The Baja California Field Studies Program
Glendale Community College

40 years of academic excellence in Baja

Application

Please read and complete this application package in its entirety. A $100.00 non-refundable application fee, for each session that you plan to attend, is due when you return this application package to our office or the instructor in charge of the session(s).

I am applying for the following:

Year _____ Semester or Intersession: Winter_____ Spring_____ Summer _____Fall_____

Courses: _____Instructors:_____

Student Name: _____
Last First MI

Address:_____
Street # City State Zip Code

Telephones: Cell (___)_____ Home (___)_____ Work (___)_____

Gender (check one): F __ M __ Email: _____ Country of Citizenship: _____

If not a U.S. citizen, do you have a Permanent Resident Card? _____ Number:_____

Do you have a valid passport? _____Expiration Date: _____Date of Birth: _____
MM/DD/YY MM/DD/YY

U.S. citizens entering the United States by land are required to have documents that comply with the Western Hemisphere Travel Initiative (WHTI), most commonly a valid U.S. passport, a passport card, a trusted traveler card such as NEXUS, SENTRI or FAST, or an enhanced driver's license. If you are not a U.S. citizen, please contact the Baja California Field Studies Program or the instructor(s) in charge of your classes to inquire about the requirements for travel.

Are you presently enrolled as a GCC student? _____ GCC ID: _____ Cumulative GPA_____

If not a GCC student, what College or High School do/did you attend? _____

What is your declared major? _____College degree(s) that you hold:_____

Have you participated in the Baja Field Studies Program before? _____

If yes, when/which class(es)? _____

Swimming experience: none _____little_____ average_____much_____

Snorkeling experience: none _____little_____ average_____much_____

Hiking experience: none _____little_____ average_____much_____

Camping experience: none _____little_____ average_____much_____

Have you traveled outside of the U.S. / Where? _____

How familiar are you with spoken Spanish? not at all _____ a little_____ very_____

Why are you interested in this program and how did you find out about it? _____

_____

Why are you taking this/these course(s) in particular? _____

_____

You must provide us with a recommendation from an instructor or counselor that knows you. Have her/him complete the section below.

Recommendation for _____

Please provide us with a brief summary of the candidate's ability to participate in the Baja California Field Studies Program. Keep in mind that courses taught under this program are academically fast-paced, involve participation in outdoor field activities and require the ability of the participant to live together with a group of students and staff for an extended period of time.

_____

_____

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_____

Recommender's name	**Recommender's Title**
Institution	**email Address and Telephone Number**
Recommender's signature	**Date**

The Baja California Field Studies Program
Glendale Community College
Additional Information / Terms / Conditions

The Baja California Field Studies Program classes take advantage of the natural and cultural environments of the Baja California Peninsula in Mexico. Our courses tend to be field based and most require active participation in outdoor activities such as swimming, hiking and overnight camping. All courses are intensive and cover the same amount of material as when taught at the college main campus during regular semesters and inter-sessions. In order to participate, you must be able to study and live in close quarters with other students. Furthermore, this program entails working cooperatively with other students and instructors within the environment of a field station located in a foreign country.

There will be a mandatory pre-trip orientation session. Our staff will contact you and provide you with the date, time and location of the meeting. If unable to attend, you are required to find someone else who can be present at this meeting on your behalf.

The listed costs for each program do not include: college registration fees, a few meals meals, textbooks, passport, visa, snorkeling equipment and any expense of a purely personal nature. The $100.00 application fee, which must be submitted with the completed application package, is non-refundable, unless the program you are applying to is cancelled. You will be notified of class acceptance within two weeks from the day on which we receive your complete application package. Upon class acceptance, you will be required to make a $100.00 payment. Both the original application fee and the payment you make upon class acceptance will be applied toward the total cost of the program you are applying to. If you drop between 60 and 31 days before the first day of classes, you will be responsible for 50% of the rest of the cost of the program. If you drop between 30 days and the day before the class starts, you will be responsible for 75% of the rest of the cost of the program. All costs of the program are due in our office two weeks before classes start. There will be no refunds once a class has begun. All requests for refunds must be in writing. Postmark date will be used to determine if any refunds are applicable.

I, _____, have read and understood the above policy. My signature below signifies that I agree to all conditions stated in this application package.

_____ _____

Participant's signature **Date**

_____ _____

Signature of parent or guardian (if applicant is under 18) **Date**

The Baja California Field Studies Program
Glendale Community College
Check Policy

Please be aware that a returned check, regardless of the reason for its return, is subject to a $30.00 service charge per check by the College. If your check is returned, you must pay the amount of the check and the service charge in cash directly to the tuition office.

I, _____, have read and understood the check acceptance policy. My signature below signifies that I agree to the terms of the check acceptance policy.

_____ _____

Participant's signature **Date**

_____ _____

Signature of parent or guardian (if applicant is under 18) **Date**

The Baja California Field Studies Program
Glendale Community College
Emergency / Medical Information

The information you provide in this form is confidential and is only accessible to the instructors and staff in charge of the courses that you are applying to. We may release this information to a health care professional in case of an emergency. It is imperative that you complete this form in its entirety and that the information is clearly legible. This information may be essential in case of an emergency.

