GLENDALE COMMUNITY COLLEGE DISTRICT

1500 North Verdugo Road Glendale, California 91208 (818) 240-1000

BOARD OF TRUSTEES MEETING NO. 10

The regular meeting of the Glendale Community College District Board of Trustees was called to order by Ms. Ransford at 5:01 p.m. on Monday, February 24, 2014 in Kreider Hall of the San Rafael Building.

Trustees Present:

Mrs. Anita Quinonez Gabrielian

Dr. Armine Hacopian Dr. Vahé Peroomian Ms. Ann H. Ransford Mr. Anthony P. Tartaglia Mr. Davit Avagyan ST

Administrators Present: Dr. David Viar

Ms. Tina Andersen-

Wahlberg

Ms. Angineh Baghoomian Mr. Nelson Oliveira

Dr. Kathy Bakhit Dr. Susan Courtey Ms. Valicia Dantzler Ms. Kim Holland Dr. Patricia Hurley

Dr. Edward Karpp Ms. Deborah Kinley Mr. Gary Montecuollo

Dr. Mary Mirch Mr. Ron Nakasone Mr. Amir Nour

Mr. Alfred Ramirez Dr. Paul Schlossman Ms. Jan Swinton

Representatives Present:

Academic Senate: Mr. Michael Scott CSEA: Ms. Saodat Aziskhanova

Guild: Mr. Richard Kamei

The media was represented by El Vaquero and the Glendale News Press. A CD of this meeting will be on file in the Superintendent/President's Office and on the college's website at http://www.glendale.edu/boardoftrustees. A DVD copy of the videotaping of this meeting is on file in the Superintendent/President's Office.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mr. Erick Peralla, ASGCC Representative at Large, Administration.

SPECIAL PRESENTATIONS

1. "GCC Journalism Students' and El Vaguero Awards"

Dr. Mary Mirch, Vice President, Instructional Services introduced Mr. Michael Moreau, Associate Professor of Journalism, who made a presentation on the Journalism's two primary print media outlets, El Vaquero newspaper and Insider magazine; and the numerous awards from the California College Media Association (CCMA) and the Journalism Association of Community Colleges (JACC) bestowed this past year on the college's Journalism students. Trustee Tartaglia presented certificates of recognition to the awardees and to Mr. Moreau and to staff member, Mr. Rich Kontas.

SPECIAL PRESENTATIONS - continued

"Introduction of Spring 2014 Associated Students of Glendale Community College (ASGCC) Officers"

Mr. Davit Avagyan, Associated Students President and Student Trustee, introduced the Spring 2014 ASGCC officers.

3. "Initiatives for Student Success"

Dr. Rick Perez, Vice President, Student Services and Ms. Jeanette Stirdivant, Interim Dean, Student Services provided a brief history on the Student Success Act of 2012 and initiatives, including core matriculation services; technology; addressing student readiness; timeline for declaring a major; enrollment priorities; and maintaining BOG Fee Waiver eligibility. They noted that 2013-14 is a planning year and that 2014-15 is year one of implementation. Four counseling task force teams have been developed to provide assistance in the following areas: 1) orientation, assessment, counseling/SEP; 2) academic/progress probation and dismissal intervention strategies; 3) early alert notification program; 4) goal and major identification for undecided students. A student success website is in development in conjunction with Instructional Services.

COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY

There were no comments.

RESOLUTIONS

1. Resolution No. 15: Transfer from the General Fund, Unrestricted (01) to the Cafeteria Fund (30)

It was moved (Dr. Peroomian) and seconded (Mr. Tartaglia) to adopt Resolution No. 15.

Mr. Nakasone reviewed the planned changes to the Cafeteria menu and marketing designed to provide improved services to students and staff and to generate income for the Cafeteria.

The motion passed unanimously.

INFORMATIONAL REPORTS

- 1. Second Quarter Budget Balances as of December 31, 2013
- 2. Second Quarter Financial Status Report
- 3. Glendale College Foundation Statement of Financial Position, Income Statement, and Second Quarter Report of Donations, December 31, 2013
- 4. Measure G Funds Balances
- 5. Accreditation Progress Report
- 6. Lab/College Services Building

Informational Reports Nos. 1 through 6 were duly noted.

INFORMATIONAL REPORTS - continued

7. Enrollment Update

Dr. Mirch provided an update on the enrollment numbers and targeted growth.

