administration of Justice 110, Administration of Justice 116, Administration of Justice 117, Administration of Justice 118, Administration of Justice 120, Administration of Justice 129, Administration of Justice 130, Administration of Justice 134, Administration of Justice 155; Computer Aided Manufacturing 210, Computer Aided Manufacturing 211, Computer Aided Manufacturing 220, Computer Aided

Manufacturing 230, Computer Aided \Manufacturing 231, Computer Aided Manufacturing 240; Fire Technology 102, Fire Technology 103, Fire Technology 104, Fire Technology 105, Fire Technology 107, Fire Technology 108, Fire Technology 109, Fire Technology 110, Fire Technology 111, Fire Technology 112, Fire Technology 114; Machine Technology 107, Machine Technology 108, Machine Technology 111, Machine Technology 112; Welding 117, Welding 118, Welding 121, Welding 122, Welding 123, Welding 124, Welding 125, Welding 126 (Substantial Change-First Reading)

MSC (**Rubke/Cortes**) to remove REPEABILITY from ADMJ 103, 107, 108, 110, 116, 117, 118, 120, 129, 130, 134, 155 and CAM 210, 211, 220, 230, 240 and FIRE 102, 103, 104, 105, 107, 108, 109, 110, 111, 112, 114 and MACH 107, 108, 111, 112 and WELD 117, 118, 121, 122, 123, 124, 125, 126.

- 16. Administration of Justice 103, Administration of Justice 107, Administration of Justice 108, Administration of Justice 110, Administration of Justice 116, Administration of Justice 117, Administration of Justice 118, Administration of Justice 120, Administration of Justice 129, Administration of Justice 130, Administration of Justice 134, Aviation and Transportation 113 (Substantial Change-First Reading)
 MSC (Rubke/Czech) to remove VARIABLE UNITS from ADMJ 103, 107, 108, 110, 116, 117, 118, 120, 129, 130, 134 and AT 113
- Fire Technology 103, Fire Technology 104, Fire Technology 105, Fire Technology Fire Technology 107, Fire Technology 108, Fire Technology 109, Fire Technology 110, Fire Technology 111, Fire Technology 112, Fire Technology 114 (Substantial Change-First Reading)
 MSC (Rubke/Czech) to remove VARIABLE UNITS from FIRE 103, 104, 105, 107, 108, 109, 110, 111, 112, 114.
- 18. Engineering 152 (New Course-First Reading)MSC (Rubke/Schlueter) to approve the First Reading of ENGR 152.
- Engineering 152 (Prerequisite-First Reading)
 MSC (Rubke/Schlueter) to approve the First Reading of the PREREQUISITE for ENGR 152 as: "Prerequisite: Physics 101 or equivalent and Co-requisite: Math 104"
 - Prerequisites to be reviewed by the division and recommendation will be brought to second reading.
- 20. Aviation and Transportation 150 (Delete from Curriculum-First Reading) MSC (Rubke/Kretzmann) to DELETE from the curriculum AT 152.
- Engineering 130 (New Course-First Reading)
 MSC (Rubke/Cortes) to approve as amended the First Reading of ENGR 130.
- Engineering 131 (New Course-First Reading)
 MST (Kretzmann/Cortes) to table the First Reading of ENGR 131.
 Aye: 9; Nay: 4; Abstentions: 2.

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Motion Carried

- 23. Engineering 131 (Prerequisite-First Reading) EGNR 131 was tabled so the prerequisite will not be reviewed.
- 24. Computer Science/Information Systems 157 (New Course-First Reading)

 MSC (Schlueter/Cortes) to approve as amended the First Reading of CSIS 157.
- Biology 131 (Substantial Change-First Reading)
 MSC (Kretzmann/Holmes) to REMOVE repeatability from BIO 131.
- Geography 101 (Non Substantial Change A)MSC (Dionisio/Czech) to approve minor changes to GEOG 101.
- Geography 102 (Non Substantial Change A) Dulay
 MSC (Dionisio/Czech) to approve minor changes to GEOG 102.
- 28. Geography 103 (Non Substantial Change A) **Dulay MSC** (**Dionisio/Czech**) to approve minor changes to GEOG 103.
- Geography 105 (Non Substantial Change A) Dulay
 MSC (Dionisio/Czech) to approve minor changes to GEOG 105.
- 30. Geography 106 (Non Substantial Change A) **Dulay MSC** (**Dionisio/Czech**) to approve minor changes to GEOG 106.
- 31. Geography 107 (Non Substantial Change A) **Dulay MSC** (**Dionisio/Czech**) to approve minor changes to GEOG 107.
- 32. Geography 110 (Non Substantial Change A) **Dulay MSC** (**Dionisio/Czech**) to approve minor changes to GEOG 110.
- Geography 111 (Substantial Change B-First Reading)MSC (Dionisio/Hoehn) to approve the First Reading of the revision for GEOG 111.
- 34. Anthropology 101 (Non Substantial Change A) **Dulay MSC** (**Dionisio/Hoehn**) to approve the minor changes to ANTHR 101.
- 35. Anthropology 102 (Non Substantial Change A) **Dulay MSC** (**Dionisio/Hoehn**) to approve the minor changes to ANTHR 102.
- Anthropology 103 (Non Substantial Change A) DulayMSC (Dionisio/Hoehn) to approve the minor changes to ANTHR 103.
- 37. Anthropology 104 (Non Substantial Change A) **Dulay MSC** (**Dionisio/Hoehn**) to approve the minor changes to ANTHR 104.