Participant's Name: _____
Last First MI

Address:_____
Street # City State Zip Code

Telephones: Cell (___) _____ Home (___) _____ Work (___) _____

Date of Birth: _____
MM/DD/YY

Emergency Contacts. (Please provide telephone numbers where they can be reached most of the day.)

Parents_____ Address _____

Telephones: Cell (___) _____ Home (___) _____ Work (___) _____

Next of kin_____ Address _____

Telephones: Cell (___) _____ Home (___) _____ Work (___) _____

Additional contact_____ Address _____

Telephones: Cell (___) _____ Home (___) _____ Work (___) _____

Personal Doctor_____ Telephone _____

Medical/Accidental Insurance

Name of the Company / Plan_____Policy No. _____

Tetanus booster date _____ Contact lenses: Yes _____ No _____

List any allergies _____

_____

_____

List all medications that you are currently taking. _____

_____

_____

_____

List any medical conditions that you currently have. _____

_____

_____

_____

The Baja California Field Studies Program
Glendale Community College
Health Insurance Coverage / Waiver

As part of the program fees, you will be enrolled in "The Patriot Plan" from Betins International Travel Insurance. However, in addition to this, the Glendale Community College District requires that all students participating in the Baja California Field Studies Program show proof to the district of a personal health insurance or sign a waiver to that effect.

Please complete either section I or II below.

I. I, _____carry policy # _____
with the _____, valid until _____
Name of company or health plan

and this health policy will cover me while I'm traveling in Mexico.

II. I, _____ do not have a personal health insurance policy and do not wish to obtain one at this time. I hereby hold the Glendale Community College District and or any of its representatives, free and harmless for any injuries, which I may receive, illness I may contract, or accidents, which I may have while participating in this program.

_____ _____

Participant's signature **Date**

_____ _____

Signature of parent or guardian (if applicant is under 18) **Date**

The Baja California Field Studies Program
Glendale Community College
Student Conduct Policy

For more than thirty-five years, the Baja California Field Studies Program has provided students with the unique opportunity to study and learn in a natural environment, and a culture different than at home. We feel that anyone with a desire to learn, experience nature, and live cooperatively with others will profit from this experience. Nevertheless, these classes are not for everyone. Students must be willing to live closely with others, to adapt to changing logistical circumstances, and to study intensely over a short period of time.

Students must understand that this is an academic program, which takes place in a foreign country at a facility of Glendale Community College (Estación del Mar Cortés). Students must follow the Standards of Student Conduct as stated in the Administrative Regulation 5420.

Students shall respect the laws of our host country, Mexico, and behave in a manner that is respectful to the communities we visit.

Approximately once a week, each student will have clean-up duty and will be expected to participate in the upkeep of the field station. Participants also help the full-time station cook with meal preparation, serving and clean up.

Students will follow all the guidelines regarding safety and the use of equipment provided by the program's staff upon arrival at the field station. The instructors are in charge of the program and the students shall follow their academic regulations as set forth in their class syllabus.

If a student disregards any of the guidelines of student conduct listed above, the instructors in charge of the program may take action by expelling the student from the program and sending him/her back to the U.S.

I, _____, have read and understood the Student Conduct Policy and agree to all conditions as described above.

_____ _____

Participant's signature **Date**

_____ _____

Signature of parent or guardian (if applicant is under 18) **Date**

The Baja California Field Studies Program
Glendale Community College
Waiver of Liability / Field Class & Boat Use

Whereas the Glendale Community College District is providing a service to the students and affording sponsorship and facilities for the students to participate and engage in academic field trip activities:

And, whereas I am going to participate in this program identified as the Baja California Field Studies Program, which may include activities considered to be more hazardous than the usual classroom activities of an academic nature;

And, whereas the Glendale Community College District gains no special financial benefit by providing this academic service;

And, whereas the Glendale Community College District, because of the circumstances under which these class activities occur, may not be able to exercise full control over activities and/or facilities located away from its main campus on field trips;

I also understand that my participation in The Baja California Field Studies Program might entail my participation in activities requiring swimming, hiking and the use of boats in order to perform class work and since I am aware that these activities can be considered more hazardous than the usual classroom activities and because of the circumstances under which these class activities occur, the Glendale Community College District may not be able to exercise full control over the activities,

I, _____, hereby hold the Glendale Community College District and or any of its representatives, free and harmless for any injuries which I may receive, illness I may contract, or accidents which I may have while participating in these activities away from its main campus and while using such facilities including boats.

_____ _____
Signature of participant **Date**

_____ _____
Signature of parent or guardian (if applicant is under 18) **Date**

The Baja California Field Studies Program
Glendale Community College
Waiver of Liability / Optional Kayak Use

I understand that participation in the Baja California Field Studies Program does not entail the use of kayaks in performing required class assignments, and I further understand that these activities may be considered more hazardous because of the circumstances under which these activities occur.

I hereby state that the use of kayaks is done on my own volition as an optional activity and that such use is not required of me in order to conduct class work.

I, _____, hereby hold the Glendale Community College District and/or any of its representatives, free and harmless for any injury, damage or loss which I may suffer while using kayaks.

_____ _____

Participant's signature **Date**

_____ _____

Signature of parent or guardian (if applicant is under 18) **Date**