- 8. Substantive Change Proposal for Associate in Arts/Sciences Transfer Degrees
- 9. Substantive Change Proposal for Distance Education

Dr. Viar briefly addressed Informational Reports Nos. 8 and 9. He noted that the two substantive reports are presently in draft format and that the final versions will be available for review online.

UNFINISHED BUSINESS REPORTS

1. Accreditation Follow-up Report

It was moved (Dr. Peroomian) and seconded (Mrs. Gabrielian) to approve Unfinished Business Report No. 1.

The Board Members expressed their appreciation for the work done on the Accreditation Follow-Up Report.

The motion passed unanimously.

FIRST READING REPORTS

1. Administrative Services - Board Policy 3430: Prohibition of Harassment

Mr. Nakasone provided an overview of Board Policy 3430. Dr. Hacopian inquired about the inclusion of language for bullying. The document is slated to return to the March board meeting for a second of two readings and request for board approval.

2. Board Policy 2015: Student Member of the Board

Dr. Viar provided an overview of Board Policy 2015. The document is slated to return to the March board meeting for a second of three readings and request for board approval.

CONSENT CALENDAR

Dr. Viar noted a correction to Consent Calendar No. 1, "Regular Board Meeting Minutes of January 28, 2014," New Business Report No. 4, page 154. The correct report number in the motion should be "4." He recommended that the Board consider the Consent Calendar as a whole with this correction noted.

- 1. Approval of Minutes Regular Board Meeting of January 28, 2014
- 2. Warrants District Funds January 1, 2014 through January 31, 2014
- 3. Contract Listing and Purchase Order Listing January 1, 2014 through January 31, 2014
- 4. Budget Revisions and Appropriation Transfers General Fund Unrestricted (01) January 1, 2014 through January 31, 2014

CONSENT CALENDAR- continued

- 5. Budget Revisions and Appropriation Transfers General Fund Restricted (03) January 1, 2014 through January 31, 2014
- 6. Non-Resident Tuition and Capital Outlay Fees for the 2014-15 Academic Year
- 7. Approval of Agreement with the Law Offices of Nielson, Merksamer, Parrinello, Gross & Leoni, LLP
- 8. Declaration of Surplus
- 9. Personnel Report No. 8 Academic Report
- 10. Personnel Report No. 8 Classified Report
- 11. Personnel Report No. 8 Student Report

It was moved (Mr. Tartaglia) and seconded (Dr. Peroomian) to approve Consent Calendar Items Nos. 1 through 11 with minutes correction as noted. The motion passed unanimously.

NEW BUSINESS REPORTS/ACTION

1. Community College Classified Employee of the Year Award

It was moved (Mr. Avagyan) and seconded (Mrs. Gabrielian) to approve New Business Report No. 1.

With this action, the Board of Trustees forwarded to the California Community Colleges Chancellor's Office the name of Mr. Hoover Zariani for the Community College Classified Employee of the Year Award for 2014. The Board Members each commended Mr. Zariani.

The motion passed unanimously.

2. Change Order No. 002 - Lab/College Services Building

It was moved (Mrs. Gabrielian) and seconded (Dr. Hacopian) to approve New Business Report No. 2.

Mr. Karl Aldridge, Project Manager of Cumming Corporation, and Mr. Nelson Oliveira, Director of Facilities, addressed the changes listed in this report.

The motion passed unanimously.

REPORTS

1. ACADEMIC SENATE REPRESENTATIVE TO THE BOARD

Mr. Michael Scott

- Noted that the Academic Senate has engaged in discussion regarding granting certain waivers for graduation requirements that have recently come to the Senate for approval; has reviewed IHAC [Instructional Hiring Advisory Committee] findings and rankings for future full-time hires; and has had a discussion on the budget.
- Noted the passing of adjunct faculty members Ms. Marianne Nikodem and Mr. Ronald Vernon Wright and expressed his condolences.

REPORTS

2. GUILD REPRESENTATIVE TO THE BOARD

Mr. Richard Kamei

- Reported that the suggested reopeners for collective bargaining have been given to the Guild membership to rank.
- Expressed his condolences on the loss of Ms. Nikodem and Mr. Wright.

3. CSEA REPRESENTATIVE TO THE BOARD

Ms. Saodat Aziskhanova

- Thanked Dr. Viar for initiating the nomination of Mr. Zariani for the Community College Classified Employee of the Year Award
- Said that the Spring semester is off to a busy start.
- Noted that the Classified Retreat is calendared for Spring Break week.

