ADOPTED

GLENDALE COMMUNITY COLLEGE DISTRICT
1500 North Verdugo Road
Glendale, California 91208
(818) 240-1000

BOARD OF TRUSTEES MEETING NO. 6

The special meeting of the Glendale Community College District Board of Trustees was called to order by Ms. Ransford at 10:12 a.m. on Thursday, October 31, 2013 at the Professional Development Center, Room 200, 2340 Honolulu Avenue, Montrose, CA 91020.

Trustees Present:	Administrators Present:	Representatives Present:
Mrs. Anita Quinonez Gabrielian	Dr. David Viar	CSEA: Mr. Hoover Zariani
Dr. Armine Hacopian	Dr. Edward Karpp	
Dr. Vahé Peroomian		
Ms. Ann Ransford		
Mr. Anthony P. Tartaglia		
Mr. Davit Avagyan ST (excused)		

The media was not represented. A CD of this meeting will be on file in the Superintendent /President's Office and on the college's website at <http://www.glendale.edu/boardoftrustees>.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Dr. David Viar, Superintendent/President.

ROLL CALL

Dr. Peroomian arrived at 12:10 p.m.

COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY

There were no comments.

STUDY SESSIONS

1. "Accreditation: Process, Timeline, and Standards" – Dr. Edward Karpp, Dean of Research, Planning, and Grants; Ms. Isabelle Saber, Faculty Coordinator for Planning, Accreditation, and Program Review; and Ms. Jill Lewis, Accreditation Liaison Officer

   Dr. Viar began the study session with an overview of Standard IV: Leadership and Governance, walking through (A) Decision-Making Roles and Processes and (B) Board and Administrative Organization. Dr. Viar recommended a future study session to review the board operating policies and to consider implementation strategies related to the board policies on board development and new board member orientation.

STUDY SESSIONS - continued

Dr. Edward Karpp provided a handout entitled, "Accreditation Standards (Overarching Standards without Sub-Sections)" and provided a brief overview of the four standards, noting that GCC views the preparation process for accreditation as on-going.

Dr. Karpp next noted that the accrediting standards are under revision. Ms. Lewis reported that the revisions to the standards are organizational, that it is a three-year process by the ACCJC [Accrediting Commission of Community and Junior Colleges], and that the new standards will be reported out by the ACCJC in July 2014. Dr. Karpp noted that the revised standards will become part of the 2015-2016 self-evaluation report for GCC.

Ms. Saber then distributed handouts, entitled "Team Composition and Directory for the 2016 Self-Evaluation" and "2016 Self-Evaluation Timeline." Ms. Saber noted that the revamping of all auxiliary plans (*i.e*. I.T., Human Resources, equity plan) has been agendized for the November Campus Executive Meeting.

2. "Success Indicators and Key Campus Profile Data" – Dr. Edward Karpp, Dean of Research, Planning, and Grants

   Dr. Viar referred to a document included in the supplemental materials entitled, "Campus Profile 2013, Items of Note." Dr. Karpp provided details on the items as follows:

   - The decrease in number of degrees awarded;
   - The decrease in the number of certificates awarded;
   - The decline in the completion rate for underprepared students;
   - The number of Hispanic/Latino students served by the credit program;
   - The completion rate gap between Hispanic/Latino students and the college wide average;
   - The college's scorecard remedial progress rate for ESL, which is below the statewide average.

   There was discussion about possible reasons for the decline in degrees and certificates; the need for more information on the associate in transfer degrees; the high priority to address the completion gap with Hispanic/Latino students; why there is a drop in the remedial progress rate for ESL; and the importance of focusing on support for the underprepared student.

The meeting recessed at 12:40 p.m. At 1:10 p.m., the meeting reconvened in Closed Session.

CLOSED SESSION

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION pursuant to Government Code §54957
   Title: Superintendent/President

RECONVENE IN PUBLIC SESSION – 2:00 p.m.

REPORT OF CLOSED SESSION ACTION – None

STUDY SESSIONS - continued

3. "Board Goals and District Strategic Priorities" – Dr. David Viar, Superintendent/President

   The Board received a summary by Superintendent/President Viar regarding student access and success trend lines, GCC State Student Success Scorecard data, activities underway to address specific GCCD 2011-2015 Strategic Goals and Priorities and 2012-2013 Board Goals and Focus Areas.

   Board members urged continued focus on, and future status reports regarding, the return on investment of the Foundation, efforts to address the budget structural deficits, ways in which the college is working to reduce the success gaps for Hispanic/Latino students, the status of the development and marketing of the associate in transfer degrees, and succession planning for administrators and staff.

   Members also expressed interest in: whether there was value in a position supporting and coordinating internal and external communication; the status of the college's technology infrastructure; college efforts to reach out to serve successfully the Hispanic/Latino population in the region; expanded relations with local news media to share the stories of GCC successes; and better understanding as to why certain GCC successes have occurred so those activities and services can be continued.

ADJOURNMENT

Ms. Ransford adjourned the meeting at 2:25 p.m.

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Ms. Ann H. Ransford, President Mr. Anthony P. Tartaglia, Clerk

Board of Trustees Special Meeting, October 31, 2013
Minutes of Study Sessions Items No. 1 and 2 recorded by Sally Holmes, Executive Assistant to the Superintendent/President and the Board of Trustees. Study Session Item No. 3 reported by Dr. Viar.
Minutes adopted – November 18, 2013 Board of Trustees Meeting