- 38. Anthropology 105 (Non Substantial Change A) **Dulay MSC** (**Dionisio/Hoehn**) to approve the minor changes to ANTHR 105.
- 39. Anthropology 111 (Non Substantial Change A) **Dulay MSC (Dionisio/Hoehn)** to approve the minor changes to ANTHR 111.
- 40. Journalism 110 (Substantive Change-First Reading) **Girardi MSC** (**Jazan/Erfurt**) to REMOVE repeatability from JOUR 110.
- 41. Mathematics 104, Mathematics 104H (Non Substantial Change A) **Holmes**MSC (Holmes/Hoehn) to approve the First Reading of the revision for MATH 104 and MATH 104H.
- Mathematics 105, Mathematics 105H (Non Substantial Change A) Holmes
 MSC (Holmes/Hoehn) to approve the First Reading of the revision for MATH 105 and MATH 105H.
- 43. Mathematics 107, Mathematics 107H (Non Substantial Change A) **Holmes**MSC (Holmes/Hoehn) to approve the First Reading of the revision for MATH 107 and MATH 107H.
- Computer Applications and Business Office Technologies 90 (Substantial Change B-First Reading)
 MSC (Schlueter/Cortes) to pull CABOT 90 from the agenda.
- Computer Applications and Business Office Technologies 92 (Substantial Change B-First Reading)
 MSC (Hoehn/Kesian) to approve the First Reading of the revision for CABOT 92.
- Computer Applications and Business Office Technologies 94 (Substantial Change B-First Reading)
 MSC (Hoehn/Kesian) to approve the First Reading of the revision for CABOT 94.
- Computer Applications and Business Office Technologies 91 (Substantial Change B-First Reading)
 MSC (Hoehn/Kesian) to approve the First Reading of the revision for CABOT 91.
- Computer Applications and Business Office Technologies 93 (Substantial Change B-First Reading)
 MSC (Hoehn/Kesian) to approve the First Reading of the revision for CABOT 93.

III. New Business—Other Items

49. New Course Cover Sheet **McLemore and Bakhit** This item will be covered at the next meeting.

- 50. From/To Form **McLemore and Bakhit**This item will be covered at the next meeting.
- 51. Program Revision Form **McLemore and Bakhit** This item will be covered at the next meeting.
- 52. AA/AS-T degree progress update **McLemore and Bakhit** This item will be covered at the next meeting.

IV. <u>Information Items</u>

- 53. Electronics and Computer Technology 113 (Title Change)
 Title for ECT 113 was modified/shortened to fit CCCCO online admission field.
- 54. English 189 and English 191 (Remove Laboratory Hours from Catalog)
 Lab hours were removed for ENGL 189 & ENGL 191 in the past from the GCC catalog
 but reappeared and will be removed again in the 2013-2014 catalog.
- 55. Computer Science/Information Systems 150, Computer Science/Information Systems 156, Computer Science/Information Systems 170, Computer Science/Information Systems 195 (Delete from Catalog) CSIS 150, 156, 170, 195 were deleted previously from the GCC Catalog but the deletion was never implemented. They will be removed in the 2013-2014 catalog.
- 56. Biology 103 (Technical Revisions to Course Outline) Updated textbook and formatting BIO 103.
- 57. Formatting and content standards for learning outcomes **Ybarra** This item will be covered at the next meeting.
- 58. Repeatability—Repeatable Courses which are not in Visual and Performing Arts or Physical Education (Information Item) **McLemore and Bakhit**This item will be covered at the next meeting.
- 59. CLEP (Informational Item) **Cortes**This item will be covered at the next meeting.