4. VICE PRESIDENTS

Dr. Ricardo Perez, Vice President of Student Services

- Announced the appointment of Ms. Tina Andersen-Wahlberg as the Director of Disabled Student Programs and Services and noted that she had previously served in this role in an interim capacity.
- Announced the theatre event, "Handicap This," to be performed on Monday, March 3 at 12:30 p.m. in the Auditorium.
- Noted that 84 students, faculty and staff attended the recent "Covered California" workshop and that another workshop is planned for March.

Dr. Mary Mirch, Vice President of Instructional Services

- Expressed her condolences on the loss of Ms. Nikodem and Mr. Wright.
- Congratulated El Vaquero for the awards garnered annually.
- Acknowledged the Glendale News-Press for their collaboration with El Vaquero, giving GCC students
 the opportunity to write for the News-Press. This year, students have contributed 16 articles for
 publication.
- Noted that the GCC VEX Robotics Competition this past weekend was a successful event.

Mr. Ron Nakasone, Executive Vice President, Administrative Services

Reported that a proposal is moving through the governance process on secondary effects resulting
from the services moving to the Lab/College Services Building when it opens in 2015 and the move of
other services into the vacated space. The next step will be to determine the preliminary costs.

5. SUPERINTENDENT/PRESIDENT

Dr. David Viar

• Noted that he had no further report today.

6. BOARD OF TRUSTEES

Student Trustee, Mr. Davit Avagyan

- Reported that the new ASGCC officers attended an orientation last weekend and are ready to take on their responsibilities for the Spring semester.
- Announced that the ASGCC Welcome Back BBQ will be held on Tuesday, February 25 and that all are welcome to attend.
- Congratulated the El Vaguero staff for the amount of quality work produced.

REPORTS - BOARD OF TRUSTEES - continued

The Board Members individually expressed their condolences to the families of Ms. Nikodem and Mr. Wright.

Member, Dr. Armine Hacopian

- Commended the counselors and administrators for the two recent successful Counselor Days.
- Announced that she will be serving on the Glendale News-Press Community Advisory Board.
- Noted Assemblymember Mike Gatto's scheduled lecture at GCC on Thursday, March 6.

Member, Mrs. Anita Quinonez Gabrielian

- Thanked the Glendale News-Press for its partnership and support of the college's students.
- Attended the recent Glendale Educational Foundation event, "Dancing with Diamonds," and represented the Board.
- Attended the recent Los Angeles Chamber of Commerce dinner.
- Noted that she was interviewed on student success in a recent taping of California Edition.

Clerk, Mr. Anthony P. Tartaglia

- Said that he echoed his colleague's congratulations.
- Announced the Glendale Chamber of Commerce workshop, "Managing California's Water Crisis," to be held on Thursday, February 27 from 8:00 9:30 a.m.

Vice President, Dr. Vahé Peroomian

- Congratulated the El Vaguero staff.
- Attended the ANC [Armenian National Committee] safety event, ["What You Never Knew About Driving" on Thursday, January 30] and commended Mr. Avagyan's participation on the panel at that event.

President, Ms. Ann Ransford

- Congratulated the Journalism students.
- Congratulated the ASGCC officers.
- Thanked Dr. Perez and Ms. Stirdivant for their presentation.
- Attended one of the two Counselor Days and commended Ms. Stirdivant and Mr. Alen Andriassian for coordinating the successful event.
- Read an email sent to her from a student, who commended Ms. Hazel Ramos, Instructor of History and Mr. Darren Leaver, Assistant Professor of Geography. Noted that this is an example of the wonderful faculty of GCC.
- Noted that she will represent GCC and the CCCT [California Community College Trustees] at next week's Board of Governor's meeting.

BOARD OF TRUSTEES REQUESTS FOR INFORMATION

There were no requests.

COMMENTS FROM THE AUDIENCE ON ANY SUBJECT

There were no comments.

Ms. Ransford announced at 7:10 p.m. that the Board would go into Closed Session to consider Closed Session Item No. 1 and that there would be no report out.

CLOSED SESSION

1. Public Employee Discipline pursuant to Government Code §54957 – one position

RECONVENE IN PUBLIC SESSION – 7:30 p.m.

REPORT OF CLOSED SESSION ACTION - None

ADJOURNMENT

	Ms. Ra	nsford a	adjourned	the	meeting	at 7	7:30	p.m.
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Ms. Ann H. Ransford, President	Mr. Anthony P. Tartaglia, Clerk

Board of Trustees Regular Meeting, February 24, 2014 Minutes recorded by Sally Holmes, Executive Assistant to the Superintendent/President and the Board of Trustees Minutes adopted – March 17, 2014 Board of Trustees Meeting