

COURSE OUTLINE

Student Development 128
Vocational Planning for Students with Disabilities

I. Catalog Statement

Student Development 128 is designed to assist students with disabilities prepare a vocational plan and apply decision-making skills to the world in which they live. Students will explore career options and construct a well planned career path, show a thorough understanding of the Americans with Disabilities Act (ADA) and its application to their employment options, and increase their awareness of how to live as an independent adult.

Units – 1.0

Lecture Hours – 1.0

II. Course Entry Expectations

Skills Level Ranges: Reading 3; Writing 3; Listening-Speaking 3

III. Course Exit Standards

Upon successful completion of the required coursework, the student will be able to:

1. Identify and use a decision-making model to focus on vocational choices with consideration of their disability.
2. Demonstrate understanding of personality types and characteristics and how they relate to occupational choices.
3. Use the Career Center resources for research of career choices.
4. Answer the most common interview questions.
5. Complete on-line and other types of job applications.
6. Design a plan of action for attaining their career goal inclusive of training/education, service learning, and internships.
7. Explain the basics of wages, taxes, credit, renting, purchasing commodities and managing other living expenses.

IV. Course Content

Total Faculty Content Hours =16

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| A. Self-Assessment | 4 hours |
| 1. Skill appraisal, assessment and limitations | |
| 2. History of education and work experience | |
| 3. Transferable skills | |
| 4. Personality type | |
| B. Working With a Disability | 3 hours |
| 1. Worksite accommodations/ADA | |
| 2. Techniques and skills in identifying and utilizing community resources to optimum levels | |
| 3. System wide advocacy regarding benefits available to students/workers with disabilities | |
| C. Vocational Planning | 3 hours |
| 1. Researching various occupations | |
| 2. Matching skill set to career options | |
| 3. Identifying specific jobs within career clusters | |
| 4. Service Learning and Internships | |
| D. Job Search Strategies for Student With Disabilities | 3 hours |
| 1. Resume writing | |
| 2. Cover Letter | |
| 3. Application | |
| 4. Interview techniques | |
| E. Living as an Independent Adult | 3 hours |
| 1. Wages | |
| 2. Taxes | |
| 3. Credit | |
| 4. Living expenses | |

V. Methods of Instruction

The following instructional methodologies may be used in the course:

1. Lecture;
2. Discussions;
3. Multi-media presentations;
4. Guest speaker;
5. Hands-on activities;
6. Videotaping of student mock interviews;

VI. Out of Class Assignments

1. 1-2 page written assignments summarizing articles and on-line research re: careers, ADA, finances;
2. Resume;
3. Cover letter;
4. Vocational Plan;
5. On-line career assessments with interpretation of results;

VII Methods of Evaluation

1. Instructor evaluation of student's out of class assignments;
2. Peer evaluation of SD 128 notebook;
3. Small group occupational analyses;

IX. Student Learning Outcomes

Students will be able to:

1. Apply the results of career assessments to occupations matching their skill set.
2. Describe the components of their vocational plan.
3. Analyze and explain ways to be fiscally responsible adults.
4. Demonstrate usage of several internet job and internship sites.