CALL-TO MEETING

ACADEMIC SENATE

October 17, 2013

1:40-3:10 P.M., Student Center 212

The Senators: R. Dickes, D. Dionisio, G. Gardner, B. Gellert, A. Glanzer, J. Groper, C. Hastings, P. Kazanjian, R. Mauk, P. Mayer, A. Mecom, K. Meza, A. Ohanis G. Perkins, C. Pollack, J. Queen, P. Renner, P. Rooney, M. Scott, R. Shamieh, R. Barrio-Sotillo, F. Virani, Y. Ybarra, A. Young.

C&I Co-chair: S. McLemore (on leave)

****PLEASE NOTE: Previous agenda packets will be referenced****

1. Call to order
2. Comments from the audience on agenda items only (5 minutes per speaker)
3. Approval of the minutes
4. President's report
    - **a.** Treasurer's report
    - **b.** Final Exam proposal - 2 hour 15 minute final exams and 15 minute passing time.
    - **c.** November 12th 1:40 PM- 3:30PM Library Division hearing
5. Call for additional items
6. Approval of the agenda
7. Old business
    - **a. Motion 2013-28** Courses being moved from a Credit Division to a Noncredit Division within the same discipline or vice versa must be approved by the Senate.
    - **b. Motion 2013-31** The Senate adopts the discipline of Small Business Development (Entrepreneurship)
    - **c. Motion 2013-33 See below***
8. New business:
    - **a. Motion 2013-34** The Senate adopts the FACC proposed resolution to the ACCJC.
    - **b. Motion 2013-35** The Senate approves the transfer of $5,000 from Student Scholarship Account B04 in order to pay our 2012-2013 PFE recipients with the understanding that the Foundation Office has promised to install $5,000 back into the same account by the end of Spring 2014.
9. Officer's Report
    - **a.** 1st Vice President
    - **b.** 2nd Vice President
    - **c.** Treasurer
    - **d.** Budget representative
10. Reports from the college standing committees and the Technology Mediated Instruction committee
    - **a.** Academic Affairs

   b. Administrative Affairs
   c. Student Affairs
11. Reports from Senate Committees
   a. Curriculum & Instruction
   b. Distance Education
12. Accreditation report
13. Reports from task forces/ad hoc committees
14. Adjournment

- **Motion 2013-33** Desiring to bring some clarity to the college's need for immediate action on SLO's and PLO's, and recognizing that any formal policy on this should originate in the SLO Committee and be passed through the normal governance process, the Senate proposes the following guidelines to be used until the more formal process can be completed:

1) A student learning outcome assessment cycle (SLOAC) shall be completed at least once every three years for every (credit? Or is non-credit included also?) course offered by the college. Any SLOAC which has been completed and properly documented since the beginning of Fall 2010 for a specific course shall be considered to satisfy this requirement for that course for the purposes of the mid-term accreditation report.
2) For the mid-term report to be submitted next March, every effort must be made to ensure that every course that is currently being offered by GCC as of Fall 2013 has a SLOAC completed and properly documented by November 15, 2013.
   (NOTE: THIS DATE WAS CHOSEN BY THE AUTHOR – MAY NOT MEET NEEDS OF ADMIN.)
3) A valid SLOAC for a given course may assess one or more of the defined SLO's of the course. As additional assessment cycles are completed for a given course going forward, an effort should be made to vary the assessments chosen so as to cover the entire set of defined SLO's for the course during each 6-year accreditation cycle.
4) The assessment for each course for which four or more sections are offered in a given semester should involve more than one section of the course. Assessments for different sections of a specific course, if not identical, should be similar enough to allow for the data obtained to be reasonably aggregated and compared.
5) If only one section of a course is offered, or if only one instructor is involved in the assessment, that instructor should involve one or more additional instructors from that discipline, or a related discipline (possibly the Department Head, Division Chair, or their designee(s)), in discussion of the results of the assessment and how the results could be used to improve the course. All faculty involved in the assessments and/or the discussion thereof for a course should be listed as participants in the SLAOC for that course.

6) The program learning outcome assessment cycle (PLOAC) shall be completed at least once every three years for every defined program of the college. Any PLOAC which has been completed and properly documented since the beginning of Fall 2010 for a specific program shall be considered to satisfy this requirement for that program for the purposes of the mid-term accreditation report.

7) For the mid-term report to be submitted next March, every effort must be made to ensure that every program that is currently being offered as of Fall 2013 has a PLOAC completed and properly documented by November 15, 2013. If a program is so new that no student will have completed the program by the deadline, the program is exempt from this requirement. (NOTE: THIS DATE WAS CHOSEN BY THE AUTHOR – MAY NOT MEET NEEDS OF ADMIN.)
8) A valid PLOAC for a given program may assess one or more of the defined PLO's of the program. As additional assessment cycles are completed for a given program going forward, an effort should be made to vary the assessments chosen so as to cover the entire set of defined SLO's for the program during each 6-year accreditation cycle.